



IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

Request for Proposals

The International Organization for Migration (hereinafter called **IOM**) intends to hire Service Provider for the **conversion of the IOM face-to-face training package on project management (PM) and PRIMA to a live facilitator-led virtual training “PM-PRIMA”** for which this Request for Proposals (RFP) is issued.

IOM invites Service Providers to provide Technical and Financial Proposal for the following Services: converting the IOM face-to-face training package to a facilitator-led virtual training “PM-PRIMA”. More details on the services are provided in the Terms of Reference (TOR).

The Service Provider will be selected under Quality–Cost Based Selection procedures described in this RFP.

The Proposals must be delivered by email, by hand or through mail to IOM at the following addresses:

- a) Email: ROBangkokPL@iom.int with the Reference: Virtual training PM-PRIMA
- b) Office address for mail or by hand: International Organization for Migration
3 Rajanakarn Building, Floor 18th, South Sathorn Road, Yannawa, Sathorn,
Bangkok 10120

Proposals should be sent/delivered before **Monday 26 October 2020 at 23.00 hrs. (Bangkok time)**. No late proposal shall be accepted.

Interested Service Providers should inform IOM at ROBangkokPL@iom.int of their interest in submitting a proposal within seven (7) calendar days from the date of issue of the RFP. This will allow IOM to respond by standard electronic means to any inquiry related to the RFP to all those who acknowledged the Letter of Invitation, without identifying the source of the inquiry.

IOM reserves the right to accept or reject any proposal and to annul the selection process and reject all Proposals at any time prior to contract award, without thereby incurring any liability to affected Service Providers.

Sradda Thapa
Regional Project Development Office

IOM is encouraging companies to use recycled materials or materials coming from sustainable resources or produced using a technology that has lower ecological footprints.