

## REQUEST FOR QUOTATION (RFQ)

RFQ Reference: RFQ.UA1.2023.971.PPE

Date: 29 June 2023

### **SECTION 1: REQUEST FOR QUOTATION (RFQ) for the provision of Personal Protective Equipment (PPE) for Ukraine.**

International Organisation for Migration (IOM) kindly requests your quotation for the provision of Personal Protective Equipment (PPE) as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Approved by:

Procurement Unit

## SECTION 2: RFQ INSTRUCTIONS AND DATA

<b>Deadline for the Submission of Quotation</b>	10 July 2023 , 16:00 CEST If any doubt exists as to the time zone in which the quotation should be submitted, refer to <a href="http://www.timeanddate.com/worldclock/">http://www.timeanddate.com/worldclock/</a> .
<b>Method of Submission</b>	<p>Quotations must be submitted as follows:</p> <p><input checked="" type="checkbox"/> Email</p> <p>Bid submission address: <a href="mailto:ageorgadas@iom.int">ageorgadas@iom.int</a> Copy: <a href="mailto:iomkyivtenders@iom.int">iomkyivtenders@iom.int</a></p> <p>File Format: PDF</p> <p>File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard.</p> <p>All files must be free of viruses and not corrupted.</p> <p>Max. File Size per transmission: 8 MB</p> <p>Mandatory subject of email: RFQ.UA1.2023.971.PPE _ "Vendor Name"</p> <p>Multiple emails must be clearly identified by indicating in the subject line "email no. X of Y", and the final "email no. Y of Y."</p> <p>It is recommended that the entire Quotation be consolidated into as few attachments as possible.</p> <p>The proposer should receive an email acknowledging email receipt.</p>
<b>Cost of preparation of quotation</b>	IOM shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
<b>Supplier Code of Conduct</b>	All prospective suppliers must read the UN Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: <a href="https://www.un.org/en/sections/dpa/2011-07-20-supplier-code-of-conduct-2011-07-20.shtml">Supplier Code of Conduct (ungm.org)</a> .
<b>Conflict of Interest</b>	UN encourages every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UN if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.
<b>General Conditions of Contract</b>	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the IOM General Conditions of Contract for provision of goods/services/transportation/medical services available at <a href="https://www.iom.int/do-business-us-procurement">https://www.iom.int/do-business-us-procurement</a> .
<b>Eligibility</b>	Bidders shall have the legal capacity to enter into a binding contract with IOM and to deliver in the country, or through an authorized representative.
<b>Currency of Quotation</b>	Quotations shall be quoted in USD
<b>Duties and taxes</b>	The International Organization for Migration is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below: All prices shall:

	<input checked="" type="checkbox"/> be inclusive of VAT and other applicable indirect taxes <input type="checkbox"/> be exclusive of VAT and other applicable indirect taxes
<b>Language of quotation and documentation including catalogues, instructions and operating manuals</b>	English
<b>Documents to be submitted</b>	Bidders shall include the following documents in their quotation: <input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed <input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1 <input checked="" type="checkbox"/> Vendor Information Sheet (VIS) <input checked="" type="checkbox"/> Other Relevant brochures and ISO certifications
<b>Quotation validity period</b>	Quotations shall remain valid for 90 days from the deadline for the Submission of Quotation.
<b>Price variation</b>	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
<b>Partial Quotes</b>	<input checked="" type="checkbox"/> Not permitted
<b>Payment Terms</b>	<input checked="" type="checkbox"/> 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation.
<b>Contact Person for correspondence, notifications and clarifications</b>	Focal Person: Alexandros Georgantas E-mail address: ageorgadas@iom.int Copy: iomkyivtenders@iom.int <b>Attention: Quotations shall not be submitted to this address but to the address for quotation submission above.</b>
<b>Clarifications</b>	Requests for clarification from bidders will not be accepted any later than 3 days before the submission deadline. Responses to request for clarification will be communicated by email by 20 June 2023
<b>Evaluation method</b>	<input checked="" type="checkbox"/> The contract will be awarded to the lowest price substantially compliant offer
<b>Evaluation criteria</b>	<input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1 <input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract <input checked="" type="checkbox"/> Earliest Delivery /shortest lead time
<b>Right not to accept any quotation</b>	IOM is not bound to accept any quotation, nor award a contract or Purchase Order
<b>Right to vary requirement at time of award</b>	At the time of award of Contract or Purchase Order, IOM reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum 25% of the total offer, without any change in the unit price or other terms and conditions.
<b>Type of Contract to be awarded</b>	Purchase Order

<b>Expected date for contract award.</b>	15 July 2023
<b>Policies and procedures</b>	This RFQ is conducted in accordance with Policies and Procedures of IOM
<b>UNGM registration</b>	IOM is encouraging all suppliers to register at the United Nations Global Marketplace (UNGM) website at <a href="http://www.ungm.org">www.ungm.org</a> . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award of USD 100,000 and above, the Bidder is recommended to register on the UNGM prior to contract signature. For vendors who do not have the technical means to register in UNGM, the UNGM has implemented an assisted vendor registration functionality that allows IOM procurement personnel to add local vendors to the UNGM.

