



Reference No. : UA1-2018-409

PROPOSAL BULLETIN NO. 409-01

Promoting self-employment as livelihood opportunity among the most vulnerable groups of population affected in the result of the conflict in the East of Ukraine by developing business skills and allocating in kind grants.

04 September 2018

The Bids Evaluation and Awards Committee of IOM Ukraine hereby issues Bid Bulletin No. 409-01 to answer the following requests for clarifications:

1. *Are cash grants for beneficiaries subject to taxation?*

IOM's Official Answer: Provision of cash grants isn't foreseen under current project. All grants to beneficiaries within the framework of this project are provided in non-cash form (equipment, materials for starting / continuing their own business). The project implementing partner will need to procure goods for transferring them as non-cash grants to each beneficiary.

2. *Please clarify what are the indicators of this project?*

IOM's Official Answer: The outcome of the project is the confirmation that vulnerable repatriates, IDPs and other community members in NGCA have improved the ability to meet the basic needs of their households due to provided grants. The main indicator is the percentage of beneficiaries who, according to the results of the post-monitoring, have confirmed that received grant support allowed them to increase their income.

The output of the project - the target groups of beneficiaries were supported by trainings and grants in the form of equipment for starting their own business.

Key Indicators:

- number of persons who received support in the form of trainings;
- the number of persons who have received grants.

3. *Annex 1. cl.2. Conduction of trainings. Each group of 25 people should attend one two-day training or 31 (thirty-one) two-day training?*

IOM's Official Answer: In total there must be at least 775 participants, who have been trained. Accordingly, it is assumed that this will be 31 group of 25 people in each.

4. *Annex 1, cl.3. Is it correct that among the 450 beneficiaries, who should be selected by the organization to prepare business plans, organization can use the IOM database of 226 people (or 50% + 1 person) who have already been trained. Therefore, for the implementation of current project, a total of 450 people equals to 224 people (newly trained) + 226 people (IOM).*

IOM's Official Answer: All participants who received certificates on participation in the training can prepare business plan. The total number is estimated to be 775 new participants, which will be training + 226 participants from the last IOM project. Together (approximately) 1001 participants.



International Organization for Migration (IOM)

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Out of 1001 participants indicated above, it will be necessary to select 450 beneficiaries for grants.

5. *Organization should conduct post-monitoring of the project until the end of the project, or after the project completion?*

IOM's Official Answer: Post-monitoring of the project must be conducted before the project is completed.

6. *Is it possible to include development of informational handouts in the budget?*

IOM's Official Answer: According to the tasks envisaged under current project, it is planned to print handout materials according to the samples provided by IOM. In the event when the printing company calculates additional costs for samples, the organization may include such services with a compulsory justification for the inclusion of these costs. The justification can be indicated in the notes to this budget line.

7. *Can expense on production of social advertisement video be included in the budget?*

IOM's Official Answer: The production of social advertisement video is not envisaged under current project.

8. *Requirements for staff. All staff should have experience in social projects, or involvement of staff with no experience in international organizations be suggested?*

IOM's Official Answer: As trainers qualification, the availability of practical experience in conducting similar training with a bias on economic topics is mandatory requirements. Other staff (accountants, lawyers, etc.) must have appropriate qualifications. Availability of work experience in international organizations is not obligatory.

**Bids Evaluation and Awards Committee
IOM Ukraine**