**IOM Call for Proposals**

**Psychosocial Support Activities for Vulnerable Individuals in Iraq**

**Context**

IOM flagship Community Revitalization Programme (CRP), currently in its fifth phase, provides direct assistance to vulnerable communities in 15 governorates of Iraq. CRP is a multi-sectoral program that aims to contribute to stabilization in Iraq by strengthening existing structures and enhancing community resilience to withstand current and future shocks and stresses. The Program integrates livelihood projects, both individual and community-based, rehabilitation of shared economic and social infrastructure, and capacity building of local stakeholders and governmental authorities, as well as and psycho-social support.

Under the current CRP Phase V psycho-social activities are being carried out by IOM in 6 Governorates throughout the country (Erbil, Sulaymaniyah, Dahuk, Kirkuk, Baghdad, Basra).The nature of the psycho-social support is non-specialized and usually group based. The aim of the support is to assist those affected by conflict and displacement, including those that may have experienced trauma. Furthermore, IOM’s support aims to enhance cohesion within communities through rallying around collective issues and developing shared goals, as well as engaging in group activities.

**Scope of work**

IOM is seeking implementing partners with experience in the delivery of psycho-social support, including community outreach activities for promoting social cohesion and group and individual counselling for vulnerable individuals (including Internally Displaced Persons). Activities should be conducted within the selected communities under CRP and within in the governorates of Erbil, Dahuk, Sulaymaniyah, Kirkuk, Baghdad, Basra.

The ultimate goals of IOM’s community-based psycho-social support strategy are to provide opportunities to strengthen individual and group resilience, and to explore innovative ways of engaging different elements of the community in open dialogue and peacebuilding initiatives. A secondary aim may include raising awareness of mental health issues and promoting access to specialized mental health services where they exist.

**Deliverables**

The candidate organization is required to submit a project proposal, including:

1. Technical application (max. 4 pages) – see IOM Technical Application Template
2. Organization profile
3. List of projects (Donor, Value, Targets and Activity)
4. Copy of government registration as NGO
5. Project work plan
6. Cost Application (budget breakdown as per Annex B)

The budget ceiling for each governorate is 20,000 USD and applications will be assessed based on both the technical and cost applications. Applicants can submit combined applications if they possess the capacity to cover more than one governorate.

**Guidelines for submitting application**

1. **Project Duration**

The proposed projects should start during May, 2016 and be completed not later than 30th August, 2016.

1. **Beneficiaries**

The proposed projects should target both Internally Displaced Iraqis and residents of the local host community.

1. **Geographical coverage**

The proposed projects should cover 1 or more of the areas belonging to the below communities in which IOM is implementing its Programme:

|  |  |  |
| --- | --- | --- |
| **Governorate** | **District** | **Sub-district** |
| Baghdad | Al Resafa | Markaz Al-Resafa |
| Kadhimia | Al-Taji Al-Jadeed |
| Karkh | Al-Rasheed |
| Al Resafa | 9 Nissan |
| Basrah | Abu Al-Khaseeb | Markaz Abu al Khaseeb |
| Al-Zubair | Markaz Al-Zubair |
| Basrah | Markaz Al-Basrah |
| Al-Zubair | Markaz Al-Zubair |
| Dahuk | Amedi | Sarsink |
| Sumel | Markaz Sumel |
| Amedi | Sarsink |
| Erbil | Erbil | AinKawa |
| Erbil | Baharka |
| Erbil | Khabat - Rizgari |
| Shaqlawa | Markaz Shaqlawa |
| Kirkuk | Kirkuk | Markaz Kirkuk |
| Kirkuk | Markaz Kirkuk |
| Kirkuk | Markaz Kirkuk |
| Kirkuk | Schwan |
| Sulaymaniyah | Chamchamal | Takia |
| Sulaymaniya | Bakrajo |
| Kalar | Markaz Kalar |
| Sulaymaniya | Markaz Sulaymaniya |

1. **Type of activities that can be funded**

IOM will provide funding for psychosocial support activities in the form of group discussion, community events, or any other type of activities aimed at fostering social cohesion at the community level and raising awareness of mental health issues. For beneficiaries with post-traumatic stress or acute mental illness IOM may refer such cases to identified specialized service providers across the target governorates where they exist.

1. **Evaluation criteria**

IOM shall evaluate the Proposals on the basis of their responsiveness to the above mentioned activities, compliance to the requirements of the Call for Proposals and by applying an evaluation criteria and a point system. Each proposal shall be given a technical score by a review committee. IOM will conduct due diligence on any organization that is short-listed, which may include a physical verification visit.

1. *Experience in providing psychosocial support to vulnerable individuals, including IDPs and local residents (20 points)*

The candidate needs to send a table outlining their previous experience of similar interventions to the one proposed, by outlining:

* Type of project
* Duration of activity (weeks, months or years)
* Donor
* Value of project
* Project objectives
* Main activities
* Target beneficiaries (include number of beneficiaries reached)
* Partnerships

• Experience working with migrants, mobile populations and other vulnerable groups.

1. *Clear and cost effective budget (10 points)*

The cost application should include a detailed overview of all costs against activities as per the attached budget template. Please draft the budget as realistic and competitive as possible (i.e. cost efficiency and effectiveness).

1. *Organization Capacity (20 points)*

The candidate should demonstrate both physical capacity (e.g. physical presence human resource capacity, financial condition) and technical knowledge and expertise. They should also have experience working with vulnerable categories of individuals such as women and children.

1. **Institutions are eligible for participating in this call for proposal**

Local Non-Governmental Organizations (NGOs).

The candidate should have:

* A fully staffed and operational office and an organizational profile.
* Extensive working experience in similar interventions.
* Financial capacity to pre-finance part of the activities.
* Adequate staff in relation to the needs required for the proposed project.
* Be legally registered to operate in Iraq
1. **Reporting Requirement**

The successful organization will need to provide IOM with monthly narrative report and final narrative and financial report, including all activities undertaken under the project no later than three weeks after the completion of the project.

1. **Application**

Interested organizations are requested to send the following documents using the templates attached to this call for proposal.

* Technical application (Annex A)
* Organization profile
* List of projects (Donor, Value, Targets and Activity)
* Copy of government registration as NGO
* Project work plan
* Cost Application (budget breakdown as per Annex B)

The above documents should be accompanied by a covering letter from the organization with a signature of the contact person and the official stamp of the organization.

1. **How to apply**

The Proposals must be sent to sbeccaletto@iom.int, copying  amiran@iom.int by **3rd May, 2016**