



REQUEST FOR INFORMATION (RFI)

RFI Reference: RFI RO24-001		Date: 06/03/2024.
Title of the RFI	RFI – Supply and Delivery of Sustainable Non-Food Items (NFIs)	
UNSPSC code(s)	Click or tap here to enter text.	
Closing date for receipt of the RFI	15/03/2024 at 13:00hrs Nairobi Time If any doubt exists as to the time zone, refer to http://www.timeanddate.com/worldclock/ .	
Address RFI response by e- mail to the attention of:	Attention to: RO Nairobi Procurement	
E-mail address:	RONairobiProcurement@iom.int	
OBJECTIVES OF RFI		
<p>Description: The International Organization for Migration (IOM) wishes to receive information and innovative solutions from specialized suppliers regarding Supply and Delivery of Sustainable Non-Food Items (NFIs) as per attached Annexes.</p> <p>Purpose: In this RFI, the International Organization for Migration (IOM) intends to identify potential suppliers and to gather ideas from industry for the supply and Delivery of Sustainable Non-Food Items (NFIs) as per attached Annexes as per the list under part II (Specific Requirements/ Information). The information required from the industry regarding this list of items includes, whether the items are available in the market with the requested presentation (Description), the alternate presentation (Description) of same items available in the market, the alternate/substitute items with the same use. Minimum order quantity for each item (if there is) and delivery time of each item for FOB/FCA.</p> <p>This RFI will serve to conduct market research to identify firms capable of providing solutions for the above stated requirement. This market research shall be conducted at NO COST TO IOM. Suppliers may be requested, as part of this RFI, to present to IOM their product.</p> <p>This announcement is a Request For Information (RFI), not a solicitation for offers, and accordingly, no contract will be awarded from this announcement. No reimbursement will be made for any cost associated with providing information in response to this announcement or any follow-up information requests. There is no solicitation available at this time. Industry responses, as a result of this announcement, shall focus on providing recommendations for the requirements as detailed in the attached Specific Requirements Document. Information provided in the RFI may be used by IOM in solicitation documents.</p> <p>IOM appreciates your assistance with this market research and emphasizes that this effort is for planning purposes only. Responses will not be treated as proposals but may be used to create any subsequent Request for Proposal (RFP) / Invitation to Bid (ITB). Respondents should clearly mark any proprietary information submitted in response to this RFI.</p>		
DESCRIPTION OF REQUIREMENTS		

1. Sleeping Mats with recycled components as per the annex a
2. Jerrycan Type 2, with recycled components as per the annex a
3. Blanket, Type 4, Synthetic with recycled components as per the annex a
4. Tarpaulins 4x6m with two reinforcement bands with recycled components as per the annex a

**SPECIFIC INFORMATION IOM IS EXPECTING TO
RECEIVE**

What IOM REQUIRES	Availability of item as described under Description Column (yes/No),**	Description of item with alternate Specification ***	Estimated delivery time for DAP *****	Estimated Cost **
1. Sleeping Mats with production of items that use biodegradable plastics or biobased PE and recycled components as per the annex a				
2. Jerrycan Type 2, with recycled components that pass the environmental and health protocols as per the annex a				
3. Blanket, Type 4, Synthetic with recycled components as per the annex a				
4. Tarpaulins 4x6m with two reinforcement bands with recycled components as per the annex a				
Certificate of Conformity with any recent similar UN and other INGOs tender in the past 1 year				
Certificate of Analysis with any recent production batch in the past 6 months				
Vendor's sustainable policy and/or commitment to the environment				
Relevant ISO Certificates on				

quality, energy, health, and environment			
Company profile			
Packaging information (ie no of items per bale, pallets and relative weights and volume)			
Container information (no. of pallets per container)			
Minimum Order (if any)			
Technical documentation: Please enclose technical specifications & drawings or photos.			
<p>Non-compliance schedule: Please outline any deviation from above specifications. If no deviations, please state 'No deviations.</p> <p>Key: For providing information using the above table.</p> <p>Column 1 = * these are list of items with description (specification) planned for purchase.</p> <p>Column 2 = **this column requests whether items listed under column I are available in the market with the same description and (specification). Suppliers are expected to answer Yes or No for each item under this column.</p> <p>Column 3 = *** this column requests the alternate description (specification) of the same items described under column I.</p> <p>Column 4 = ***** this column asks the estimated delivery time (lead time) of items to the buyers warehouse in Nairobi, Kenya, from the time purchase order is issued to the supplier.</p> <p>Column 5 = ***** this column asks the estimated cost of the product</p>			
NOTE			
<p>Please also note that IOM DOES NOT intend to pay for any information furnished in response to this RFI or will not be responsible for any costs incurred by the vendors related to the response to this RFI or any other activities related to the preparation of information. This call for RFI does not constitute a solicitation. Please note that this is not an Expression of Interest (Eoi), and therefore the outcome of this survey may not necessarily result in an Invitation to Bid or a Request for Proposal.</p> <p>IOM also reserves the right to require compliance with additional conditions as and when issuing the solicitation documents. Submitting a reply to a call for RFI does not automatically guarantee that a supplier will be invited to tender. All information that comes into IOM's possession or knowledge in connection with the RFI is to be treated as strictly confidential and will not be communicated to any third party. Nothing in this RFI affects the privileges and immunities enjoyed by IOM as an intergovernmental organization.</p>			

ANNEXES:

Annex A: [Description of Requirements](#)