



IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

Request for Proposals

The International Organization for Migration (hereinafter called **IOM**) intends to hire Service Provider for the *Development of a Bilingual Atlas of Kahrizes in Azerbaijan* for which this Request for Proposals (RFP) is issued.

IOM now invites Service Providers/ Consulting Firms to provide Technical and Financial Proposal for the following Services: *Mapping locations, conducting technical assessments and developing a bilingual atlas of kahrizes across Azerbaijan*. More details on the services are provided in the attached Terms of Reference (TOR).

The Service Provider /Consulting Firm will be selected under a Quality –Cost Based Selection procedures described in this RFP.

The RFP includes the following documents:

- Section I. Instructions to Service Providers/ Consulting Firms
- Section II. Technical Proposal – Standard Forms
- Section III. Financial Proposal – Standard Forms
- Section IV. Terms of Reference
- Section V. Standard Form of Contract

The Proposals must be delivered by hand or through mail to IOM with office address at *18 Yashar Huseynov Street, AZ1069, Baku, Azerbaijan* or via e-mail at bakutender@iom.int on or *before 17:00 AZT on 14 June 2019*. No late proposal shall be accepted.

For queries and further clarifications related to this Request for Proposals (RFP), please send it to bakutender@iom.int not later than 2 days before the proposal submission due date.

IOM reserves the right to accept or reject any proposal and to annul the selection process and reject all Proposals at any time prior to contract award, without thereby incurring any liability to affected Service Providers/ Consulting Firms

Ilham Kazimov
Procurement Logistics Coordinator

IOM is encouraging companies to use recycled materials or materials coming from sustainable resources or produced using a technology that has lower ecological footprints.