### ANNEX 1: SCHEDULE OF REQUIREMENTS

#### Technical Specifications for Goods:

Item No		Minimum technical requirements	Unit	Quantity
1	Tactical Ballistic Vest - NIJ III-A	<p><b>Protection level:</b></p> <p>Certification in accordance with the standard from the NIJ Standard-0101.06 Ballistic Resistance of Body Armor (July 2008), on Level of Protection III-A. Acceptable VPAM BSW 2006 (Test Guideline - Ballistic Protective Vests, Version 14.05.2009) for Test Level 4.</p> <p><b>Design of the outer carrier vest:</b></p> <ul style="list-style-type: none"> <li>•Pullover type with Velcro-fitted strap openings to enable maximum movement of the torso and multiple adjustments to ensure snug fitting.</li> <li>•Equipped with detachable collar, adjustable shoulders, deployable groin protector and rear extraction grab strap (for speedy evacuation or injured/ casualties, detachable comfort lining.</li> <li>•The high-collar, shoulder and groin protection sections must provide sufficient protection, avoid any gaps of the protection without unnecessarily limiting the freedom of movement.</li> <li>•The high-collar protection must cover the entire neck/throat region in order to avoid gaps in the protection without unnecessarily limiting the freedom of movement. The two ends must meet and overlap in the front.</li> <li>•Fitted with front, rear, and side external pockets for insertion of hard ballistic plates.</li> <li>•Detachable IOM logos for front and back</li> <li>•Outer carrier comprising an outer shell utilizing a robust fabric appropriate for the operational requirements, back coated with polyurethane or similar material (for moisture and mildew resistance).</li> <li>•The ballistic cover material for each ballistic panel shall be covered in 100% anti-microbial or equivalent treated for water repellence. Inner cover material must be staining odour and mildew resistant. Material shall have no visible fabric or colour flaws.</li> </ul>	pcs	80 (40x XL 40x XXL)

	<ul style="list-style-type: none"> <li>•Partial webbing to attach accessories.</li> <li>•Suitable for hot climates with high humidity.</li> <li>•Transparent pocket size 9 x 6 cm positioned on the inside (easily accessible by rescue team) for insertion of changeable card with information concerning organization name/unit, blood type, allergies, and contact details.</li> <li>•Carrying case, movable/detachable radio pouch, Document pouch, detachable logos for front and back. The front and rear ballistic panels levels III and IV must be compatible/interchangeable with the Body Armour, Pullover, Unisex; Body Armor, Jacket, Male; and Body Armor, Jacket, Female models within the same size configuration offered.</li> </ul> <p><b>Size and weights:</b></p> <p>The sizes of the ballistic panels should be based on templates provided in NIJ Standard- 0101.06 Ballistic Resistance of Body Armor (July 2008).</p> <p>The maximum weight is up to 8 lb (3.62 kg), not included hard plates.</p> <p><b>Logo:</b></p> <p>Detachable IOM Logos for front an back IOM Icon Logo on front: 80x90mm</p> <p>IOM Primary Official Logo on back: 200x280mm IOM Logo color: White</p> <p><b>Colour:</b></p> <p>The colour of the outer and inner surface of the body armour, and edging must be painted in United Nations Blue (Pantone 279U).</p> <p><b>Labelling:</b></p> <p>Labelling must be in English language. Label material shall be durable, withstand normal wear and cleaning and remain readable during the entire warranted life expectancy of the vest. Should include (but not limited to): Name of manufacturer, Level of protection, Certification level, Date of production, Size, Serial number, Model, Lot number, Care instructions.</p> <p><b>Flammability:</b></p>	
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		<p>The body armour must be fire-retardant with no after-flame.</p> <p><b>Temperature exposure:</b></p> <p>All body armour components must exhibit no structural, visible or operational degradation or physical damage when subjected to elevated temperature exposure, from +70 to -40 Celsius.</p> <p><b>Health hazard:</b></p> <p>The finished body armour must not present a dermal health hazard</p> <p><b>Washability:</b></p> <p>All components of the body armour must meet washability (laundryability) and colourfastness requirements.</p>		
2	Hard Plates - NIJ IV	<p><b>General Requirements:</b> The requirement for body armour includes two variants in six sizes and associated accessories as well as spare parts (LoP III and IV, sizes small, medium, large, X-Large, XX-Large, XXX-Large).</p> <p><b>Protection level:</b> Certification in accordance with the standard from the NIJ Standard-0101.06 Ballistic Resistance of Body Armor (July 2008), on Level of Protection IV. Acceptable VPAM BSW 2006 (Test Guideline - Ballistic Protective Vests, Version 14.05.2009) for Test Level 9.</p> <p><b>Design of the hard plates:</b></p> <ul style="list-style-type: none"> <li>•Hard armor plates may be constructed from ceramics, compressed laminate sheets, metallic plates or composites that incorporate more than one material.</li> <li>•The hard ballistic plates must be shaped with sculptured body fit.</li> <li>•The front ballistic panel must cover the chest up to the collar bone, have a scooped neck sufficient to maintain comfort and extend downward to the waist.</li> <li>•The rear ballistic panel must cover back torso from just above the shoulder blades down to the position of the waist belt.</li> <li>•The vest must provide sufficient protection in the outer pectoral region and under the arms in order to avoid any gaps of the protection, without unnecessarily limiting the freedom of movement.</li> </ul> <p><b>Sizes and weights:</b></p>	Set	80 (40x XL 40x XXL)

