

**Request for Quotation (RFQ)  
for the  
RFQPROC#2023-0617\_Provision of Cleaning services under Long Term Agreement  
BID BULLETIN  
Addendum No. 1**

This Addendum No. 01 is issued to address inquiries and clarification from bidders and modify information provided in the Request for Quotation for the Supply and Delivery NFI supplies for Ukraine Crisis Response (L3) issued to prospective vendors on 12 June 2023.

**A. On General Instruction to Bidders**

1. Deadline for the Submission of Quotation should read as follow:

On or before **26 June 2023, 04:00 PM Beirut Time.**

If any doubt exists as to the time zone in which the quotation should be submitted, refer to <http://www.timeanddate.com/worldclock/>.

**B. Inquiries from Bidders**

**I. Technical Inquiries**

Question/Clarification	IOM Response
How many cleaner and supervisor is required in each location ?	<p>IOM Main Office in Ramlet El Bayda : 9 IOM office in Rabieh : 1 IOM office in Chtoura, Bekaa : 1 IOM office in Tripoli : 1</p> <p>IOM may increase or decrease the number of Cleaning Staff based on the needs and requirements of its operation.</p>
Is it required to send a staff document for the evidence of the insurance coverage and physical health ? what if we will hire the staff after being awarded ? can you replace these 2 documents by : proof that the company is registered in the Daman?	<p>To send the documents within 30 days after contract award.</p> <p>The company's registration in Daman is not considered as a proof.</p>
What do you mean by 1 back up LTA holder?	Lowest compliant offer will be the main awarded service provider however and when needed we rely on the back up LTA holder to provide the needed services.

Respectfully Yours,  
Rana Dach  
Procurement department