Fourth Global Meeting of Chairs and Secretariats of Regional Consultative Processes on Migration (RCPs)

“Defining the Place of RCPs in a Changing International Migration Landscape”
22-23 May 2013
Lima, Republic of Peru

I. BACKGROUND AND ADMINISTRATIVE ARRANGEMENTS

1. Background

The Fourth Global RCP Meeting in Lima will take place under the broad theme of *Defining the Place of RCPs in a Changing International Migration Landscape*. The meeting will invite RCPs to collectively review key developments on the global migration landscape and to reflect on the role they are playing in addressing contemporary migration challenges.

Taking place against the backdrop of the 2013 High-Level Dialogue on International Migration and Development (HLD), the meeting aims to provide a platform for reflection on potential synergies with other processes and fora that deal with migration at the global, regional and inter-regional level.

II. PRACTICAL INFORMATION

2. Venue and Date

The meeting will be held at the Los Delfines Hotel & Casino on 22-23 May 2013 from 08:30 to 17:30 hours. All plenary meetings will take place in the OPPIAN Conference Room, with three breakaway rooms (ATLANTIS, HALL ATLANTIS AND OCEANUS) provided for group work.

3. Format of the meeting and working languages

The meeting will consist of a mix of plenary discussions and break out groups. The format and structure seek to foster interactive dialogue amongst participants and are designed to allow exchanges between participants from various RCPs.

The meeting proceedings will be conducted in English, however interpretation services in Spanish, French and Portuguese will be provided.
4. Arrival and Departure

IOM Peru will provide transport for all participants upon arrival from the airport to the hotel and on departure from the hotel to the airport, on the condition that they kindly communicate their travel itineraries no later than 10 May 2013.

5. Visa requirements

A visa is required to enter Peru for participants from countries including: Algeria, Costa Rica, Turkey, Mozambique, Bangladesh, Niger, Djibouti, Gabon, Botswana, Ethiopia, and Mauritius.

To access the list of countries that require a visa to enter Peru, please consult:


Arranging and obtaining a visa is the responsibility of the participant. Participants requiring a visa must obtain it as soon as possible from the Peruvian consulate or diplomatic mission in their country of residence prior to departure. Participants from countries with no Peruvian representation must obtain their visas from a third country.

The Government of Peru will instruct their Consulates to help expedite the process. Should you require an invitation letter be sent to the Peruvian Consulate in your country to support your application, please send the information needed as soon as possible, together with a scanned copy of your passport, to rcp2013@iom.int. The conference organizers will inform you once the invitation letter has been sent.

6. Hotel accommodation

Los Delfines Hotel (the meeting venue) is situated in Lima’s financial district of San Isidro and is 15 kilometers by road from Jorge Chavez International Airport.

A limited number of rooms at Los Delfines Hotel have been pre-reserved for self-paying participants until 22 April with a preferential rate of PEN 413 (approximately USD 160) per night (Superior Room), inclusive of breakfast and 10% services.

IOM is able to assist self-paying participants in room reservation in order to secure accommodation at this preferential rate. For this purpose, participants are advised to share their departure and arrival dates with IOM no later than 22 April.

- Check-in time is from 14:00 hours on 21 May.
- Check-out time is 13:00 hours. There may be provision for a late check-out for participants depending on room availability.
- There is free wireless internet connection in all guest rooms

7. Meals and Dietary Requirements
Breakfast, lunch and refreshments for coffee/tea breaks in the morning and afternoon will be provided for the participants on 22-23 May.

The Government of Peru will host a cocktail on 22 May 2013 for all participants at the Ministry of Foreign Affairs. IOM will provide transport for all participants.

Kindly advise in advance (before 01 May 2013) if there are any special dietary requirements.

8. Registration

Participants may register in front of the OPPIAN conference room at any of the following stages:

- From 19:00 to 20:00 on 21 May 2013 (for participants already arrived)
- From 07:45 to 08:30 on 22 May 2013

9. Internet connectivity

All guest rooms are equipped with free internet connectivity as are certain designated public areas in the hotel.

Internet connectivity in the conference room is upon request and charged as follows:

- 1 day PEN 77 (approximately USD 30)

III. OTHER USEFUL INFORMATION

10. Climate

Lima has a moderate climate, ranging from a light drizzle in winter to a warm summer. Temperatures in May can be expected to reach a maximum of 21°C, with a low of 16°C.

11. Time zone

Peru local time is UTC/GMT-5 and is fixed across the country.

12. Currency

The standard currency unit is the Peruvian Nuevo Sol (S/). The US dollar is widely accepted. Credit and debit cards are also widely accepted in Lima, but less so outside major cities.

There are Automated Banking Machines (ATMs) in Lima. However, ATMs do not always automatically release your credit or debit card at the time you receive your
money. Sometimes you will have to request its return by pushing a button. Please remember to do so. Many ATMs have instructions in English.

Bank notes: 10, 20, 50, 100, 200 Nuevos soles

Coins: 10 céntimos, 20 céntimos, 50 céntimos, 1 nuevo sol, 2 nuevos soles and 5 nuevos soles.

Please note that, generally, large denomination bank notes (S/.200) are not accepted unless buying expensive items and it is therefore advisable to carry small notes.

13. Exchange rate

As of 19 March 2013, 1 USD is equivalent to PEN 2.59.

14. Communications

Participants can make international calls on the IDD telephones in the hotel room or on public telephones which can be found in most shopping malls. The country dialing code is 511. To make an international call out of Peru, please dial 00 followed by the country code, area code and phone number respectively.

15. Voltage

The electric current used is 220V. Electricity sockets in Peru generally accept two types of plugs:

![Electric plug types](image1)

![Electric plug type](image2)

16. Important

Please note that cutting instruments of any type and size, firearms or any imitation of firearms and any item considered dangerous for flight in the aircraft cabin are prohibited. Passengers can only bring a maximum of 5 bottles of alcohol in their luggage (a maximum of 2L).

17. Contact persons for emergency:
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<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Telephone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alejandro Arregui</td>
<td>Liaison and Policy Officer</td>
<td>(51) 964 107 537</td>
</tr>
<tr>
<td>Carolina Santos</td>
<td>Communications</td>
<td>(51) 968 216 777</td>
</tr>
<tr>
<td>IOM Peru</td>
<td>Address: Ca. Miguel Seminario 320, San Isidro</td>
<td>(511) 221 7209</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(511) 221 0798</td>
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</tbody>
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**Others**

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<tr>
<th>Service</th>
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<tbody>
<tr>
<td>Police</td>
<td>105</td>
</tr>
<tr>
<td>Fire Brigade</td>
<td>116</td>
</tr>
<tr>
<td>Tourist Protection Service</td>
<td>(24 hours)</td>
</tr>
<tr>
<td>Taxi Satelital</td>
<td>(511) 355 5555</td>
</tr>
<tr>
<td>Taxi Seguro</td>
<td>(511) 415 2525</td>
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