

Enrollment Guide

Collective Accountability
to Affected People

www.ecampus.iom.int

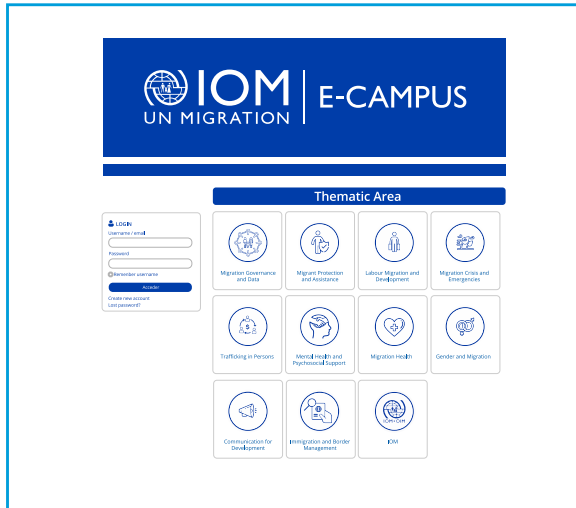


Course

Collective Accountability to Affected People

1 Create an E-Campus account

1. Launch Chrome or Firefox.
2. Enter this URL in your browser address field: www.ecampus.iom.int/
3. Click on the 'Log in' tab and select: **'Create new account'**.
4. Complete the required fields.
5. Wait for the email from E-Campus containing an account activation link.
6. Once you have received the email, click on the link to activate your account.
7. You should now be logged in to [the e-learning platform](#).
8. In case the activation link has expired, please proceed to Step 2 below.

The image shows a 'LOGIN' form. It has a blue header with a user icon and the word 'LOGIN'. Below the header, there are two input fields: 'Username / email' and 'Password'. There is a checkbox labeled 'Remember username'. Below the input fields, there is a blue button labeled 'Log in'. At the bottom, there are two links: 'Create new account' and 'Lost password?'. A blue callout box labeled 'Log in bar' points to the top right corner of the form.The image shows a form titled 'Choose your username and password'. It has several input fields: 'Email address', 'Email (again)', 'First name', 'Surname', 'City/town', and 'Country' (a dropdown menu). Below these fields, there is a section titled 'Other Fields' with a 'Gender Identity' dropdown menu. Below that, there is a section titled 'Institution' with an 'Institution' dropdown menu, an 'If other please specify' input field, and a 'Position' input field. At the bottom, there are two buttons: 'Create my new account' and 'Cancel'. A blue callout box labeled 'New account fields' points to the right side of the form.

2 Logging in

1. Launch Chrome or Firefox.
2. Enter this URL in your browser address field:
www.ecampus.iom.int
3. Under the Login section, enter your username and your password.
4. Click 'Log in'.
5. You should now be logged into [the e-learning platform](#).

The image shows a login form titled 'LOGIN' with a user icon. It contains two input fields: 'Username / email' and 'Password'. Below these fields is a checkbox labeled 'Remember username' and a blue 'Log in' button. At the bottom, there are links for 'Create new account' and 'Lost password?'. Two blue callout boxes with white text are connected to the form: one labeled 'Username or email' points to the first input field, and another labeled 'Password' points to the second input field.

3 Turn off your pop-up blocker

1. On your computer, open [Chrome](#).
 2. In the upper right corner, click on the three dots then select 'Settings'.
 3. Under '[Privacy and Security](#)', click Site 'Settings'.
 4. Click Pop-ups and redirects.
 5. At the top, select the Allowed option.
1. Select the Menu button in [Firefox](#), marked with three horizontal lines.
 2. Choose options.
 3. Select the '[Privacy and Security](#)' link in the menu on the left.
 4. Scroll down to the Permissions section.
 5. Unselect the box that says 'Block pop-up windows'.

4 Starting the course

1. Go to the E-Campus homepage by clicking on the icons at the top of the screen or by visiting www.ecampus.iom.int/.
2. Scroll down to the thematic area and select '**Migration Crisis and Emergencies**'.
3. On the next screen, select **courses**.
4. Then, select the option '**English**'.
5. Next, click on the link with the name of the course '**Collective Accountability to Affected People**'.
6. The course will open in a new window.

