

INVITATION TO PREQUALIFY (UA1-2019-1619) FOR SUPPLY AND DELIVERY OF IT EQUIPMENT AND PROVISION OF INCIDENTAL SERVICES OF DESIGN, INSTALLATION AND INTEGRATION TO THE IT INFRASTRUCTURE OF THE STATE BORDER GUARD SERVICE OF UKRAINE

Published: 22.08.2019

Status: open

Submission deadline: 13.09.2019

The International Organization for Migration (**IOM**) is an intergovernmental organization established in 1951 and is committed to the principle that humane and orderly migration benefits both migrants and society.

In the framework of the project, “**Support to Migration and Asylum Management in Ukraine**”, the Bids Evaluation and Awards Committee (“BEAC”) of IOM Ukraine now invites interested parties (hereinafter referred to as “Applicants”) to submit their pre-qualification documents to pre-qualify and participate in the bidding process for supply and delivery of IT equipment and provision of incidental services of design, installation and integration to the IT infrastructure of the State Border Guard Service of Ukraine, hereinafter referred to as the “Goods and Services”.

Goods and Services are distributed into two separate lots. Interested Applicants may apply for either lot 1 or lot 2 separately, or both lots altogether, with due fulfillment of necessary forms and documents.

Bidders Prequalification Instruction is accompanied with the following annexes:

Annex 1 – Application Cover Letter

Annex 2 - Bidder Prequalification Form

Annex 3 - List of Similar Projects Implemented

Annex 4 - List of Technical Trainings Availed of by Technical Staff

Annex 5 - Vendor Information Sheet

Annex 6 - Client Reference Form

Annex 7 – Code of Conduct for the Suppliers

A complete set of the Bidders Prequalification documents including required annexes can be requested from IOM Ukraine through email. Please send your requests to iomkiemtenders@iom.int with subject line “**UA1-2019-1619/Request of Prequalification documents**”.

The deadline for submission of all Pre-qualification Applications and the required supporting documents shall be 14:00 hours – EEST, 13 September 2019.

Applicants shall place the hard copies of their Prequalification Application Document Package in a sealed envelope marked, “**Prequalification Application/UA1-2019-1619/Applicant’s company name**” and submit them to the address:

Bids Evaluation and Awards Committee
International Organization for Migration
Mission in Ukraine
8 Mykhailivska Street,
Kyiv, 01001, Ukraine

Applicants shall also submit electronic copies of their Prequalification Applications by depositing the scanned copies of the contents of their Prequalification Application Document Package listed in Article 3.1 in OneDrive or Dropbox and email the link of the file to iomkieltenders@iom.int with subject line, **“Submission of Prequalification Application/UA1-2019-1619/Applicant’s company name”** on or before **14:00** hours – EET, **16 November 2018**.

Applicants may seek clarifications regarding this prequalification process by sending their request for clarification to iomkieltenders@iom.int with subject line, **“Clarification Request # (indicate request number)/UA1-2019-1619/Applicant’s company name”** not later than 17:00 hours – EEST, 09 September 2019. IOM will respond in writing or by standard electronic means to the said request. Written copies of IOM’s response, including an explanation of the query but without identifying the source of inquiry, will be posted on IOM website for information of all potential Applicants.

Interested Applicants shall submit their preliminary confirmation of participation in tender on e-mail iomkieltenders@iom.int (any form, specifying name and contact details of a contact person) not later than 11:00 hours – EEST, 09 September 2019. The preliminary confirmation shall not be considered as an obligation to participate and may be withdrawn by the bidder any time before the specified deadline of bids submission.

IOM reserves the right to accept or reject any application and to annul the selection process and reject all applications at any time prior to agreement award, without thereby incurring any liability to affected Applicants.

**Bids Evaluation and Awards Committee
IOM Ukraine**