Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. Internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

**Context:**

IOM performs more than 300,000 X-rays a year as part of health assessment. Chest radiography is one of main components of health assessment programmes for migrants and is the main criteria for further laboratory examinations for diagnosis of pulmonary tuberculosis. The IOM Global Teleradiology and Quality Control Centre, based in Manila, Philippines, was established in June 2012 to meet the increasing expectations and requests from major government partners in relation to IOM radiological service in IOM HAPs. The Centre, which has expanded steadily in the years, works on two major categories of work, Global radiology support and Teleradiology programs aiming to standardize IOM radiological procedures and optimize the quality of Radiology service in HAP field operations.

Under the direct supervision of the International Radiologist and overall supervision of the Global Radiology Coordinator, based at the IOM Global Teleradiology QC Center, Manila (Global) Administrative Center, Manila, Philippines, the successful candidate will be responsible for monitoring, guiding, coordination, training, QC/QA measures, preparing guideline and training material, and organizing global technical support, audit visits, assessment and feedback for ensuring the quality of service of the IOM radiography units in the field missions including the radiographic techniques and image quality, radiation protection, X-ray equipment purchases and maintenance, and the overall radiographic standards.
**Core Functions / Responsibilities:**

1. Guide the Radiologic Technologists and the radiology support staff in the different country operations radiography units for optimizing the chest X-ray image quality, timeliness, and overall radiographic workflow including timely delivery of the Chest X-ray reports.

2. Monitor, guide and ensure the quality of chest radiographs from different field operations, to meet optimal diagnostic criteria in compliance to the required IOM radiographic standards and the resettlement country technical instructions and respond to related queries from radiographers, MHD staff in the fields.

3. Establish regular internal monitoring of the chest X-ray image quality, through review of sample of chest X-rays and provide regular feedback and advice to respective field operations.

4. In conjunction with the International Radiologist and the Global Radiology Coordinator, contribute to the design and implementation of internal and external image quality and radiographic quality control (QC) and quality assurance (QA) measures at the radiography units at field operations and ensure that the radiographic process is fraud less and ethical.

5. Prepare radiographic guidelines, standard operating procedures (SOP), training materials, and updated radiographic equipment specifications, in coordination with the International radiologist and Global Radiology Coordinator for the Radiography Units in the field operations worldwide.

6. Organize and conduct radiographic technical trainings to radiographers, Teleradiology users' and other staff in field operations.

7. Coordinate with the Radiologic Technologists in Country Offices to ensure the implementation of IOM standards on image quality, radiation protection, X-ray equipment purchase and maintenance, and overall radiographic standards in IOM radiographic activities in the Country Offices.

8. Conduct regular audit visits to Radiography Units in the different field operations worldwide and provide overall assessment and feedback for further improvements on the quality of the radiography services in the Country Offices. Support the establishment of new Radiography facilities as needed.

9. Participate in the process of the IOM global Teleradiology Quality Control program, assist in preparing the Teleradiology quality control analysis stat reports and other chest x-ray related statistical works.

10. In conjunction with the International Radiologist, provide the technical guidance in the process of procurement of radiographic equipment, coordination with service providers for maintenance and repair and quality assurance of the X-ray machines, establishing safety procedures and the radiation protection rules in IOM Radiography Units in field operations.

11. Support the Chief Migration Health Officers in the field missions, in coordination with the Global Radiology Coordinator and International Radiologist, in relation to the
Radiography Unit staffing issues, terms of references, procurement of x-ray equipment and radiographic resources and agreements with external providers.

12. Prepare radiographic reports, briefings, and presentations. And assist in the preparation of other radiological presentations and quarterly/yearly activity reports, and other publications and reports produced by the Center.

13. Participate in the technical preparations, guidance on standard chest x-ray biodata requirements, and the implementation of IOM Teleradiology primary reading services to new field locations.

14. In conjunction with the International Radiologist, maintain close contacts with health authorities of resettlement countries, other donors and international and non-government organizations as needed.

15. Perform other related tasks as may be assigned.

Required Qualifications and Experience

Education

- Master’s degree in Public Health, Administration, Management or related fields and University degree in the Radiologic Technology from an accredited academic institution with two years of relevant professional experience.

Experience

- Experience in Management and coordination, especially of radiography units, with demonstrated ability to supervise staff, good planning and organizational skills;
- Effective resource management skills, including good knowledge of financial administration;
- Experience in conducing training/teaching, preparing guidelines, and training material;
- Experience in Quality control and assessment of radiographic units;
- Knowledge and skill in using digital radiography systems, PACS, and teleradiology system;
- Experience and knowledge on the radiographic techniques, radiation protection and radiographic standards, with demonstrated ability to take good quality chest radiography, especially pediatric chest radiography;
- Good writing, communication and negotiation skills, including demonstrated ability to establish working relationships with government authorities, other national/international partners;
- Experience and skill in research, data management and analysis and statistical reporting;
- Good computer skills with good knowledge of MS Office; and,
- Experience in international positions at Global and Regional levels.

Languages

Fluency in English is required. Working knowledge of French and/or Spanish an advantage.
**Required Competencies**

**Values**
- **Inclusion and respect for diversity:** respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- **Integrity and transparency:** maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- **Professionalism:** demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

**Core Competencies** – behavioural indicators *level 2*
- **Teamwork:** develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- **Delivering results:** produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge:** continuously seeks to learn, share knowledge and innovate.
- **Accountability:** takes ownership for achieving the Organization’s priorities and assumes responsibility for own action and delegated work.
- **Communication:** encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

**How to apply:**

In order for an application to be considered valid, IOM will only accept applications which should include a cover letter (not more than one page) and résumé highlighting the required education and experience or a duly completed IOM Personal History Form. To access the form, please visit [https://www.iom.int/sites/default/files/vacancy/MAC/iom-personal-history-form1.xlsx](https://www.iom.int/sites/default/files/vacancy/MAC/iom-personal-history-form1.xlsx)

Interested applicants may send their applications to [machrsupport@iom.int](mailto:machrsupport@iom.int) no later than **06 August 2019**. VN Number and Position Title (**VN 047/2019 – National Radiologic Technology Officer (Teleradiology)**) should be specified in the SUBJECT field.

Applications from qualified female candidates are especially encouraged.

Only short-listed candidates will be invited for an interview.

**Posting period:**

From **24.07.2019** to **06.08.2019**