	<ul style="list-style-type: none"> <li>•The maximum weight not to exceed 2.5 kg per plate.</li> <li>•The size must be proportional to fit in the outer carrier described for Body Armour, in the requested sizes small, medium, large, X-Large, XX-Large, XXX-Large, for male and female bodies.</li> </ul> <p><b>Labelling:</b></p> <p>Labelling must be in English language. Label material shall be durable, withstand normal wear and cleaning and remain readable during the entire warranted life expectancy of the vest. Should include (but not limited to): Name of manufacturer, Level of protection, Certification level, Date of production, Size, Serial number, Model, Lot number, Care instructions.</p> <p><b>Edging:</b></p> <p>The hard plates must have a firmly bonded or an integrally moulded edging that protects the periphery of the shell from delamination, wear, cuts, and tear.</p> <p><b>Interchangeability:</b></p> <p>Components must be interchangeable and modular such that replacement of any component with another like-sized unit must have no detrimental effect on any of the requirements herein.</p> <p><b>Flammability:</b></p> <p>The hard plates must be fire-retardant with no after-flame.</p> <p><b>Temperature exposure:</b></p> <p>Hard plates must exhibit no structural, visible, or operational degradation or physical damage when subjected to elevated temperature exposure, from +70 to -40 Celsius.</p> <p><b>Health hazard:</b></p> <p>The hard plates must not present a dermal health hazard. The whole system must be manufactured with hypoallergenic fibres and anti-bacteria special treatment.</p> <p><b>Washability:</b></p> <p>All components of the hard plates must meet washability (laundryability) and colourfastness requirements.</p>	
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3	Tactical Ballistic Helmets - III-A – ECH	<p><b>Protection level:</b></p> <p>Certification in accordance with the standard from the NIJ Standard-0101.06 Ballistic Resistance of Body Armor (July 2008), on Level of Protection III-A</p> <p><b>Color :</b></p> <p>UN Blue color, with IOM lettering IOM Logo color: White</p> <p><b>Design:</b> The low ballistic helmet must meet the design requirements referenced in manual TM 10-8470-211-10 for the Enhance Combat Helmet (ECH) low cut models.</p> <p><b>Size:</b> Please refer to the shell sizes in the table below (1. Ballistic Helmets Shell Sizes and Maximum Weights). Tolerance: +2% /-2%</p> <p style="text-align: center;"><u><b>Additional Information to the Technical Specifications.</b></u></p> <p>1. Ballistic Helmets Maximum Shell Sizes and Weights.</p> <table border="1" data-bbox="612 994 1054 1120"> <thead> <tr> <th>HELMET SHELL SIZE</th> <th>Length (mm)</th> <th>Width (mm)</th> <th>Height (mm)</th> <th>Weight (grams)</th> </tr> </thead> <tbody> <tr> <td>SMALL</td> <td>258</td> <td>242</td> <td>166</td> <td>1332</td> </tr> <tr> <td>MEDIUM</td> <td>261</td> <td>248</td> <td>168</td> <td>1389</td> </tr> <tr> <td>LARGE</td> <td>274</td> <td>258</td> <td>172</td> <td>1503</td> </tr> <tr> <td>X-LARGE</td> <td>293</td> <td>268</td> <td>181</td> <td>1758</td> </tr> </tbody> </table> <p><b>Remarks:</b></p> <ol style="list-style-type: none"> <li>1. Dimension references based on U.S. Army Manuals TM 10-8470-211-10 and TM 10-8470-204-10.</li> <li>2. The values indicate the maximum dimension and maximum weight acceptable for each size.</li> <li>3. It is acceptable variation of +2% / -2%.</li> <li>4. Dimensions (length, width, height) are overall exterior dimensions of the shell only.</li> <li>5. Weight includes shell, retention system, and suspension system. It does not include cover, bracket, or eyewear retention system.</li> </ol> <p><b>Finished ballistic helmet:</b></p> <p>A complete ballistic helmet assembly must consist of the following components:</p> <ol style="list-style-type: none"> <li>1. Helmet shell.</li> <li>2. Suspension hook disks.</li> <li>3. Suspension pads (approx. 20             <ol style="list-style-type: none"> <li>1. mm/0.75 inches or 25 mm/1                 <ol style="list-style-type: none"> <li>1. inches thick).</li> <li>2. Retention assembly.</li> <li>3. Attaching hardware.</li> <li>4. Edging finish.</li> </ol> </li> </ol> </li> </ol>	HELMET SHELL SIZE	Length (mm)	Width (mm)	Height (mm)	Weight (grams)	SMALL	258	242	166	1332	MEDIUM	261	248	168	1389	LARGE	274	258	172	1503	X-LARGE	293	268	181	1758	Pcs	80 (40x XL 40x XXL)
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	<p>6. Label.</p> <p><b>Sizes:</b></p> <p>Please refer to the shell sizes in the table below (1. Ballistic Helmets Shell Sizes and Maximum Weights). Tolerance: +2% /-2%.</p> <p><b>Weight:</b></p> <p>The maximum ballistic helmets weight, including the impact attenuation system, fixation and adjustment system for low cut ballistic helmets are indicated in the table below (1. Ballistic Helmets Shell Sizes and Maximum Weights).</p> <p><b>Shell construction:</b></p> <p>The outer and inner surfaces of the shell, including the bottom edge, must be finished smooth and even, there must be no exposed ends of the fabric fibre showing. Both the inside and outside surfaces of the shell must be free from any hole, void, delamination, blister, cracking, crazing, dry spot, area of non-resin flow and any pit, in order to provide a smooth continuous surface. There must be no raised fibres, raised pleats, raised wrinkles or raised creases on the interior or exterior surfaces.</p> <p><b>Shell thickness and uniformity:</b></p> <p>The following dimensional criteria are based on an unpainted shell. The maximum thickness for the helmet shells must not exceed 10.16 mm (0.4 inch) regardless of the nominal thickness of the helmet. Thickness variations in the helmet must be gradual. The shell thickness must not vary by more than 1.27 mm (0.05 inch) over the entire surface of the helmet. The shell must meet the design requirements and specifications referenced in manual TM 10-8470-211-10, for the Enhance Combat Helmet (ECH) low models; Tolerance: +2% / -2%</p> <p><b>Edging:</b></p> <p>The shell must have a firmly bonded or an integrally moulded edging that protects the periphery of the shell from delamination, wear, cuts, and tear. If the edging is integrally moulded, it must be repairable or replaceable. The edging itself must not be susceptible to cutting, wear, or tear. The edging must completely cover the bottom edge of the shell and extend up the sides a minimum of 7.62 mm (0.3</p>	
