

REQUEST FOR QUOTATION (RFQ)

RFQ Reference: RFQPROC# 2022-0422 – Provision of Food and Catering Services under Long Term Agreement (LTA)

Date: 19 October 2022

SECTION 1: REQUEST FOR QUOTATION (RFQ) for the Provision of Food and Catering Services under Long Term Agreement (LTA) for one (1) Year with possibility of extension

International Organisation for Migration (IOM) kindly requests your quotation for the provision of goods and services as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements


Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature: SARIEDDINE Raghed SARIEDDINE Raghed 

Name: Raghed Saredidine

Title: Senior Procurement and Logistics Assistant

Date: 19 October 2022

SECTION 2: RFQ INSTRUCTIONS AND DATA

Deadline for the Submission of Quotation	10 November 2022 before 3:00PM Lebanon Time If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/ .
Method of Submission	<p>Quotations must be submitted as follows:</p> <p><input type="checkbox"/> E-tendering <input checked="" type="checkbox"/> Email <input type="checkbox"/> Courier / Hand delivery <input type="checkbox"/> Other Click or tap here to enter text.</p> <p>Bid submission address: iomlebanonbids@iom.int</p> <ul style="list-style-type: none"> ▪ File Format: pdf or word ▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted. ▪ Max. File Size per transmission: 5MB per email ▪ Mandatory subject of email: RFQ2022-0422_Quotation 1 of 3 ▪ Multiple emails must be clearly identified by indicating in the subject line “email no. 1 of 2”, and the final “email no. 2 of 2”. ▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible. ▪ The proposer should receive an email acknowledging email receipt.
Cost of preparation of quotation	IOM shall not be responsible for any costs associated with a Supplier’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
Supplier Code of Conduct	All prospective suppliers must read the UN Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: Supplier Code of Conduct (ungm.org) .
Conflict of Interest	UN encourages every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UN if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.
General Conditions of Contract	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the IOM General Conditions of Contract for provision of goods/services/transportation/medical services available at https://www.iom.int/do-business-us-procurement .
Eligibility	<p>Bidders shall have the legal capacity to enter into a binding contract with IOM and to deliver in the country, or through an authorized representative.</p> <p>Legal Eligibility</p> <p>Latest and valid government permits, licenses and company registration Submit any of the following whichever is applicable in the country of business of operation</p> <ul style="list-style-type: none"> • Company's Articles of Incorporation, Partnership or Corporation, whichever is applicable, including amendments thereto, if any • License to operate • Company Profile (including the names of owners, key officers, technical personnel) showing minimum 3 years of operation supplying similar items as per IOM requirements • Sanitary/Health Permits

	<p>Technical Eligibility Experience and References</p> <ul style="list-style-type: none"> • Provide summary of past projects providing similar goods and services. • Provide list of three clients wherein you are currently supplying similar goods and services. <p>Financial Eligibility</p> <ul style="list-style-type: none"> • List of all contracts entered into for the last 3 years (indicate whether completed or ongoing) providing similar goods and services as per the IOM requirements • Duly Filled Out Vendor Information Sheet
Currency of Quotation	Quotations shall be quoted in USD
Duties and taxes	<p>The International Organization for Migration is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below: All prices shall:</p> <p><input checked="" type="checkbox"/> be inclusive of VAT and other applicable indirect taxes, please provide breakdown of cost and VAT</p> <p>Note that IOM will pay both cost of goods/service and VAT in USD.</p> <p><input type="checkbox"/> be exclusive of VAT and other applicable indirect taxes</p>
Language of quotation and documentation including catalogues, instructions and operating manuals	The quotation, as well as all related correspondence exchanged by the Supplier and IOM, shall be written in English language.
Documents to be submitted	<p>Bidders shall include the following documents in their quotation:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed <input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1 <input checked="" type="checkbox"/> Other Eligibility Documents
Samples	<p>Food samples shall be provided by those who passed the initial technical evaluation stage for evaluation and taste test by IOM or their representative, of the item and/or the packing and packaging, prior to any award.</p> <p>The submission of food samples shall be announced by IOM following finalization of the initial technical evaluation.</p> <p>If a bidder fails to provide samples or documents requested by IOM in a timely manner, IOM may declare the bid unsuccessful.</p>
Quotation validity period	Quotations shall remain valid for 90 calendar days from the deadline for the Submission of Quotation.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Partial Quotes	<p><input checked="" type="checkbox"/> Not permitted</p> <p><input type="checkbox"/> Permitted <i>(please specify, i.e. by LOTS only or by line item, etc)</i></p>
Payment Terms	<p><input checked="" type="checkbox"/> 100% within 30 days after receipt of goods and submission of payment documentation.</p> <p><input type="checkbox"/> Other Click or tap here to enter text.</p>
Contact Person for correspondence, notifications and clarifications	<p>Focal Person: Raghed Saredidine E-mail address: beyproc@iom.int</p> <p>Attention: Quotations shall not be submitted to this address but to the address for quotation submission above.</p>
Clarifications	Requests for clarification from bidders will be accepted from 19 to 25 October 2022. Responses to request for clarification will be communicated via email by 27 October 2022

