

REQUEST FOR PROPOSAL

Provision of Expertise on Gender and Resilience

Request number : OIM/RBT/RFQ/2020/031

Mission: Rabat, Morocco

Program: USAID Morocco Community Resilience Activity (MCRA/FORSATY)

OTP: CD. 0024.MA10.51.03.001

Tangier, July 13, 2019

The International Organization for Migration (hereinafter referred to as IOM) proposes to enter into an agreement with a qualified firm, under USAID/MCRA, for which this Request for Proposal is published, for the Provision of Expertise on Gender and Resilience.

Additional information is provided in the Terms of Reference (ToRs) included in this document.

The proposal will be evaluated on a quality-cost basis.

The Request for Proposal consists of the following documents:

Section I. Instructions

Section II. Terms of reference

The Proposal must be submitted by email to IOM at cknaina@iom.int and moroccoprocurement@iom.int by August 3, 2019, at 9 AM. Late submissions will not be accepted.

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IOM USAID/FORSATY



Section I - Instructions

1. Introduction

- 1.1 Only legally constituted organizations may submit technical and financial proposals for the present request. The Proposals constitute the basis of negotiations leading to a contract to be signed with the selected organization.
- 1.2 Submitting organizations must not be currently committed in way that could place them in a position that prevents them from being able to carry out the current scope of work in the best interests of IOM.
- 1.3 IOM is not obligated to accept any proposal and reserves the right to cancel the process at any time prior to contract award, without incurring any liability to submitting organizations.

2. Collusive, fraudulent and coercive maneuvers

- 2.1 IOM rules require that IOM staff, bidders, manufacturers, suppliers or distributors comply with the highest standards of professional conduct during the procurement and execution of all contracts. IOM rejects any proposal by bidders and may, if necessary, terminate their contract if it is established that they engaged in collusive, fraudulent or coercive maneuvers.

3. Clarifications and amendments to the request for a cost proposal

- 3.1 At any time prior to the submission of proposals, IOM may, for any reason, on its own initiative or in response to a request for clarification, modify the request for a financial proposal.
- 3.2 Service Providers may request clarification on any part of the Request for Proposal. The request must be made in writing and submitted to IOM at the address indicated on the cover page of this document.

4. Proposals

- 4.1 The Service Provider's Offer must include:
 - a) A technical proposal
 - b) A financial proposal
- 4.2 The Proposal, as well as any related correspondence shared by Service Providers and IOM must be in English. All reports prepared by the Service Provider must be in English
- 4.3 Organizations are asked to prepare the financial proposal in USD
- 4.4 The terms and method of payment must be clearly specified.



5. Technical proposal

5.1 The Technical Proposal must provide the following information:

- a. A brief description of the submitting organization's profile and a summary of recent experience on similar missions.
- b. A statement of the understanding of the mission, responsive to the ToRs in section II.
- c. The list of the proposed professional team by area of expertise, their positions and the tasks that would be assigned to each member of the professional team
- d. CVs of the proposed professional staff
- e. A copy of the legal constitutive statutes of the organization, duly registered with the competent authorities

6. Financial proposal

- 6.1 The Financial Proposal must include all costs associated with the assignment, these costs must be broken down by activity, including a) staff remuneration; b) expenses such as travel, equipment, licenses; c) all applicable taxes.

7. Evaluation

7.1 The Proposal will be evaluated based on compliance with the Terms of Reference, the requirements of the Request for Proposal and the application of an evaluation criterion,

7.2 A proposal is rejected at this stage if it does not meet important aspects of the Terms of Reference

8. Award of the Contract

8.1 The contract will be awarded by means of a notice of award.

8.2 The Service Provider is expected to start on September 1, 2020

Section II. Terms of reference

Provision of Expertise on Gender and Resilience

IOM is implementing the USAID/FORSATY program in Tangier and other cities in northern Morocco. The program works with three broad types of participants from disadvantaged neighborhoods: in-school youth grades 6 to 9 in academic failure and personal difficulty; youth 15+ without a diploma seeking decent employment; youth 18+ neither in school nor training nor employment. The Program delivers tailored services to each group to effect a positive change of course, including the provision of psychosocial services. The program is implemented in part through four local implementation partners, two in Tangier and two in Tetouan.

The Program has a central Gender and Development and Gender and Resilience component.

IOM is seeking proposals from specialized firms for the provision of technical expertise related to the fields of expertise and the major tasks detailed below. The expertise is to be provided in Tangier, from September 1, 2020, to June 30, 2021. The number of experts required is: one (1). The number of days for which expertise is required is: 176. COVID-19 health emergency provisions may entail that part of the mandate is conducted from a distance. For the purposes of the proposal, the supplier is requested to consider the presence of the expert in Tangier for the duration of the mandate.

Fields of Expertise

- Gender and inclusion aspects relating to the objectives of the Program;
- Gender and inclusion in Morocco and elsewhere;
- Risk assessment related to gender and inclusion activities;
- Development of gender programming within CVE and inclusion programming
- CVE programming, monitoring and evaluation of CVE programming
- Orientation, supervision and editing of studies;
- Coordination, monitoring and control of research and knowledge development;
- Production of analyzes, briefings, publications and preparation of exchange meetings;
- Training and evaluation of policies and practices of implementing partners on gender and inclusion.

The expert provided will advise the Program on gender and inclusion, and gender and CVE aspects of programming and on knowledge generation on the gender and social dynamics linked to local development in disadvantaged urban environments.

The expert will produce the program's Gender and CVE strategy, including gender analysis of current implementing environment, program expected outcomes and activities, key gender-related issues, expected gender outcomes, indicators, targets, review mechanisms and reporting framework.

The expert will propose, monitor and evaluate guidelines and methods capable of strengthening the gender and inclusion aspects in the program activities and propose gender-specific indicators and activities including through partnerships and grants.

The expert will produce and execute in collaboration with other team members the overall knowledge generation and management framework of the program, including basic hypotheses and related questions, studies, coordination with research partners, indicators, production of implementation data, mechanisms for reporting information and for generating data, analysis and knowledge at different implementation levels in the program.

The expert will orient, supervise and control a field study on Gender and CVE in Morocco, including drafting ToRs, selecting field resources, supervision of execution and drafting of the final report. The study is based on a recent desk review.

The expert will work under the direction of the DCOP and M&E specialists and toward the production of deliverables and timelines agreed upon and the onset of the assignment. End.