



International Organization for Migration (IOM)
The UN Migration Agency

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BID BULLETION NO. 1515-02

Development of special software “Register of readmission and transit applications”

22 February 2019

The Bids Evaluation and Awards Committee of IOM Ukraine hereby issues Bid Bulletin No. 1515-02 to answer the following requests for clarifications:

1. In the paragraph “CONDITIONS of this obligation are”: (c) does not accept the correction of the Bid Price pursuant to ITB Clause 12.4. Does it mean, that the reference is made to the Clause 12.4 Section 12 of Financial Evaluation of proposals? *“The BEAC will check and correct any computational errors. In case of a discrepancy between a partial amount and the total amount, or between words and figures, the former will prevail. In addition, activities and items described in the Technical proposal but not priced, shall be assumed to be included in the prices of other activities or items.”*

IOM’s Official Answer:

Yes, the reference is made to the Instructions to Proponents Section 12, Clause 12.4.

2. The following information should be indicated on the last page of bank guarantee form:

WITNESS – *who should be a witness?*

[Signature, name, and address] - *Whose signature should be?*

IOM’s Official Answer:

Witness is the representative of IOM, who certifies receipt of the Bid security (bank guarantee). At the stage of bids submission Bid security shall be certified by the stamp of the bank and signature of the authorized person.

3. What methodology will be used for assessment of the criteria and sub-criteria of the technical proposals of the participants, as specified in clause 11.4 of the Tender documentation? I.e. what indicators of the criteria and sub-criteria (specific experience, adequacy of the proposed methodology and approach, quality and integrity of the work plan offered, requirements for Team Lead, requirements for Expert team) influence the assignment of the minimum and maximum points? In particular what are the conditions of obtaining minimum technical qualifying score - 70 points to be qualified for further evaluation of the financial proposal.

IOM's Official Answer:

The bids evaluation tool is the IOM's internal instrument and is not a subject for further disclosure. A participant whose technical proposal receives 70 points as a result of the assessment in accordance with the criteria stated in Clause 11.4, Section I, Instructions to Bidders, will be qualified for the next stage – evaluation of the financial proposal.

4. Is it possible to receive an advance (prepayment) under the Agreement and in what amount? How is it related to providing a bank guarantee for the return of an advance payment (SECTION VI. A Bidding Documents)?

IOM's Official Answer:

IOM could proceed with the advance payment. The provision of a bank guarantee for advance payment is mandatory if the advance payment amount exceeds the equivalent of 10,000.00 USD.

5. In what form the confirmation on payment of taxes (absence of tax debt) for the last business year shall be provided? Does the certificate from the State Fiscal Service could be a part of this confirmation? If this certificate is required, we request to extend the deadline of the offers submission as it takes 5 business days to get this certificate.

IOM's Official Answer:

Yes, the payment of taxes should be confirmed by the relevant certificate issued by the State Fiscal Service. Currently, the proposals submission deadline remains unchanged. We have taken your request for extension into consideration and will inform if the BEAC decides to extend the tender submission deadline.

6. What are the peculiarities (order) of submitting bids from a legal entity - a consortium whose founders are legal entities, some of which have appropriate qualification characteristics, such as experience and specialists?

IOM's Official Answer:

In the case of a consortium, all partners shall be jointly and severally liable and shall indicate who will act as leading company in the consortium. Also each consortium member shall provide accompanying documents, namely: a) Company Profile, b) Certificate of Registration from government agency in Ukraine or abroad; c) Valid Government Permits/Licenses, including confirmations of Tax Identification Number and local taxes, issued by respective government agency in Ukraine or abroad d) List of main contracts entered by the Company into for the last 3 years and customers' references; e) Proof of Tax Payment for last business year.

**Bids Evaluation and Awards Committee
IOM Ukraine**