Evaluation method	<input checked="" type="checkbox"/> The contract will be awarded to the lowest price substantially compliant offer <input type="checkbox"/> Other Click or tap here to enter text.
Evaluation criteria – Stage 1	<input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1 <input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract <input checked="" type="checkbox"/> Variety of food and services offered meeting 70% of the food listed in the Schedule of Requirements <input checked="" type="checkbox"/> Adherence to Food Hygiene Standards of Lebanon as evidenced by quality certificates and health and sanitary permits from relevant government agency
Evaluation criteria – Stage 2	<input type="checkbox"/> Others Food taste and quality based on sample to be submitted by the bidders who initially passed the Stage 1 of technical evaluation
Post-qualification	<p>IOM reserves the right to undertake a post-qualification assessment, aimed at determining, to its satisfaction, the validity of the information provided by the bidder. Such exercise shall be fully documented and may include, but need not be limited to, all or any combination of the following:</p> <ol style="list-style-type: none"> Verification of accuracy, correctness and authenticity of the information provided by the bidder; Validation of the extent of compliance to the RFQ requirements and evaluation criteria based on what has so far been found by the evaluation team; Inquiry and reference checking with Government entities with jurisdiction over the bidder, or with previous clients, or any other entity that may have done business with the bidder; Inquiry and reference checking with previous clients on the performance on ongoing or completed contracts, including physical inspections of previous works, as deemed necessary; physical inspection of the bidder’s offices, branches or other places where business transpires, with or without notice to the bidder; Other means that IOM may deem appropriate, at any stage within the selection process, prior to awarding the contract.
Right not to accept any quotation	IOM is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, IOM reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum 25% of the total offer, without any change in the unit price or other terms and conditions.
Type of Contract to be awarded	Recurring Supply and Delivery Contract
Expected date for contract award.	On or before December 31, 2022
Policies and procedures	This RFQ is conducted in accordance with Policies and Procedures of IOM
UNGM registration	IOM is encouraging all suppliers to register at the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award of USD 100,000 and above, the Bidder is recommended to register on the UNGM prior to contract signature. For vendors who do not have the technical means to register in UNGM, the UNGM has implemented an assisted vendor registration functionality that allows IOM procurement personnel to add local vendors to the UNGM.

Annex 1: Schedule of Requirements

Terms of Reference

Objective:

IOM Lebanon is looking for companies for the provision of various food and catering services for Mission’s various events and activities for a period of one (1) year with possibility of one (1) year extension subject to satisfactory performance.

Scope Of Services:

The service provider is expected to deliver to IOM projects on a demand basis, variety foods and beverages for lunch, dinner, coffee breaks and snack box with detail as follows:

Breakfast Set Menu

Kind	Remarks
Adult Breakfast (1 thyme Manakis,1 cheese Manakish, 1 juice btl,1 fruit ,1 cupcake, 1 water btl)	All items will be in a nylon bag
Kids Breakfast (1 cheese Manakish, 1 juice btl,1 fruit ,1 cupcake, 1 water btl)	All items will be in a nylon bag
1 cheese Manakish +1 juice Btl or water	All items will be in a nylon bag
1 thyme Manakish +Juice or water	All items will be in a nylon bag