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	<p>inch) of the helmet shell. If the edging is a non-integral component of the moulded shell, then the edging must consist of a one-piece moulded construction or one piece cut to length. If the edging is cut to length, the cut end must be placed at the rear centre of the shell and the butt ends must not overlap and any gap between the ends must not exceed 1.52 mm (0.06 inch). The edging must be firmly and completely attached to the shell. The edging must be rounded at the corners with a minimum radius of 1.59 mm (1/16 inch). A corner must be defined as the transition between the edge of the shell and the inside of the shell and the edge of the shell and the exterior of the shell. The edging must be coloured the same colour as the exterior of the shell. Tolerance: +2% /-2%.</p> <p><b>Coating:</b></p> <p>A minimum of two coats of coating must be applied to the exterior of the helmet shell including the outside of the edging. The coating must completely and uniformly cover the shell surface and the outside of the edging. While coating is not required for the interior helmet shell, it must be a subdued colour. The final coat made to the exterior must contain the texturing aggregate must be applied uniformly on the exterior surface of the helmet shell including the outside of the edging, but not the bottom edge of the edging. The bottom and inside edges of the edging need not be coated. Hardware exposed on the exterior and interior of the shell, (e.g. screw heads) must not be painted.</p> <p><b>Texturing of coating:</b></p> <p>Texturing aggregate incorporated in the final coat for the exterior of the helmet must be silica sand or walnut shell flour or other material proposed by bidders. The aggregate must be uniformly applied to cover the entire exterior of the shell including the outside of the edging.</p> <p><b>Shell marking:</b></p> <p>The ballistic helmet shell must be marked on the inside crown surface area with the applicable side lettering using the letters S, M, L and XL as applicable using a “moulded-in” process. Letters must be at least 12.7 mm (0.5 inch) high. In addition, the shell must have additional marking, either directly stamped on the inside of the shell or a label (such as pressure sensitive label) that provides the item purchase order number, manufacture date, size and protection level. Ballistic helmet shells must be permanently marked for identification</p>	
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	<p>regardless of use, maintenance and storage and must be located and manufactured to prevent obliteration.</p> <p><b>Colour:</b></p> <p>The colour of the outer surface of the helmet shell, and edging must be painted in United Nations Blue (Pantone 279U) or black colour. The interior ballistic helmet shell and the remainder of the edging must be the same shade as the exterior. The retention and pad suspension systems must be in black colour.</p> <p><b>IOM logo:</b></p> <p>The logo must be of solid white colour painted at both sides of the ballistic shell.</p> <p><b>Retention system attachment points:</b></p> <p>Four attaching points must be used for the chinstrap/nape pad, two on the front half of the helmet and two on the rear half, each symmetric about the helmet midsagittal centreline.</p> <p><b>Pad suspension system:</b></p> <p>The low and high ballistic helmets must utilize a modular pad suspension system consisting of a series of pads that act as the suspension system between the wearer’s head and the helmet shell. The pads must possess means of easy attachment, removal, and reattachment to the inside ballistic helmet shell. The pad suspension system must attach, remove, and reattach to the helmet shell via hook tape disks (or other shapes), permanently adhered to the inside of the helmet shell. The pads must remain firmly in place when attached. The pads must be distributed around the perimeter to achieve comfort and stability. The pads must have at least three basic layers or be designed in such a way as to function in three ways: an inner layer must contact the wearer’s head, a padding layer, and an outer material layer which attaches the pad to the hook disk (or other shape) inside the helmet shell. The three layers must be permanently joined around the perimeter to prevent disassembly.</p> <p><b>Inner layer material:</b></p> <p>The inner material that contacts the wearer’s head must wick moisture away from the wearer’s head and absorb it.</p>	
