



International Organization for Migration (IOM)
The UN Migration Agency

Reference No. : UA1-2018-2756

BID BULLETIN NO. 2756-01

**Feasibility study to identify a mechanism for migrant investment in Ukraine
for pilot testing
under the project “Facilitating Migrant Investment in Ukraine ”**

13 November 2018

The Bids Evaluation and Awards Committee of IOM Ukraine hereby issues Bid Bulletin No. 2756-01 to answer the following request for clarifications:

- 1. Reference:** Section IV of the Bidding Document / Terms of Reference) on the page 36 specifies two specific objectives: the feasibility Study (Specific Objective 1) and the development of training material and curriculum (Specific Objective 2) It is emphasised in bold that "Under this TORs, IOM is looking for an experienced and qualified project partner (company/consultancy firm) to carry out the Feasibility Study under Specific Objective 1. " We understand this, as Objective 2 (Develop training materials and curriculum to be further used by IOM at capacity building training to sensitize relevant public and private sector stakeholders on the results of the Feasibility Study) is excluded from the scope of this tender. However, other parts of the ToR (e.g. Deliverable No5 on p. 38 or timeframe on p. 39 refer to the development of training materials.

Question: Could you please clarify whether the development of the training materials and curriculum to be further used by IOM at capacity building training to sensitize relevant public and private sector stakeholders on the results of the Feasibility Study are in the scope of this Feasibility Study?

IOM’s Official Answer:

The development of training materials and curriculum to be further used by IOM at capacity building training to sensitize relevant public and private sector stakeholders on the results of the Feasibility Study are in the scope of this Feasibility Study.

- 2. Reference:** Art 2.2. (page 8 of the bidding document) specifies requirements to the core staff experts. The requirements specify that "Each of the core staff experts shall possess at least the minimum qualification outlined below:
 - e. Ability to communicate, understand and write fluently in English and Ukrainian"

Question: Would that mean that each core expert should be fluent in spoken and written Ukrainian? That would significantly limit the participation of international experts in our core team. Could you please clarify the requirements to the language?

IOM's Official Answer:

The feasibility Study and the training materials should be produced in English as it is duly stated in section IV Terms of Reference on page 38. However, it was our assumption that since the feasibility study will be conducted in Ukraine which apparently will involve interviews with key stakeholders, desk research of the national legal documents related to remittances for instance etc., the partner should be ready and able to comprehend and communicate Ukrainian language with its vis-a-vis. That does not necessarily mean that every expert in the team should be fluent in Ukrainian but at the same time not be constrained with the language barrier.

- 3. Question:** The Table for the Financial offer provided in the Annex FPF-4, specifies planned number of working hours. It is also mentioned that Financial offer should be consistent with TPF-7 Time Schedule for Professional Personnel: However, the latter provides the numbers of Days per person involved, not the number of hours. In this situation we understand that the explanation note should be added in the proposal to ensure consistency between the two forms. Can you confirm this?

IOM's Official Answer:

Form FFP- 4 provides detailed cost breakdown of services to be rendered by Proponent. In case additional services will be requested by IOM, the cost of services should be calculated based on the cost breakdown indicated in the FFP-4.

Form FTP-7 specifies time schedule and involvement of each expert at every stage of the research. It is sufficient to indicate weekly involvement per each expert.

In view of the abovementioned, provision of the explanation note is not mandatory.

**Bids Evaluation and Awards Committee
IOM Ukraine**