Collective Accountability to Affected People

Thematic Area

- Migration Governance and Data
- Migrant Protection and Assistance
- Labour Migration and Development
- Migration Crisis and Emergencies**
- Trafficking in Persons
- Mental Health and Psychosocial Support
- Migration Health
- Gender and Migration
- Communication for Development
- Immigration and Border Management
- IOM

2. Click here

3. Click here

- Courses
- Resources
- Videos
- Audios

5. Click here

Collective Accountability to Affected People

The humanitarian sector and its actors have increasingly focused on accountability to affected people (AAP) and this online training aims to provide knowledge and recommendations on this topic as an essential element for humanitarian initiatives and frameworks within the crisis continuum.

- Learning modality:** Self-paced
- Date:** Available all year
- Duration:** 20 minutes per module
- Language:** English
- Cost:** Free
- Geographical Coverage:** Global

English

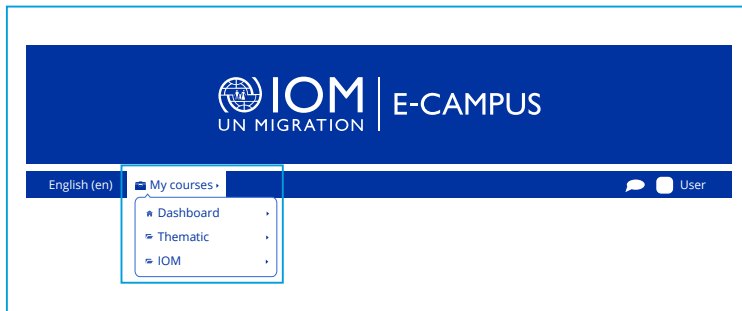
4. Click here

- English
- Vietnamese
- Français

5

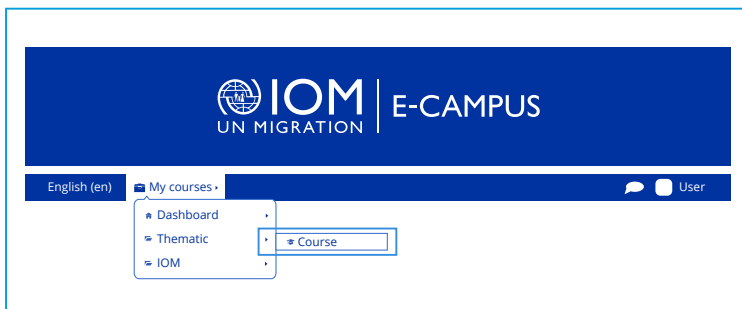
Completing the course

1. Once you have enrolled for the course, you can launch it at any time from **'My courses'** tab (accessible via the e-learning welcome page).



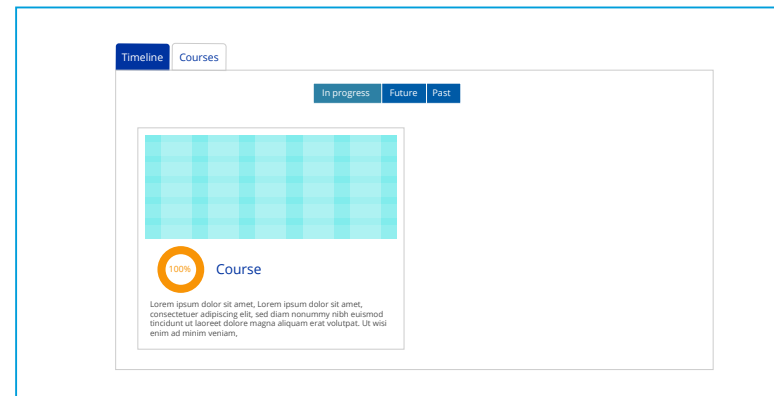
2. Select the course.

3. Click on the top left bar to see the activity details and then click 'Start'. (Note: Once you click on the 'start' button, a new window will open where your course will be launched.)



4. As you navigate through the course, the status of your enrolled course will display as 'You have passed X mandatory activities.' All screens need to be viewed and all activities completed before this status will change.

5. Once all course requirements have been met, the status of your enrolled course will change to **'Passed'**.



DID YOU KNOW?

- E-learning courses do not need to be completed in one sitting.

Each time you access a course:

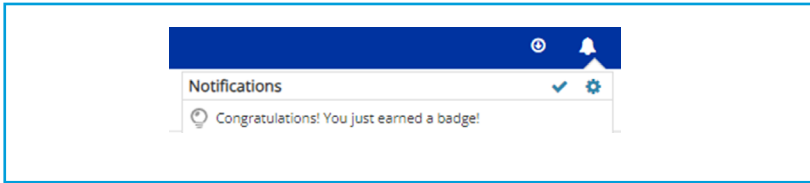
- Your progress is automatically recorded on the platform.