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	<p><b>Padding layer material:</b></p> <p>The padding material must not absorb or hold moisture. It may itself consist of multiple layers. Thickness of this layer must provide for the bulk of the overall pad thickness.</p> <p><b>Pad compression durability:</b></p> <p>The pads must be constructed such that they can withstand multiple compressions without failing. Each pad shape and thickness must be subjected to repeated compressions and show no signs of degradation. Degradation includes, but is not limited to, the structure of the pad losing its resiliency, not returning to its original shape, and thickness. There must be no physical damage to any of the pad components. Physical damage includes, but it is not limited to, breakage of threads (if used), seams, or closures, damage to any of the components such that they do not return to its original shape and thickness.</p> <p><b>Hook disk or other shape with rounded corners:</b></p> <p>Hook disks or similar shape must interface with the outer material of the pads and attach the pads to the inner surface of the helmets. The hook disks are attached to the inside of the helmet shell by means of a pressure sensitive adhesive. One side of the disk must be comprised of a means to attach the pad and the other side must be coated with a self-stick adhesive (pressure sensitive). At no time must removal of any helmet pad cause the hook material to become separated from the helmet shell. The adhesive must firmly attach the hook disk to the inner surface of the helmets with no lifting of the hook disks on any contours within the helmets.</p> <p><b>Interchangeability:</b></p> <p>Components must be interchangeable and modular such that replacement of any component with another likesized unit must have no detrimental effect on any of the requirements herein. Not all parts need be size specific, and it is desired that the minimum number of unique parts/assemblies capable of meeting the requirements of this specification be used. When purchased as a separate component, the helmet shell must be complete with edging, finish, hook disks and labels.</p> <p><b>Flammability:</b></p>		
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	<p>The finished shell must be self-extinguishing with no after-flame. Flaming before the withdrawal of the flame source is permitted. There must be no melting or dripping. The ballistic helmet must comply with NATO Standard AEP-2902 (Non-Ballistic Test Methods and Evaluation Criteria for Combat Helmets), Edition A Version February 2019; or PSDB Protective Headwear Standard for UK Police (2004) Public Order Helmet. Publication Number 21/04 or equivalent internationally recognized standards.</p> <p><b>Temperature exposure:</b></p> <p>All ballistic helmet components including the shell, pads, retention system, and hardware must exhibit no structural, visible or operational degradation or physical damage when subjected to elevated temperature exposure, from +70 to -40 Celsius. The shell must exhibit no cracking, delamination, separation of plies, distortion, softening, change in thickness or other deterioration. The retention system must be operable (webbing slides, retention system) and must have no cracked or damaged components. The pads must not have suffered any degradation or damage. The ballistic helmet must comply with NATO Standard AEP-2902 (Non-Ballistic Test Methods and Evaluation Criteria for Combat Helmets), Edition A Version 1, February 2019 or equivalent internationally recognized standards for vibration on ballistic helmets can be acceptable.</p> <p><b>Vibration:</b></p> <p>All ballistic helmet components including the shell, retention system, and hardware must exhibit no structural, visible or operational degradation or physical damage when subjected to vibration. There must be no</p> <p>structural, visible or operational degradation to the finished ballistic helmet when subjected to vibration. No ballistic helmet parts must become loose or disassembled when subject to vibration. The ballistic helmet must comply with NATO Standard AEP-2902 (Non-Ballistic Test Methods and Evaluation Criteria for Combat Helmets), Edition A Version 1, February 2019.</p> <p><b>Physical damage:</b></p> <p>The finished ballistic helmet must resist physical damage from impacts. The shell material (not including the finish) must show minimal signs of structural damage such as delamination, ply separation, or shell fracture or indentation, when subjected to an</p>	
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		<p>approx. 26.87 mts/kg (40 ft/lb) impact. Any resulting indentation in the shell must be less than 3.81 mm (0.15 inch) in depth. The exterior finish must exhibit no flaking, peeling, loss of adhesion, or other failure of the finish except within a 5 cm (2 inch) radius around the centre point of impact. The helmet must comply with NATO Standard AEP-2902 (Non-Ballistic Test Methods and Evaluation Criteria for Combat Helmets), Edition A Version 1, February 2019.</p> <p><b>Compression:</b></p> <p>The unfinished shell of the low and high cut ballistic helmets (no coating or edging) must be resistant to repeated compressions of 181 kg (400 lb) in the top to bottom direction. Additionally, the shell must exhibit no visible delamination, ply separation, distortion after the compressions. The ballistic helmet must comply with NATO Standard AEP-2902 (Non-Ballistic Test Methods and Evaluation Criteria for Combat Helmets), Edition A Version 1, February 2019.</p> <p><b>Health hazard:</b></p> <p>The finished low and high cut ballistic helmets must not present a dermal health hazard. The whole padded interior and suspension system must be manufactured with hypoallergenic fibres and antibacterial special treatment.</p> <p><b>Washability:</b></p> <p>All components of the ballistics helmet must meet washability (laundryability) and colourfastness requirements. The components of the finished ballistics helmet must be washable, this includes using a nylon brush and water temperature up to 41 Celsius (105 Fahrenheit). No component must show any signs of structural, visible or operational degradation or physical damage as a result of 20 washings (laundryings).</p>		
4	Heavy Duty Bag	Heavy duty canvas that can fit all of the above	<i>pcs</i>	<i>80</i>

