



International Organization for Migration (IOM)
The UN Migration Agency

System analysis and general modifications and upgrade of the Integrated Database for Aliens Covering Asylum, Migration and Visas or the IBAS system as per the requested technical specification

RFQ No.: IOMSKP 029/18

Question: Please clarify if there is a possibility for a Consortium, i.e. a group of companies, to apply since there is no indication in the procurement notice of the possibility for grouping of 2 or more companies.

Answer: There is a possibility for applying in Consortium.

Question: If a Consortium is eligible to apply, please clarify as to the form of the documents to be submitted. Specifically, is it necessary to submit a vendor information sheet for each of the companies grouped in a Consortium, or the vendor information sheet should be a summary of the data. If the data is separate, is there a need of multiple vendor information sheet, or the required fields are to be copied within one vendor information sheet to enable the presentation of data for each member of the group?

Answer: A Vendor Information Sheet (VIS) for each of the companies grouped in a Consortium should be submitted. if you are applying as a Consortium

Question: In relation to the above question, what should be selected in the field named Business Organization in the Vendor Information Sheet, if the applicant is a Consortium? Does it needs to be Partnership, or each member should answer for its own type of organization?

Answer: If the applicant is a Consortium, in the field Business Organization in the Vendor Information Sheet (VIS) each member should answer for its own type of organization in a separate Vendor Information Sheet (VIS).

Question: Also in relation to question No. 2: If two or more vendor information sheets are required (one for each member), is it acceptable to provide the payment and Bank details only for the member that will issue the invoice (in case of selecting the Consortium, of course)?

Answer: Yes, it is acceptable to provide the payment and Bank details only for the lead of the Consortium i.e. the member that will issue the invoice and with which a Contract will be signed or PO will be issued.

IOM Skopje

PO Box 43, 1000 Skopje • Tel: +389 2 3088 100; +389 2 3095 477 • Fax: + 389 2 3088 101
E-mail: procurement.iomskopje@iom.int Website: www.iomskopje.org www.iom.int



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Question: Are the required documents for proving the personal, financial and technical capacities to be submitted translated in English, or it is acceptable to send copies of the originals issued by relevant institutions?

Answer: The required documents should be submitted with translation in English language.

Question: The tender documentations specifies the need for ISO 9001:2015 certificate. Our group currently holds the ISO 9001:2008 certificate, with a recertification for the new 2015 version scheduled to be completed in the following 4 months. Given that the differences between the two versions 2008 and 2015 are merely formal, and do not affect the context of standard itself, will it be acceptable if ISO 9001:2008 certificate is submitted at this point?

Answer: The requested ISO 9001:2015 certificate should be submitted with your offer as requested in the RFQ.

Question: In the Price Schedule Form document, there is a field stating delivery schedule. Is it acceptable to define here a specific period of time like, for example, 4 months, or is it necessary to state a specific date? Please consider the difficulty for defining a specific date given the uncertainty of the evaluation period?

Answer: In the Price Schedule Form document you can state a specific period of time without stating specific date.

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