Lunch and dinner box

Kind	Remarks
Adult Box (1 Taouk +1 Kafta +1 Fattoush or tabbouleh +1 soft drink +1 water btl +1 desert+1 fruit)	All items will be in a Carton Box
Adult Box (Plat du Jour+1 Fattoush or tabbouleh +1 soft drink +1 water btl +1 desert+1 fruit)	All items will be in a Carton Box
Kids Box (1 sandwich Taouk +1 fatoush or tabbouleh +1 soft drink +1 water btl +1 desert+1 fruit)	All items will be in Carton Box
Kids Box (2 sandwiches 1 Taouk +1 Kafta +(1 small carton Juice +1 desert+1 fruit)	All items will be in Carton Box
Kids Lunch (1 Flavor yogurt + Fruit +Cake)	All items will be in a nylon bag
Kids Box (1 Taouk from the ala cart menu+1 box of French fries +1 soft drink +1 water btl +1 desert+1 fruit)	All items will be in Carton Box
Adult Bag (1 sandwich 1 Taouk or 1 Kafta +1 soft drink +1 water btl +1 desert+1 fruit)	All items will be in a nylon bag

Kids Box (1 Taouk +1 box of French fries +1 Juice btl +1 desert+1 fruit)	All items will be in Carton Box
Adult Box (2 sandwich from the ala cart menu+1 Fattoush or tabbouleh +1 soft drink +1 water btl +1 desert+1 fruit)	All items will be in Carton Box
Kids Box (1 sandwich from the ala cart menu+1 fatoush or tabbouleh +1 soft drink +1 water btl +1 desert+1 fruit)	All items will be in Carton Box
Kids Box (2 sandwiches from the ala cart menu+(1 small carton Juice +1 desert+1 fruit)	All items will be in Carton Box
Kids Lunch (1 Flavor yogurt + Fruit +Cake)	All items will be in Carton Box
Kids Box (1 sandwich from the ala cart menu+1 box of French fries +1 soft drink +1 water btl +1 desert+1 fruit)	All items will be in Carton Box
Kids Box (1 sandwich from the ala cart menu+1 box of French fries +1 Juice btl +1 desert+1 fruit)	All items will be in Carton Box

Food Menu Ala Cart	
Mini Croissant Thyme,	All items will be in a nylon bag or any suitable packaging
Mini Croissant Cheese	All items will be in a nylon bag or any suitable packaging
Mini Croissant Chocolate	All items will be in a nylon bag or any suitable packaging
Mini Sandwich cheese	All items will be in a nylon bag or any suitable packaging
Mini Sandwich Chicken	All items will be in a nylon bag or any suitable packaging
Mini Sandwich Tuna	All items will be in a nylon bag or any suitable packaging
Mini Sandwich Mortadella	All items will be in a nylon bag or any suitable packaging
Taouk Sandwich	All items will be in a nylon bag or any suitable packaging
Rosto Sandwich	All items will be in a nylon bag or any suitable packaging
Beef burger Sandwich	All items will be in a nylon bag or any suitable packaging

Chicken Burger Sandwich	All items will be in a nylon bag or any suitable packaging
Kafta sandwich	All items will be in a nylon bag or any suitable packaging
French fries Sandwich	All items will be in a nylon bag or any suitable packaging
Hoummos Sandwich	All items will be in a nylon bag or any suitable packaging
Philadelphia Sandwich	All items will be in a nylon bag or any suitable packaging
Fajita Sandwich	All items will be in a nylon bag or any suitable packaging
Chicken Shawarma Sandwich	All items will be in a nylon bag or any suitable packaging
Grilled Meat Sandwich	All items will be in a nylon bag or any suitable packaging
Crispy sandwich	All items will be in a nylon bag or any suitable packaging
Cordon bleu sandwich	All items will be in a nylon bag or any suitable packaging
Falafel Sandwich	All items will be in a nylon bag or any suitable packaging
Filet Fish sandwich	All items will be in a nylon bag or any suitable packaging
Fatoush	All items will be in a nylon bag or any suitable packaging
Tabbouleh	All items will be in a nylon bag or any suitable packaging
Soft Drink	All items will be in a nylon bag or any suitable packaging
Water 0.5 Liter	All items will be in a nylon bag or any suitable packaging
Thyme Manakish	All items will be in a nylon bag or any suitable packaging
Cheese Manakish	All items will be in a nylon bag or any suitable packaging
Tamer (Mamoul)	All items will be in a nylon bag or any suitable packaging
Cupcake (Vanilla and chocolate)	All items will be in a nylon bag or any suitable packaging
Cookies (same size as Tamer. Mamoul)	All items will be in a nylon bag or any suitable packaging
Petti four (1kg)	All items will be in a nylon bag or any suitable packaging
Juice 1 liter "Tropicana	All items will be in a nylon bag or any suitable packaging

