



International Organization for Migration (IOM)

The UN Migration Agency

TERMS OF REFERENCE

RESEARCH CONSULTANCY TO STUDY GRANT EFFECTIVENESS IN KHATLON, TAJIKISTAN

1. Nature of the consultancy: Research on grant effectiveness in the Khatlon region of Tajikistan

Objective:

The International Organization for Migration (IOM) in Tajikistan, through Department for International Development, the UK Government funding, has been implementing a community stabilization project along the Tajik-Afghan border since 2014. The Tajik-Afghan Integration, Resilience, and Reform Building Programme (TAIRR) is now in its third phase. The project consists from several components, which are aimed at increasing resilience to the interrelated issues of crime and conflict on the Afghan/Tajik border through strengthening Tajik-Afghan border, improving livelihood opportunities and access to information on safe migration and reintegration. It has been implementing this project in 9 districts of Khatlon and 8 districts of GBAO of Tajikistan (Dusti, Jayhun, Panj, Qubodiyon, Shaartuz, Nosiri Khusrav, Farhor, Khamadoni, Sh. Shohin districts).

One of the main outputs of the project is to understand, and, ideally enhance, the effectiveness of grants issued by international donors to the population living in the project area. To this end, the IOM intends to undertake research on grant effectiveness in the Khatlon region.

Research intends to gather information on grants issued between 2014 and 2019 to any target group living in the Khatlon region. Analysis should focus on any impact related to, for instance (but not only): rural and agricultural development; livelihood strategies and the creation of employment; education and emancipation of men, women, youth, and vulnerable groups; access to food; and, impact on migration.

Target: Provision of a full data set on grant effectiveness.

2. IOM Project to which the Consultancy is contributing: Tajik-Afghan Integration Resilience and Reform Building Programme funded through UK Government support.

3. Tasks to be performed under this contract:

- a) Collection of data on grants issued between 2014 and 2019 by international donors to communities, households, and individuals living in the Khatlon region;
- b) Identification of the most prominent types of grants issued to recipients in the Khatlon region;
- c) Collection of data on short/long term impacts of the most prominent types of grants on individuals, households, and communities living in the Khatlon region (through interviews/case study research/FDGs/KIIs), focused on thematic areas listed above (i.e. analysis should focus on any impact related to, for instance (but not only): rural and agricultural development; livelihood strategies and the creation of employment; education and empowerment of men, women, youth, and vulnerable groups; access to food; and, impact on migration/suitability for migrants).

4. Tangible and measurable output of the work assignment:

Delivery of a database containing information on data collection in English (Analysis and reporting will be contracted separately).

5. Duty station: Dushanbe, Tajikistan, with regular field trips to the Khatlon region for data collection

Headquarters:

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6. Realistic delivery dates and details as to how the work must be delivered:

- a) Commenced before March 4, 2019
- b) Delivery of the data set before March 31, 2019

7. Performance indicators for evaluation of results (value of services rendered in relation to their cost):

- a) Completed desk research 40%
- b) Completion and provision of full data set 60%

8. The consultant shall submit a budget proposal based on:

- a) The number of working days for desk research and data collection (approx. 20 working days)
- b) Costs related to the international airfare and estimated domestic transport costs

Please include a summary budget based on the below table.

Item	Description	No. Units	Rate/Cost	Total
Staff -1				
Staff -2				
International Travel (if applicable)				
Local travel				
Misc.				
Total				

9. Qualifications required for the consultancy:

- a) 5-years-experience in development cooperation;
- b) Familiarity and experience with fund-raising and issuing of micro-credits and development aid related grants;
- c) Fluency in Russian and/or Tajik (Farsi) is required.

10. Selection criteria for the consultancy:

- a) Specific experience of the Consultant relevant to the assignment (previous experience with UN or other organisations on similar assignment);
- b) Adequacy of the proposed methodology and work plan in response to the Terms of Reference;
- c) Key professional staff qualifications and competence for the assignment;

11. Application procedure:

- a) Cover letter clearly stating the professional background and experience with the research focus;
- b) A methodology describing the way in which the research will be conducted;
- c) Comprehensive work plan for entire consultancy period;
- d) Curriculum Vitae of professional staff proposed for the assignment;
- e) Work sample testifying writing and analytical skills and previous data collection work.

12. Ethical guidelines

IOM ethical guidelines should be followed (attached with the ToR). Interviews should be anonymised and coded. Informants/respondents should be informed about the purpose of the study. Interviews may be recorded upon approval by the respondent(s).

The application must be delivered by hand or courier mail to IOM with office address at IOM Tajikistan, 734013, 22a Azizbekov, 2nd Driveway, Dushanbe or sent via email to applications.tj@iom.int on or before **21 February 2019**. No late applications shall be accepted.

IOM reserves the right to accept or reject any proposal and to annul the selection process and reject all proposals at any time prior to contract award, without thereby incurring any liability to affected candidates.