



IOM International Organization for Migration  
OIM Organisation Internationale pour les Migrations  
OIM Organización Internacional para las Migraciones

**INVITATION TO BID (ITB)  
for the  
Supply and installation of pre-fabricated accommodation cabins in the centres of  
migration of directorate of Bulgaria**

**BID BULLETIN No. 1**

**Inquiries from vendors**

Q. Is it required to register on the iom website, in order to be able to submit a bit regarding ITB EMAS51-001? If it is required – what are the steps to get started (I could not find any registration button on the website)?

A. **No need to register on IOM website.**

Q. We are producing the modular containers (accommodation cabins), however in order to fullfill all the technical requirements we would need to get some items from another suppliers (e.g. furniture).Do we, in such case, need manufacturer's authorization forms for all the additional items?

A. **No need to submit manufacturer's authorization form for the additional items.**

Q. Is the bid security from an insurance agency acceptable?

A. **A bid security issued from a reputable insurance company can be accepted.**

Q. We would like to participate in ITB EMAS51-001. However, we would like you to specify what kind of documents/forms do you need for the following points: 14.3 The documentary evidence of the Bidder's qualifications to perform the contract if its bid is accepted shall establish to IOM's satisfaction:(a) that, in the case of a Bidder offering to supply goods under the contract which the Bidder did not manufacture or otherwise produce, the Bidder has been duly authorized by the goods' Manufacturer or producer to supply the goods in IOM's Mission country (if applicable Form 3);(b) that the Bidder has the financial, technical, and production capability necessary to perform the contract;(c) that, in the case of a Bidder not doing business within IOM's Mission country, the Bidder is or will be (if awarded the contract) represented by Agent in that Mission country equipped, and able to carry out the Supplier's maintenance, repair, and spare parts stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications; Please, give us guidelines how should the documents look like when proving our qualifications.

A. a) If the bidder is a prefabricated building manufacturer, there is no need Form 3 (Manufacturer Authorization Form) to be submitted. b) In that case, the Bidder should submit with their bids the IOM Vendor Information Sheet (VIS) together with the required documents described in the article 14.4 of the Bidding Documents. c) In case the bidder does not have a physical presence or/and established business relationship within the IOM mission country, shall present an official document (e.g contract) with an Agent, another business entity usually, ensuring the execution of maintenance and repair works. If such a document is not available during the bid submission, a declaration stating that the particular document will be submitted once the contract is awarded will be deemed acceptable.

Q. At page 9, (C. Preparation of Bids – 9. Language of Bid - 9.1)... shall be written in English language... by an accurate translation ... our company's articles of incorporation including all the amendments are about 300 pages. Can we submit these specific documents in Greek language?

A. **The clause indicated is clear "Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in the required language..."**

Q. In the documents you mention a delivery schedule form which we cannot find. Will you provide this form to us? (Page 17, 27.4 b).

A. **As per : SCOPE OF BID 1.2 "The successful Bidder is expected to complete the delivery by the Intended Completion Date which is 60 days after signature of Contract" and Section II, Schedule of Requirements, the delivery schedule should be no more than 60 calendar days.**

Q. At the price schedule page 37. Please explain the way we must fill in the form. (Assembling and installation equipment and furniture cost – price per unit? Warranty and service maintenance cost – price per unit?). At the end you have a note about a list of equipment and furniture which you want individually to have the price, what are these items?

A. **Bidders should provide in the Price Schedule a list of costs: for each type of container, its related items(e.g. equipment ,heating ) and services. Each bidder besides the cost per each type of container should provide the price unit for all equipment and heating installed along with all related costs of service needed per unit (installation, assembly, warranty etc.)**

**Bidders are expected to provide a detailed list with all relevant cost(products and services) per each type of container.**

Q. Toilets: Flooring: What is the final surface? Epoxy resin or none slip Floor tiles?

A. **Tiles of R11 type**

Q. Bathrooms: Sinks: 7 batteries made of polypropylene with a crane, please clarify.

A. **Each sink should have seven faucets. The faucets could be chrome plated. See the image below as example**



Q. Please clarify us if the amount of the bid security must be exactly 2,5% of the Total Price Bid or is it allowed to be more than this percentage.

