



IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

INVITATION FOR BIDS
ITB No. : IOM-ITB 2018-005

Date: 04/04/2018

The International Organization for Migration (**IOM**) is an intergovernmental organization established in 1951 and is committed to the principle that humane and orderly migration benefits both migrants and society.

In the framework of *Supply and Delivery of Emergency Shelters and Non Food Items*, the IOM Bids Evaluation and Awards Committee (“BEAC”) now invites interested Bidders to submit “Bid” for the supply and delivery of *Various Emergency Shelters and Non Food Items*.

Item No.	Item Description	LTA Quantity	Confirmed Delivery	Unit
1	Plastic Sheet	51,000	1600	Each
2	Kitchen Set	9,000	800	Sets
3	High Thermal Blanket	54,000	2400	Each
4	Medium Thermal Blanket	54,000	4800	Each
5	Solar Lamp	9,000	800	Each

**Bidder May choose to bid for one item in any of the above mentioned or for multiple items.*

*** Detailed Description/ Specifications of the above mentioned items are listed in **Schedule of Requirements**.*

Bids shall be valid for a period of *one calendar year* after submission of Bids and must be accompanied by a Bid Security equivalent to 2.5 % - *two and a half percent* of the Bidder’s Total Bid Price in the form of *certified check, or bank guarantee or letter of credit from a reputable commercial banking institution* and shall be delivered to the BEAC at *IOM Amman Main Office 12 Suhail Majdouba Street, Opposite the University Hospital, PO Box 4880, Tila’a Al Ali, Amman for Local Bidders* on or before *the 25 April 2018 2017 at 12:00hrs GMT+3*.

Tendering Time Table:

Action	Due Date
Sending out ITB	04/04/2018
Request for clarification of the bidding documents	04/04/2018-14/04/2018
Samples Submission ** (1 sample per product)	25/04/2018
Submission of Bids	25/04/2018
Bids Opening	25/04/2018
NoA Notice of Award	Within 15 Calendar days post Bids Opening
Bid Validity Period	One calendar year after Bids submission
Delivery/ Completion date post award	30 Calendar Days from receiving NOA and no later than 60 days.
Bid security	25/04/2018- 2.5% of the total bid amount
Performance security	10% of the total bid amount to be submitted 5 days after receiving the NoA
Contract Signing	3 days after receiving the contract from IOM

Any queries should be addressed to ESNFITenderJordan@iom.int

Late bids shall be rejected. Bids will be opened at the above address, date and time in the presence of the Bidders who wish to attend.

IOM reserves the right to accept or reject any bids, and to cancel the procurement process and reject all bids at any time prior to award of Contract, without obligation to inform the affected Bidder/s of the ground for IOM action.

IOM is encouraging companies to use recycled materials or materials coming from sustainable resources or produced using a technology that has lower ecological footprints.