

Section I. Invitation Letter



47C Abou El-Feda Street, Zamalek, 11211, Cairo, Egypt

Letter of Invitation

The International Organization for Migration (hereinafter called IOM) intends to hire Service Providers/ Consulting Firms for *research activities on the means to improve human mobility channels* for which this Request for Proposals (RFP) is issued.

The IOM through the Bids Evaluation and Awards Committee (hereinafter called BEAC) now invites Service Providers/ Consulting Firms to provide Technical and Financial Proposal for the following Services: *research activities on the means to improve human mobility channels*. More details on the services are provided in the attached Terms of Reference (TOR).

The consulting firm will be selected under a Quality –Cost Based Selection procedures described in this RFP.

The RFP includes the following documents:

- Section I. Letter of Invitation
- Section II. Instructions to Service Providers/ Consulting Firms
- Section III. Technical Proposal – Standard Forms
- Section IV. Financial Proposal – Standard Forms
- Section V. Terms of Reference
- Section VI. Standard Form of Contract

The Proposals must be delivered by hand or through mail to the BEAC with office address at *47C Abou El-Feda Street, Zamalek, 11211, Cairo, Egypt* or via email using iomegbids@iom.int on or *before 16 October 2018 at 5pm (GMT +2)*. No late proposal shall be accepted.

The BEAC reserves the right to accept or reject any proposal and to annul the bidding process and reject all Proposals at any time prior to contract award, without thereby incurring any liability to affected Service Providers/ Consulting Firms.