**Annex A - IOM Technical Application Template**

**Expression of Interest: Civic Engagement Grant**

**Project Data Table**

|  |  |
| --- | --- |
| Geographical coverage: | *(Governorates of implementation)* |
| Executing Agency: |  |
| Partner Agencies: | *(Fill in if applicable)* |
| Target Institutions and Organizations: | *(Please identify the government/governorate institutions and civil society organizations that will be the focus of the project)* |
| Duration: | *(including start and end date)* |
| Total Budget: | *(in USD)* |

**Project Summary**

*Highlight the project’s main objectives, strategies and activities to be implemented. Max 200 words.*

**Grant Justification**

*Justify why your organization is best placed to deliver this project. Explain the value added by your organization to the development of civic engagement. Max 200 words.*

**Needs Assessment**

*Explain the specific challenges in the strengthening of civic engagement that the project aims to address. How will the project contribute to the resolution of these challenges? Max 400 words.*

**Activities Description**

*Describe the type of activities, target institutions and organizations, the duration of each activity, if there any partners/subcontractors and their role in the identified activities. Also, explain how these activities will contribute to the achievement of project objectives, the resolution of challenges and ultimately to the strengthening of civic engagement within the governorate(s) of implementation.*

|  |  |  |
| --- | --- | --- |
| **Activity description** | **Target institutions and organizations** | **Expected results** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Monitoring**

*Describe how you are planning to monitor the activities and what monitoring tools and techniques will be used to monitor progress towards the results achieved. Please provide samples of templates/forms that you are planning to use for monitoring purposes, as well as to evaluate the impact of your project acitvites. Max 150 words.*

**Capacity Building Needs**

*List any areas that your organization would benefit from capacity building, through training, skills transfer, or other development opportunities. This does not have to be factored into the budget. Max 150 words.*

**Workplan**

| *Activity* | *Month 1* | | | | *Month 2* | | | | *Month 3* | | | | *Month 4* | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| *Week 1* | *Week 2* | *Week 3* | *Week 4* | *Week 1* | *Week 2* | *Week*  *3* | *Week*  *4* | *Week 1* | *Week 2* | *Week 3* | *Week 4* | *Week 1* | *Week 2* | *Week 3* | *Week 4* |
| *(Example) Preparations of Focus Group Discussion* |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| *(Example) FGD on peacebuilding* |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| (add) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| (add) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

NOTE: The Red Text is provided only as an example. Please delete this when you complete with your own organization’s activities.

**List of relevant past projects**

*Fill the table below with all required details (please include at least three projects):*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Project Title | Project start and end date | Project funding (in USD) | Donor | Brief summary of main activities |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

NOTE: It is advantageous to include more projects under this section if your organization has more than three

**Budget (please fill Annex B)**