**Delivery Requirements**

Delivery Requirements	
<b>Delivery date and time</b>	Bidder shall deliver the goods <b>30 days</b> After Contract signature.
<b>Delivery Terms (INCOTERMS 2020)</b>	DAP Kyiv Ukraine
<b>Customs clearance (must be linked to INCOTERM)</b>	Shall be done by: <input checked="" type="checkbox"/> IOM
<b>Exact Address(es) of Delivery Location(s)</b>	Kyiv Ukraine - IOM warehouse
<b>Packing Requirements</b>	packaged in a proper manner



## ANNEX 2: QUOTATION SUBMISSION FORM

*Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

### BIDDER'S DECLARATION OF CONFORMITY<sup>1</sup>

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I hereby represent and warrant that neither the Supplier, nor any person having powers of representation, decision-making or control over it or any member of its administrative, management or supervisory body, has been the subject of a final judgement or final administrative decision for one of the following reasons: bankruptcy, insolvency or winding-up procedures; breach of obligations relating to the payment of taxes or social security contributions; grave professional misconduct, including misrepresentation, fraud; corruption; conduct related to a criminal organisation; money laundering or terrorist financing; terrorist offences or offences linked to terrorist activities; child labour and other trafficking in human beings, any discriminatory or exploitative practice, or any practice that is inconsistent with the rights set forth in the Convention on the Rights of the Child or other prohibited practices; irregularity; creating or being a shell company.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier is financially sound and duly licensed.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier has adequate human resources, equipment, competence, expertise and skills necessary to complete the contract fully and satisfactorily, within the stipulated completion period and in accordance with the relevant terms and conditions.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier complies with all applicable laws, ordinances, rules and regulations.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier will in all circumstances act in the best interests of IOM.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that no official of IOM or any third party has received from, will be offered by, or will receive from the Supplier any direct or indirect benefit arising from the contract.

