REQUEST FOR QUOTATION (RFQ)  
UA1-2020-1704

Date: 21 January 2020  
Revision date: 27 January 2020¹, 04 February 2020²

The International Organization for Migration (IOM) is an intergovernmental humanitarian organization established in 1951 and is committed to the principle that humane and orderly migration benefits both migrants and society.

In the framework of the projects Essential Humanitarian Assistance and Early Recovery Support to Vulnerable Returnees, IDPs and other Conflict-Affected Communities in Eastern Ukraine and Essential relief to vulnerable returnees and conflict-affected communities in Donetsk and Luhansk regions (NGCA), IOM invites interested Contractors to submit Quotations for the execution of renovation of social institutions in Luhansk region (non-government controlled areas - NGCA), in accordance with the General Instruction to Contractors (GIS) and Terms of References (ToRs), given in Request for Quotation (RFQ) documents, as revised on 27.01.2020 and 04.02.2020.

The Request for Quotation (RFQ) documents, as revised on 27.01.2020 and 04.02.2020, containing rules, requirements for quotations, instructions for the Contractors, terms of reference and standard forms may be received by forwarding the correspondent request on e-mail: iomkievtenders@iom.int  
The subject line of the request shall be:  
UA1-2020-1704 – [insert bidder’s name (no brackets)] – request of the RFQ documents

Interested Contractors must submit the following information and documents together with the original of quotation:

1) Standard Quotation Form (template provided in Form-1);  
2) Bill of Quantities (BoQ), separately for each site (template provided in Forma-2);  
3) Schedule of the offered works execution separately for each site (template provided in Form-3);  
4) Declaration of Bid Security (template provided in Form-4);  
5) Confirmation (including confirmation from relevant bank) of provision of Advance Payment Security (template provided in Form-5), in case requested advance payment higher than ten thousand US Dollars (USD 10,000.00) or 10% of the Agreement total value, whichever is lower.  
6) Vendor Information Sheet (template provided in Form-6);  
7) Copies of Certificate of Registration from government agency in Ukraine or abroad;  
8) Copies of Company’s statutory documents;

¹ Premises plan was added to Terms of References (ToRs) in accordance with the Request for Quotations revisions as of 27.01.2020.  
² Tender deadline was extended for one week in accordance with the Request for Quotations revisions as of 04.02.2020.
The quotation shall be submitted in original and should be received either by hand or through mail by the IOM Procurement Unit with office address at

*International Organization for Migration, Mission in Ukraine*

*Procurement Unit*

*8, Mykhailivska Street,*

*Kyiv, 01001,*

*Ukraine*

not later than **16:00 (EET), 11.02.2020**, which is considered to be the deadline for bids submission.

Quotations must be valid for a period of **65 calendar days** after the deadline of submission of the bids.

*All quotations must be prepared in USD VAT excluded.*

IOM Ukraine reserves the right to reject any or all quotations that includes VAT.

IOM reserves the right to accept or reject any bid, and to annul the selection process and reject all bids at any time, without thereby incurring any liability to the affected bids.

Very truly yours,

**Procurement Unit**

**IOM Ukraine**

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3 Tender deadline was extended for one week in accordance with the Request for Quotations revisions as of 04.02.2020.