Juice 1 liter “Maccaw”	All items will be in a nylon bag or any suitable packaging
Small Carton juice BTL	All items will be in a nylon bag or any suitable packaging

Scope of Services

1. Each category may be ordered separately depending on IOM’s request.
2. IOM order will be sent via email at least **one (1) day** before required delivery schedule.
3. Number of quantities may vary on the day of the required delivery and will be communicated at least **two (2) hours**.
4. Meals or sandwiches must be properly cooked and hot packed in foils or disposable containers made from carton. Please provide other packaging options.
5. Food must be prepared following proper hygiene methods based on sanitation standards to ensure quality and safety of the food.
6. Company must be able to deliver to Jnah Office free of charge while for other locations, IOM will evaluate on a case-by-case basis.

Delivery Requirements

Delivery Requirements	
Delivery date and time	Bidder shall deliver the goods upon written notice of IOM via email as per agreed delivery schedule.
Exact Address(es) of Delivery Location(s)	Delivery addresses shall be provided via email for every order placed under the agreement.
Packing Requirements	foils or disposable containers made from carton. Please provide other options

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder’s Declaration, sign it and return it as part of their quotation along with Annex 3: Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

BIDDER’S DECLARATION OF CONFORMITY¹

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I hereby represent and warrant that neither the Supplier, nor any person having powers of representation, decision-making or control over it or any member of its administrative, management or supervisory body, has been the subject of a final judgement or final administrative decision for one of the following reasons: bankruptcy, insolvency or winding-up procedures; breach of obligations relating to the payment of taxes or social security contributions; grave professional misconduct, including misrepresentation, fraud; corruption; conduct related to a criminal organisation; money laundering or terrorist financing; terrorist offences or offences linked to terrorist activities; child labour and other trafficking in human beings, any discriminatory or exploitative practice, or any practice that is inconsistent with the rights set forth in the Convention on the Rights of the Child or other prohibited practices; irregularity; creating or being a shell company.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier is financially sound and duly licensed.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier has adequate human resources, equipment, competence, expertise and skills necessary to complete the contract fully and satisfactorily, within the stipulated completion period and in accordance with the relevant terms and conditions.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier complies with all applicable laws, ordinances, rules and regulations.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier will in all circumstances act in the best interests of IOM.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that no official of IOM or any third party has received from, will be offered by, or will receive from the Supplier any direct or indirect benefit arising from the contract.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier has not misrepresented or concealed any material facts during the contracting process.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier will respect the legal status, privileges and immunities of IOM as an intergovernmental organization.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that neither the Supplier nor any persons having powers of representation, decision-making or control over the Supplier or any member of its administrative, management or supervisory body are included in the most recent Consolidated United Nations Security Council Sanctions List (the “UN Sanctions List”) or are the subject of any sanctions or other temporary suspension. The Supplier will immediately disclose to IOM if it or they become subject to any sanction or temporary suspension.

¹ This form is mandatory to fill in and sign by every vendor who submits quotation

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier does not employ, provide resources to, support, contract or otherwise deal with any person, entity or other group associated with terrorism as per the UN Sanctions List and any other applicable anti-terrorism legislation.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that, the Supplier will apply the highest ethical standards, the principles of efficiency and economy, equal opportunity, open competition and transparency, and will avoid any conflict of interest.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier undertakes to comply with the Code of Conduct, available at https://www.unhcr.org/Public/CodeOfConduct .
<input type="checkbox"/>	<input type="checkbox"/>	It is the responsibility of the Supplier to inform IOM immediately of any change to the information provided in this Declaration.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I certify that I am duly authorized to sign this Declaration and on behalf of the Supplier I agree to abide by the terms of this Declaration for the duration of any contract entered into between the Supplier and IOM.
<input type="checkbox"/>	<input type="checkbox"/>	IOM reserves the right to terminate any contract between IOM and the Supplier, with immediate effect and without liability, in the event of any misrepresentation made by the Supplier in this Declaration.