<sup>1</sup> This form is mandatory to fill in and sign by every vendor who submits quotation

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier has not misrepresented or concealed any material facts during the contracting process.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier will respect the legal status, privileges and immunities of IOM as an intergovernmental organization.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that neither the Supplier nor any persons having powers of representation, decision-making or control over the Supplier or any member of its administrative, management or supervisory body are included in the most recent Consolidated United Nations Security Council Sanctions List (the “UN Sanctions List”) or are the subject of any sanctions or other temporary suspension. The Supplier will immediately disclose to IOM if it or they become subject to any sanction or temporary suspension.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier does not employ, provide resources to, support, contract or otherwise deal with any person, entity or other group associated with terrorism as per the UN Sanctions List and any other applicable anti-terrorism legislation.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that, the Supplier will apply the highest ethical standards, the principles of efficiency and economy, equal opportunity, open competition and transparency, and will avoid any conflict of interest.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier undertakes to comply with the Code of Conduct, available at <a href="https://www.unhcr.org/Public/CodeOfConduct">https://www.unhcr.org/Public/CodeOfConduct</a> .
<input type="checkbox"/>	<input type="checkbox"/>	It is the responsibility of the Supplier to inform IOM immediately of any change to the information provided in this Declaration.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I certify that I am duly authorized to sign this Declaration and on behalf of the Supplier I agree to abide by the terms of this Declaration for the duration of any contract entered into between the Supplier and IOM.
<input type="checkbox"/>	<input type="checkbox"/>	IOM reserves the right to terminate any contract between IOM and the Supplier, with immediate effect and without liability, in the event of any misrepresentation made by the Supplier in this Declaration.

Signature: \_\_\_\_\_

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

### ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

<b>Currency of the Quotation: USD</b>					
<b>INCOTERMS: DAP Kyiv, Ukraine</b>					
Item No	Description	UOM	Qty	Unit price	Total price
1.	Tactical Ballistic Vest - NIJ III-A	pcs	80 (40-XL & 40-XXL)		
2.	Hard Plates - NIJ IV	set	80 (40-XL & 40-XXL)		
3.	Tactical Ballistic Helmets - NIJ III-A - ECH	pcs	80 (40-XL & 40-XXL)		
4.	Heavy Duty Bag	pcs	80		
Total Price					
Transportation Price					
Other Charges (specify)					
<b>Total Final and All-inclusive Price</b>					

#### Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter proposal
Minimum Technical Specifications	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Term (INCOTERMS)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Lead Time	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.


Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Other requirements <i>[pls. specify]</i>	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

**Other Information:**

Estimated weight/volume/dimension of the Consignment:	Click or tap here to enter text.
Country/ies of Origin: <i>(if export licence required this must be submitted if awarded the contract)</i>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
<p><i>Exact name and address of the company</i></p> <p>Company Name: Click or tap here to enter text.</p> <p>Address: Click or tap here to enter text. Click or tap here to enter text.</p> <p>Phone No.: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p>	<p>Authorized Signature:</p> <p>Date: Click or tap here to enter text.</p> <p>Name: Click or tap here to enter text.</p> <p>Functional Title of Authorised Signatory: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p>

VENDOR INFORMATION SHEET<sup>2</sup>



VENDOR INFORMATION SHEET

**Contact Information**

Company Tel/Mobile: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
 Company Email: \_\_\_\_\_ Contact Person Position: \_\_\_\_\_  
 Company Website: \_\_\_\_\_

**Industry Category\*:**

<input type="checkbox"/> 0100 - Commercial Vendors	<input type="checkbox"/> 0500 - International Organizations - Non-UN
<input type="checkbox"/> 0200 - National CSOs	<input type="checkbox"/> 0600 - UN entities
<input type="checkbox"/> 0300 - National Government Entities	<input type="checkbox"/> 0005 - Individual Consultant/Non-Staff
<input type="checkbox"/> 0400 - International CSOs	

**Business Type\*:**

Direct Producer/Manufacturing  
 Reseller/Distributor/Service Provider

**Provide Services/Goods Internationally\***  Yes  No  
**Disability-inclusive\***  Yes  Not applicable  
**Women-owned/controlled\***

At least 51% women-owned/controlled  
 Less than 51% women-owned/controlled  
 Not applicable

**Environmental Statement**

**Environmental or Energy Management System**  Yes  No  
 Yes  No

Notes

All fields marked with \* are mandatory. The form may be returned if mandatory fields are missing/incorrect or in the wrong format (esp. Zipcode).