A. **As per 17.1 the bid security furnished should be 2.5% of the total bid amount.**

Q. Can we propose different flooring than the description of the temporary sanitary container(toilet)?

A. **No deviations from the specifications provided is allowed.**

Q. Will the electrical boilers be upon the roof of the container?

A. **If the sink is reduced to 400cm the boilers can be wall mounted, each one above the other, at the side wall corner.**

Q. Please give us more details/description what do you mean with the following: a sewage discharge manifold built under the floor of the container.

A. **By the term "Manifold" we mean the horizontal collecting pipe where all the drains are connected.**

Q. Will the electrical boilers be upon the roof of the container? Is it correct the quantity of 7 electric boilers of 300 l?

A. **There is not enough space inside the container.**

Q. Clarify if the dimension given at Annex 1 are net, or there may be some slight declination in order to achieve better prices for transportation.

A. **No deviations from the specifications provided is allowed.**

Q. At Annex 1 regarding the Technical Specification you mention the following: "Supporting leveling feet at the bottom of the columns with the possibility of leveling - at least - 20 cm, allowing the installation of the containers one over the other as well as their transportation". Please clarify if you want supporting levels. Also, our containers can be placed the one above the other, we should also put legs on the containers or you need the extra legs for leveling the unit?.

A. **Our main concern is the capability of placing the containers the one above the other. If this is achieved, no extra legs are required.**

Q. In Clause 12 it is mentioned «12.2 Prices indicated on the Price Schedule shall be

entered separately in the following manner:

The price of the goods shall be quoted in DAP Bulgaria excluding the customs duties and the VAT tax in Bulgaria.» Please clarify if the custom duties will be paid by IOM.

A. **No, Custom Fees will be paid by the awarded bidder.**

Q. In Annex I paragraph 3 regarding the Bathrooms Separate cells(showers):you mentioned “with screens between them”, please clarify the material the screens will be made of.

B. **HPL (High Pressure Laminate)**

Q. In Article 14 Documents Establishing Bidder’s Eligibility and Qualification, please clarify in which language we shall submit the documentary evidences because Companies Articles of Incorporation, Registration Certificate are in Greek Language.

A. **As per clause 9.1 “The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and IOM, shall be written in English language. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in the required language, in which case, for purposes of interpretation of the Bid, the translation shall govern.”**

Q. In Annex I paragraph 3 regarding the Bathrooms Flooring: you mentioned “Epoxy resin sealer with a slip resistance class R11.Please clarify if the R11 is the only material the floor will be covered.

A. **The flooring at toilets and bathrooms shall be of R11 slip resistance class.**

Q. Clarify if you are going to make “split awards”.

A. **The tender is NOT divided in lots.**

Q. In Technical description you mention columns 20X20cm please clarify if we can change the columns in 120 x 80mm but according to Eurocode 3 in order to have Ceiling load capacity minimum - 250 N /m2 and Floor load capacity minimum - 450 N / m2.

A. **Our main concern is the capability of placing the containers the one above the other. Also should take into consideration that at the roof of the temporary sanitary container, seven 300l boilers will be installed.**

Q. In Technical description you mention “The rain water will be collected to horizontal spouts alongside the longitudinal sides of the unit”. Please clarify if we can design the unit with two spouts on the short side or one longitudinal side?

A. **Yes on longitudinal side.**

Q. Please clarify if we can change the dimensions of windows i.e. in accommodation instead of 70cm X 80cm to place 1.00m x 1.00m? and in sanitary containers instead of 0.60cm X 40cm to place 0.50cm X 0.50cm? Also, if in sanitary containers can we change the sanitary windows from horizontal opening to horizontal opening – tilt windows.

A. **No deviations from the specification provided is allowed.**

Q. Please clarify in Accommodation unit windows with the word biaxial if you mean tilt & turn windows.

A. **Yes**

Q. In Technical description you mention “sink made of nickel silver with a width of 40cm and a length of 500cm” please clarify if we can change the material because it is very difficult to find 5m nickel sink.

A. **No deviations from the specification provided is allowed.**

Q. In Technical description you mention “batteries made of polypropylene with a crane” please clarify if we can change these batteries with chrome batteries.

A. **Each sink should have seven faucets. The faucets could be chrome plated. See the image below as example.**



Q. In Technical Description you mention “Warranty cards. Issued by the manufacturer’s declarations of performance with a specified class of reaction-to-fire walls, roof and floor of the containers or their components” We have to mention that in your specification the wall and roof panels are polyurethane panel which they have minimum reaction to fire.

A. **Warranty cards should be submitted no matter what.**