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

Technical Offer:

- A. Adherence to Food Hygiene Standards of Lebanon as evidenced by quality certificates and health and sanitary permits from relevant government agency

Quality and Safety Standard Document / ISO Certifications

Submit any or all of the following documents:

1. Internal/In house Quality, Safety and Health or Environmental Safety Manual
2. ISO 9001 Certification or equivalent national standard
3. ISO 45001 Certification or equivalent national standard
4. ISO 14001 Certification or equivalent national standard

- B. Submit duly filled out Technical Specifications Form

Fill out the below Form

Breakfast Set Menu

Variety	Quantity	Packaging Requirements	Indicate COMPLY or NOT COMPLY	Indicate Alternative Offer if not the same as IOM requirements
Adult Breakfast (1 thyme Manakis, 1 cheese Manakish, 1 juice btl, 1 fruit, 1 cupcake, 1 water btl)	1	Must be packed in a nylon/biodegradable bag		
Kids Breakfast (1 cheese Manakish, 1 juice btl, 1 fruit, 1 cupcake, 1 water btl)	1	Must be packed in a nylon/biodegradable bag		
1 cheese Manakish +1 juice Btl or water	1	Must be packed in a nylon/biodegradable bag		
1 thyme Manakish +Juice or water	1	Must be packed in a nylon/biodegradable bag		

Lunch and Dinner box

Kind	Quantity	Packaging Requirements	Indicate COMPLY or NOT COMPLY	Indicate Alternative Offer if not the same as IOM requirements
Adult Box (2 sandwich 1 Taouk +1 Kafta +1 Fattoush or tabbouleh +1 soft drink +1 water btl +1 desert+1 fruit)	1	All items will be in a Carton Box		
Adult Box (Plat du Jour+1 Fattoush or tabbouleh +1 soft drink +1 water btl +1 desert+1 fruit)	1	All items will be in a Carton Box		
Kids Box (1 sandwich Taouk +1 fattoush or tabbouleh +1 soft drink +1 water btl +1 desert+1 fruit)	1	All items will be in Carton Box		
Kids Box (2 sandwiches 1 Taouk +1 Kafta +(1 small carton Juice +1 desert+1 fruit)	1	All items will be in Carton Box		
Kids Lunch (1 Flavor yogurt + Fruit +Cake)	1	All items will be in a nylon bag		
Kids Box (1 Taouk from the ala cart menu+1 box of French fries +1 soft drink +1 water btl +1 desert+1 fruit)	1	All items will be in Carton Box		
Adult Bag (2 sandwich 1 Taouk +1 Kafta +1 soft drink +1 water btl +1 desert+1 fruit)		All items will be in a nylon bag		
Adult Bag (1 sandwich 1 Taouk or 1 Kafta +1 soft drink +1 water btl +1 desert+1 fruit)		All items will be in a nylon bag		
Kids Box (1 Taouk +1 box of French fries +1 Juice btl +1 desert+1 fruit)	1	All items will be in Carton Box		

Food Menu Ala Cart

Items	Packaging Requirements	Indicate COMPLY or NOT COMPLY	Indicate Alternative Offer if not the same as IOM requirements
Mini Croissant Thyme,	Individually packed in carton box, nylon or biodegradable bag		
Mini Croissant Cheese	Individually packed in carton box, nylon or biodegradable bag		
Mini Croissant Chocolate	Individually packed in carton box, nylon or biodegradable bag		
Mini Sandwich cheese	Individually packed in carton box, nylon or biodegradable bag		
Mini Sandwich Chicken	Individually packed in carton box, nylon or biodegradable bag		
Mini Sandwich Tuna	Individually packed in carton box, nylon or biodegradable bag		
Mini Sandwich Mortadella	Individually packed in carton box, nylon or biodegradable bag		
Taouk Sandwich	Individually packed in carton box, nylon or biodegradable bag		
Rosto Sandwich	Individually packed in carton box, nylon or biodegradable bag		
Beef burger Sandwich	Individually packed in carton box, nylon or biodegradable bag		
Chicken Burger Sandwich	Individually packed in carton box, nylon or biodegradable bag		
Kafta sandwich	Individually packed in carton box, nylon or biodegradable bag		
French fries Sandwich	Individually packed in carton box, nylon or biodegradable bag		

