VACANCY NOTICE

Position Title: Migration Policy Consultant
Duty Station: Ulaanbaatar, Mongolia
Type of Appointment: 6 months (with possibility of extension)
Estimated Start Date: Immediate
Closing Date: 25 October, 2019

CONTEXT

In July 2017 IOM Mongolia launched a pilot phase of the eighteen-month project “Understanding and Managing Internal Migration in Mongolia”. This pilot phase aimed to strengthen internal migration management through enhanced data collection and capacity building of government agencies and key stakeholders. Two reports were produced under this project: the “Mongolia: Internal Migration Study” and “The Urban Migrant Vulnerability Assessment,” as well as a policy brief on internal migration. These studies and the policy brief provided a baseline and recommendations for further initiatives to improve management of internal migration in Mongolia.

In this follow up phase of “Understanding and Managing Internal Migration in Mongolia,” IOM will work with relevant government ministries, Committees and Sub-Councils to mainstream migration into national, local and sectoral policies and development plans to improve management of rural to urban migratory flows through supporting national and local authorities in planning and carrying out interventions to reduce internal migrant vulnerability.

Under the overall supervision of the Chief of Mission (COM) based in Beijing, China, direct supervision of Programme Manager; in cooperation with relevant units at the Regional Office for Asia and the Pacific in Bangkok, the Consultant will be responsible for (i) conducting a situation analysis that assesses existing policy frameworks and plans that among others, include current mechanisms, processes, mandates, capacities, and resources that are relevant to internal migration, and (ii) developing an Action Plan to mainstream internal migration into national, local and sectoral policy planning and response.

RESPONSIBILITIES AND ACCOUNTABILITIES

1) Conduct a situation analysis that builds on identified sectors in the pilot phase research studies with a focus on the gaps of current governmental policies directly relevant to internal migration and on recommendations for the integration and coordination of migration between ministries based on those gaps;
2) Organize and facilitate consultative meetings with various stakeholders to identify key priority areas from the Situation Analysis to inform the Action Plan;
3) Develop an Action Plan through a multi-stakeholder consultative process;
4) Submit the Action Plan to MLSP/GoM for consideration and approval;
5) Organize the launch of the Action Plan and ensure its dissemination;
6) Organize sensitization sessions on the Action Plan in cooperation with the implementing partner for identified government and non-government stakeholders;
7) Provide technical support to relevant stakeholders to mainstream internal migration into policies, development plans, and response;
8) Submit a detailed consultancy report that is analytical in approach and specify challenges faced in implementing the programme and recommend a solution to the challenges;
9) Respect IOM’s Data Protection Principles; ensure compliance to relevant IOM policies, especially on Data Protection and Information and Communications Technology (ICT) standards on data and information security. Ensure relevant standards, manuals, and guidelines are integrated into the project implementation, especially IOM Data Protection Manual and Information and Communications Technology (ICT) standards;
10) Participate in relevant meetings and events;
11) Perform such other duties as may be assigned by the Programme Manager and/or Chief of Mission.

REQUIRED QUALIFICATIONS AND EXPERIENCE

Education

a) Completed advanced university degree from an accredited academic institution preferably in Migration studies, Political or Social Science, International Relations and/ or Law or Bachelor degree in the above fields with two years of relevant professional experience in the field of international migration and project development, management, and evaluation;
b) Sound knowledge of migration issues with specific understanding of national and regional trends and issues;
c) Proven record of establishing and maintaining good working relationships with governmental and diplomatic authorities, national, regional and international institutions as well as civil society actors in countries of the Pacific Region;
d) Demonstrated regional knowledge and experience in providing technical assistance to governments/CSOs;
e) Excellent level of computer literacy.

Experience

- At least 2 years of professional experience in the field of migration policy, related programmes and trainings; good knowledge of the broad range of migration related subject areas dealt with by the Organization
- Strong background and experience in government and civil society engagement.

Languages: Excellent Mongolian, strong written and spoken English

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and security clearances.

How to apply: Interested applicants should

a) Submit their CV, one-page cover letter, copies of diplomas and 3 references via email to IOM Ulan Bator at: iomulanbator@iom.int
b) Please mark the subject line of your email with “Application – Migration Policy Consultant”
c) Applications close at Spm, 25 October 2019. Late or incomplete applications will not be accepted.

For further information, please refer to: iomulanbator@iom.int