Vendor Name - should match IDs or registration documents.

If there is insufficient space, please use the Other information section

**Product Categories (check all applicable)\***

<input type="checkbox"/> Agriculture, Livestock and Fisheries	<input type="checkbox"/> Fuels and Derivatives	<input type="checkbox"/> Legal and Investigation	<input type="checkbox"/> Power Supply and Electric
<input type="checkbox"/> Chemicals	<input type="checkbox"/> Furniture	<input type="checkbox"/> Logistics and Warehousing	<input type="checkbox"/> Quality Control and Environment
<input type="checkbox"/> Clothing and Luggage	<input type="checkbox"/> Hospitality, Events	<input type="checkbox"/> Media and Printing	<input type="checkbox"/> Security
<input type="checkbox"/> Construction	<input type="checkbox"/> Insurances	<input type="checkbox"/> Medical, Drugs and Pharma	<input type="checkbox"/> Social and Humanitarian Services
<input type="checkbox"/> Consultancy and Contracted Services	<input type="checkbox"/> IT and Communications	<input type="checkbox"/> NFIs – Household and Camps	<input type="checkbox"/> Tickets
<input type="checkbox"/> Finance and Administration	<input type="checkbox"/> Land and Buildings	<input type="checkbox"/> Office Equipment and Supply	<input type="checkbox"/> Tools and Machinery
<input type="checkbox"/> Food and Beverage	<input type="checkbox"/> Learning, Training and Recreation	<input type="checkbox"/> Personal Care	<input type="checkbox"/> Vehicles and Accessories

**UNGM No.** \_\_\_\_\_ <https://www.ungm.org/UNUserHome>  
**UN Partner Portal Reference** \_\_\_\_\_ <https://www.unpartnerportal.org>  
**Registration Date** \_\_\_\_\_ *Main Country of Operations (dd-mmm-yyyy)*  
**VAT Number** \_\_\_\_\_

**Licensing Auth./Type** \_\_\_\_\_ **License No.:** \_\_\_\_\_ **Reg. Date:** \_\_\_\_\_ **Expiry Date:** \_\_\_\_\_  
For additional licenses, please use the Other Information Section dd-mmm-yyyy

**Partner Entities** (indicate if there are other relevant business partner accounts already registered in IOM. Format: Account Number-Name.)

Same entity registered in another office \_\_\_\_\_  
 Parent company \_\_\_\_\_  
 Subsidiaries/Branches \_\_\_\_\_

**Other Information:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Section II: Payment and Banking Information**

**Payment Details**

Payment Method\*  Bank Transfer  Check\*\*  Cash\*\*  Others\*\* \_\_\_\_\_

Justification for Non-Bank Payment Method\*\* \_\_\_\_\_

**Notes**

Payment currency of the vendor MUST be clearly marked in order to avoid additional bank charges and/or delay in payments.  
Non-bank payment methods require justification.

**Bank Details (mandatory if Payment Method is via Bank Transfer):**

Bank Name \_\_\_\_\_

Bldg. and Street \_\_\_\_\_

City \_\_\_\_\_

Postal Code \_\_\_\_\_

Country \_\_\_\_\_

Bank Account Name \_\_\_\_\_

Bank Keys \_\_\_\_\_

Account Currency \_\_\_\_\_

Bank Account No. \_\_\_\_\_

\*Depending on the country

Swift Code/BIC (accounts outside U.S.A.) \_\_\_\_\_

IBAN Number (mandatory for banks in Europe) \_\_\_\_\_

Clearing No. (CHF accounts in Switzerland) \_\_\_\_\_

ABA No. for ACH (USD accounts in U.S.A.) \_\_\_\_\_

Bank Branch Code \_\_\_\_\_

**Notes**

If there are multiple bank accounts, please add an extra sheet, and mark the default bank account.

**If awarded, please submit ID/Registration, signed IOM Supplier Code of Conduct and Proof of Banking Details to IOM**

I hereby certify that the information above are true and correct. I am also authorizing IOM to validate all claims with concerned authorities.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Position/Title

\_\_\_\_\_  
Date