



IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

Request for Proposals

The International Organization for Migration (hereinafter called **IOM** intends to hire Service Providers / Consulting Firms for the *Design of the project website with showcase on projects carried out by youth and supported by the Diaspora, and give higher visibility of these actions, and to create a space for crowdfunding, to encourage members of the diaspora to save and donate in order to contribute to local development projects, through the crowdfunding section of the web-site; building capacity of the partners to successfully run local projects with a training section for which this Request for Proposals (RFP) is issued.*

IOM now invites Service Providers/ Consulting Firms to provide Technical and Financial Proposal for the following Services: **Home based Consultant, Web Designer**, more details on the services are provided in the attached Terms of Reference (TOR).

https://iomint-my.sharepoint.com/:b:/g/personal/mabcamara_iom_int/EX-Zih4SKPxDgw379oPgBHsBpU_cml3ubJyJeZcXQgfhlA?e=nI6iZw

The Service Provider /Consulting Firm will be selected under a Quality –Cost Based Selection procedures described in this RFP.

The RFP includes the following documents:

- Section I. Instructions to Service Providers/ Consulting Firms
- Section II. Technical Proposal – Standard Forms
- Section III. Financial Proposal – Standard Forms
- Section IV. Terms of Reference
- Section V. Standard Form of Contract

The Proposals must be delivered through mail to IOM with office address *conakrypandl@iom.int* in cc *fsindabibazw@iom.int* on or before **September 13th, 2021**, at 2:00PM, No late proposal shall be accepted.

IOM reserves the right to accept or reject any proposal and to annul the selection process and reject all Proposals at any time prior to contract award, without thereby incurring any liability to affected Service Providers/ Consulting Firms.

BEAC Head Committee

IOM is encouraging companies to use recycled materials or materials coming from sustainable resources or produced using a technology that has lower ecological footprints.