- The course takes you back to the screen that you last accessed.

Collective Accountability to Affected People

6 Badges

Did you know that badges are available for this online training? It is a great way to celebrate your progress. **Upon completion of each module, you will receive a notification:**



You can also check the badges you have earned using the navigation panel:

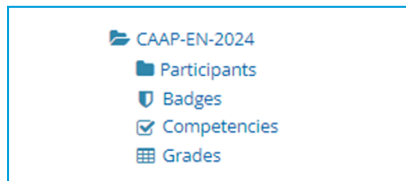


Image	Name	Description	Criteria	Issued to me
	Collective Accountability to Affected People, Module: 2B	This is a confirmation of the successful completion of Module 1 of the course: Collective Accountability to Affected People	Users are awarded this badge when they complete the following requirement: <ul style="list-style-type: none">The following activity has to be completed:<ul style="list-style-type: none">"SCORM package - Module 2b: Collective AAP and the long-term solutions"	
	Collective Accountability to Affected People, Module: 2A	This is a confirmation of the successful completion of Module 1 of the course: Collective Accountability to Affected People	Users are awarded this badge when they complete the following requirement: <ul style="list-style-type: none">The following activity has to be completed:<ul style="list-style-type: none">"SCORM package - Module 2a: Collective AAP and localization"	
	Collective Accountability to Affected People, Module: 1	This is a confirmation of the successful completion of Module 1 of the course: Collective Accountability to Affected People	Users are awarded this badge when they complete the following requirement: <ul style="list-style-type: none">The following activity has to be completed:<ul style="list-style-type: none">"SCORM package - Module 1: Overview of Accountability to Affected People"	Date: 7/05/24 ✓

7 Access to the virtual course

This online training was developed with a mobile friendly component, so it is possible to access this content either using your computer, mobile phone or even a tablet.

It is also important to note that, depending on the device model, operating system and selected option (web browser/mobile application), there may be slight differences in the display of text, banners or images.

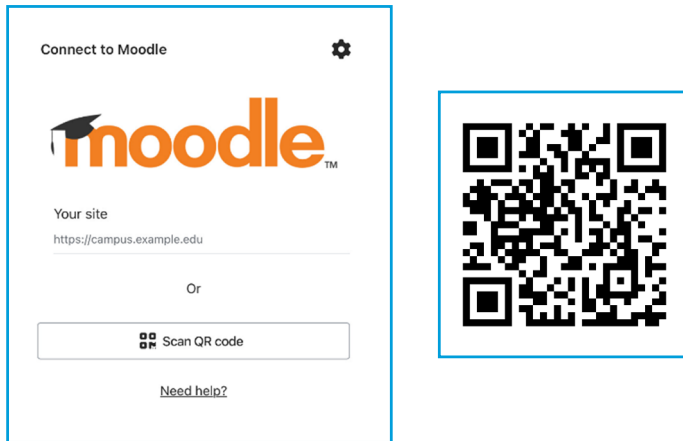
If you decide to use the Moodle app, please follow the next steps:

