

## Request for Proposals

The International Organization for Migration (hereinafter called **IOM**) intends to hire a Consulting Firm for the **Material Master Data Restructuring Project** for which this Request for Proposals (RFP) is issued.

IOM now invites Consulting Firms to provide Technical and Financial Proposal for the following Services: **Material Master Data Restructuring**. More details on the services are provided in the attached Terms of Reference (TOR).

The Consulting Firm will be selected under a Quality–Cost Based Selection procedures described in this RFP.

The RFP includes the following documents:

- Section I. Instructions to Consulting Firms
- Section II. Technical Proposal – Standard Forms
- Section III. Financial Proposal – Standard Forms
- Section IV. Terms of Reference
- Section V. Standard Form of Contract

The Proposals can be delivered through mail to IOM with office address at **IOM Headquarters, Route des Morillons 17, 1218 Le Grand-Saconnex, Geneva, Switzerland** on or before 22<sup>nd</sup> October 2018. Proposals can also be emailed to [PSD@iom.int](mailto:PSD@iom.int) and [GPSU@iom.int](mailto:GPSU@iom.int) copying [hyang@iom.int](mailto:hyang@iom.int) and [mpartosa@iom.int](mailto:mpartosa@iom.int). No late proposal shall be accepted.

IOM reserves the right to accept or reject any proposal and to annul the selection process and reject all Proposals at any time prior to contract award, without thereby incurring any liability to affected Consulting Firms.

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