



IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

IOM Ukraine
8, Mykhailivska Street, Kyiv, 01001, Ukraine

INVITATION TO SUBMIT QUOTATIONS

22 May 2019
UA1-2019-1573

The International Organization for Migration (IOM) is an intergovernmental humanitarian organization established in 1951 and is committed to the principle that humane and orderly migration benefits both migrants and society.

International Organization for Migration, Mission in Ukraine (IOM) within the framework of “Enhancing IBM along Ukraine-Moldova border” project, implemented by IOM and European Union, now invites interested Bidders to submit their Quotations for the supply and delivery of contraband detection kits for the needs of State Border Guard Service of Ukraine and Customs Service of the Republic of Moldova.

The Bidder submits following information and documents as integral parts of their Quotation:

- a) Quotation Form (Annex A);
- b) Price List (Annex B);
- c) Technical Specification (Annex C);
- d) Written (in no particular format) Bidder`s consent to, if selected as a Supplier herewith, sign a Supply Agreement based on IOM template (Annex D);
- e) Code of Conduct for the Supplier (Annex F), signed and stamped;
- f) Vendor information sheet (Annex G), signed and stamped;
- g) Bid Security (Bank Guarantee, Annex H) in Quotation currency, equal to 2% of total Quotation amount;
- h) Company Profile (general presentation of Bidder`s activities and experience);
- i) Certificate of Registration from government agency in Ukraine or abroad;
- j) Confirmations of Tax Identification Number and certificate of tax payer, issued by respective government agencies in Ukraine or abroad;
- k) Certificate of No Outstanding Tax Liability (statement on absence of tax arrears);
- l) Information on warranty and post-warranty service for the quoted equipment and software (Bidder`s template);
- m) Copies of supporting documents on quoted equipment quality and compliance i.e. NRC Exempt License, MIL-STD-810, ISO9001, quality certificate, declaration of conformity, research of design certificate etc.;
- n) In case of involving a subcontractor for supply and delivery or warranty / out-of-warranty service – a set of documents certifying the capacity of such subcontractor, namely: a) Company Profile; b) Certificate of Registration from government agency in Ukraine or abroad; c) Confirmations of Tax Identification Number and certificate of tax payer, issued by respective government agencies in Ukraine or abroad; d) statement on absence of tax arrears of the Subcontractor.

The Quotation must be valid for no less than 45 (forty-five) calendar days from the date of bids opening (as a rule, next business day after submission deadline); it should be clearly stated in the bid. **Prices should be indicated in EUR, excluding VAT. Quotations with VAT shall be rejected.**

Delivery terms shall be dependent on Bidder`s residency in accordance with INCOTERMS 2010. As such, **for lot UA-2019-1573.1:**

- in case Supplier is a resident company in Ukraine, delivery shall be DDP Kyiv, Ukraine;
- in case Supplier is not a resident company in Ukraine, delivery shall be DAP Kyiv, Ukraine.

For lot UA-2019-1573.2:

- in case Supplier is a resident company in Republic of Moldova, delivery shall be DDP Palanca, Republic of Moldova;
- in case Supplier is not a resident company in Republic of Moldova, delivery shall be DAP Palanca, Republic of Moldova.

For the purpose of unit prices calculation and total amount calculation in EUR, Suppliers shall use UN operational rate of exchange as of the calculation date (the actual value of the exchange rate is indicated here: <https://treasury.un.org/operationalrates/OperationalRates.php>). Quotations, which are not compliant to the abovementioned, will not be considered by IOM.

Quotations with all the supporting documents shall be enclosed **in sealed envelopes** (clearly marked “*Tender #UA1-2019-1573 - Supply and delivery of contraband detection kits*”) and submitted **on or before 15:00 EET, 12 June 2019** to:

*International Organization for Migration, Mission in Ukraine, Procurement Unit
8, Mykhailivska Street, Kyiv, 01001, Ukraine*

Along with sending the hard copy of the original Quotation, Supplier shall deposit the **electronic versions** of the Quotation documents on a file hosting service (Dropbox, One Drive, etc.) and shall send the link of the folder containing quotation to iomkieltenders@iom.int **on or before 15:00 EET, 12 June 2019**. The subject line of the e-mail containing the link for the electronic bid download shall clearly indicate the following: *UA1-2019-1573 – [insert full name of the Supplier] – Electronic Quotation*.

Please address questions in writing to the following email iomkieltenders@iom.int specifying in the subject line: “*UA1-2019-1573 - [Bidder’s name] – Clarification request (attn. Maksym Kachalov)*” not later than 3 (three) working days prior to deadline for submission.

Note regarding lot UA-2019-1573.1: The Goods are to be delivered in the framework of the international technical assistance project, which according to the Resolution of the Cabinet of Ministers dd. 15.02.2002 №153 allows tax exemption for the suppliers, namely VAT exemption, as per legislation in effect and in accordance with the Ukraine international treaties. Official relevant comments of State Fiscal Service of Ukraine may be found by links:

- <http://sfs.gov.ua/baneryi/podatkovy-konsultatsii/konsultatsii-dlya-yuridichnih-osib/69266.html>
- <http://sfs.gov.ua/baneryi/podatkovy-konsultatsii/konsultatsii-dlya-yuridichnih-osib/69076.html>
- <http://sfs.gov.ua/baneryi/podatkovy-konsultatsii/konsultatsii-dlya-yuridichnih-osib/69020.html>
- <http://sfs.gov.ua/baneryi/podatkovy-konsultatsii/konsultatsii-dlya-yuridichnih-osib/68434.html>

Note regarding lot UA-2019-1573.2: The Goods are to be delivered in the framework of the international technical assistance project, which according to the Government Decision of the Republic of Moldova dd 08.04.2010 #246 allows tax exemption for the suppliers, namely VAT exemption, as per legislation in effect and in accordance with international treaties entered into by the Republic of Moldova.

IOM reserves the right to accept or reject any Quotation, cancel the selection process and reject all Quotations at any time prior to signing respective Contract, without thereby incurring any liability to affected Bidders.

Very truly yours,
BEAC Chairperson