1. Download the application using the buttons below (and depending on your operative system):

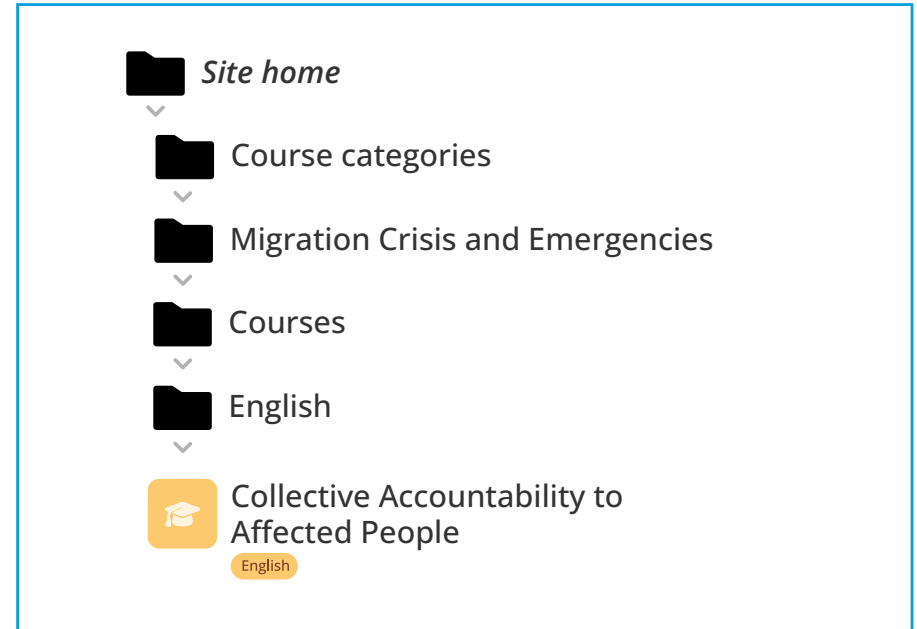


Collective Accountability to Affected People

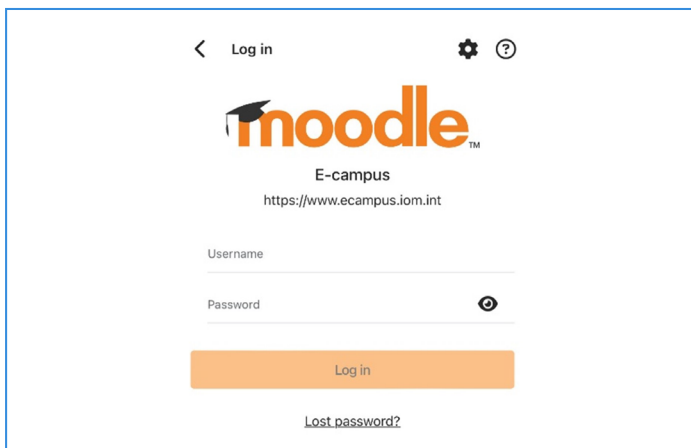
2. Open the application and enter the IOM's E-Campus domain in the "Your site" line: <https://www.ecampus.iom.int/>. It is also possible to use the "Scan QR code" option.



4. To enroll in the e-course, go through the following path on the E-Campus platform displayed via the Moodle application:

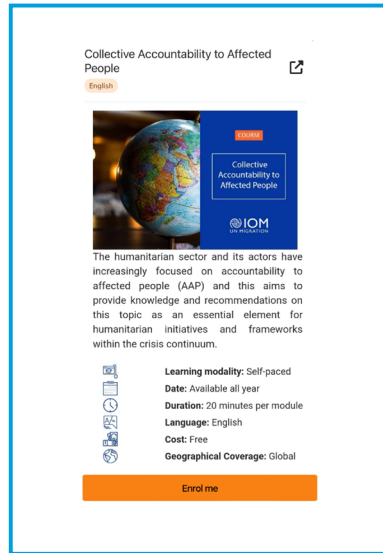


3. Then, proceed to log in using your credentials (be sure to have **created an E-Campus account** before):

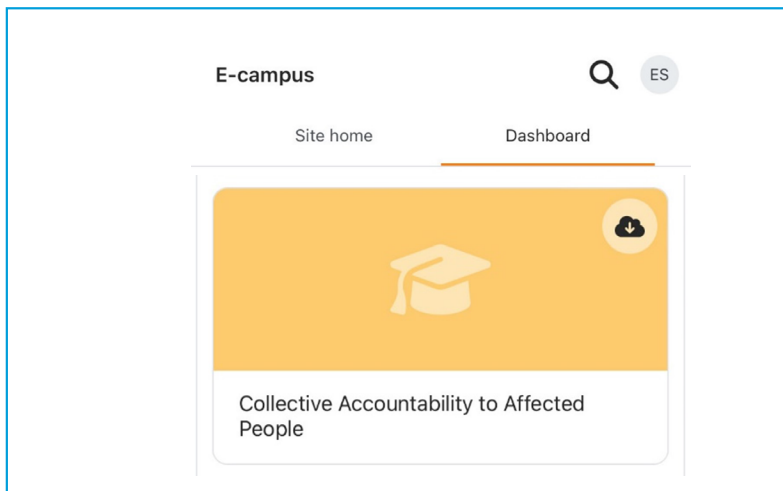


Collective Accountability to Affected People

5. Click on the 'Enrol me' button to start:



6. Once you have enrolled, you can use the 'Dashboard' of the E-Campus platform whenever you want to return to/find this online training:



8

Reporting issues

For any issues that you encounter with the above steps, please send an email to: e-campus@iom.int with the following information:

1. The browser you are using (e.g. Chrome or Firefox).
2. Description of the issue you encountered (e.g. mention the step number with details).
3. A screenshot, if possible (this would be very helpful!).

Thank you for your support!

Ready to start your e-learning experience?



Do you need more information?

**Contact us at
e-campus@iom.int**