Hoummos Sandwich	Individually packed in carton box, nylon or biodegradable bag		
Philadelphia Sandwich	Individually packed in carton box, nylon or biodegradable bag		
Fajita Sandwich	Individually packed in carton box, nylon or biodegradable bag		
Chicken Shawarma Sandwich	Individually packed in carton box, nylon or biodegradable bag		
Grilled Meat Sandwich	Individually packed in carton box, nylon or biodegradable bag		
Crispy sandwich	Individually packed in carton box, nylon or biodegradable bag		
Cordon bleu sandwich	Individually packed in carton box, nylon or biodegradable bag		
Falafel Sandwich	Individually packed in carton box, nylon or biodegradable bag		
Filet Fish sandwich	Individually packed in carton box, nylon or biodegradable bag		
Fatoush	Individually packed in carton box, nylon or biodegradable bag		
Tabbouleh	Individually packed in carton box, nylon or biodegradable bag		
Thyme Manakish	Individually packed in carton box, nylon or biodegradable bag		
Cheese Manakish	Individually packed in carton box, nylon or biodegradable bag		
Tamer (Mamoul)			
Cupcake (Vanilla and chocolate)			
Cookies (same size as Tamer. Mamoul)			
Petti four (1kg)			
Juice 1 liter "Tropicana"			
Juice 1 liter "Maccaw"			
Small Carton juice BTL			

FINANCIAL OFFER

Indicate prices below

Breakfast Set Menu

Kind	Price for IOM Requirements or Alternative Offer	Price for volume discount
Adult Breakfast (1 thyme Manakis,1 cheese Manakish, 1 juice btl,1 fruit ,1 cupcake, 1 water btl)		
Kids Breakfast (1 cheese Manakish, 1 juice btl,1 fruit ,1 cupcake, 1 water btl)		
1 cheese Manakish +1 juice Btl or water		
1 thyme Manakish +Juice or water		

Lunch and dinner box

Kind	Price for IOM Requirements or Alternative Offer	Price for volume discount
Adult Box (2 sandwich 1 Taouk +1 Kafta +1 Fattoush or tabbouleh +1 soft drink +1 water btl +1 desert+1 fruit)		
Adult Box (Plat du Jour+1 Fattoush or tabbouleh +1 soft drink +1 water btl +1 desert+1 fruit)		
Kids Box (1 sandwich Taouk +1 fatoush or tabbouleh +1 soft drink +1 water btl +1 desert+1 fruit)		
Kids Box (2 sandwiches 1 Taouk +1 Kafta +(1 small carton Juice +1 desert+1 fruit)		
Kids Lunch (1 Flavor yogurt + Fruit +Cake)		
Kids Box (1 Taouk from the ala cart menu+1 box of French fries +1 soft drink +1 water btl +1 desert+1 fruit)		
Adult Bag (2 sandwich 1 Taouk +1 Kafta +1 soft drink +1 water btl +1 desert+1 fruit)		
Adult Bag (1 sandwich 1 Taouk or 1 Kafta +1 soft drink +1 water btl +1 desert+1 fruit)		
Kids Box (1 Taouk +1 box of French fries +1 Juice btl +1 desert+1 fruit)		

Adult Box (2 sandwich from the ala cart menu+1 Fattoush or tabbouleh +1 soft drink +1 water btl +1 desert+1 fruit)		
Kids Box (1 sandwich from the ala cart menu+1 fatoush or tabbouleh +1 soft drink +1 water btl +1 desert+1 fruit)		
Kids Box (2 sandwiches from the ala cart menu+(1 small carton Juice +1 desert+1 fruit)		
Kind	Price for IOM Requirements or Alternative Offer	Price for volume discount
Kids Lunch (1 Flavor yogurt + Fruit +Cake)		
Kids Box (1 sandwich from the ala cart menu+1 box of French fries +1 soft drink +1 water btl +1 desert+1 fruit)		
Kids Box (1 sandwich from the ala cart menu+1 box of French fries +1 Juice btl +1 desert+1 fruit)		

Food Menu Ala Cart		
Kind	Price for IOM Requirements or Alternative Offer	Price for volume discount
Mini Croissant Thyme,		
Mini Croissant Cheese		
Mini Croissant Chocolate		
Mini Sandwich cheese		
Mini Sandwich Chicken		
Mini Sandwich Tuna		
Mini Sandwich Mortadella		
Taouk Sandwich		
Rosto Sandwich		
Beef burger Sandwich		
Chicken Burger Sandwich		
Kafta sandwich		
French fries Sandwich		
Hoummos Sandwich		
Philadelphia Sandwich		
Fajita Sandwich		
Chicken Shawarma Sandwich		
Grilled Meat Sandwich		
Crispy sandwich		
Cordon bleu sandwich		
Falafel Sandwich		

Filet Fish sandwich		
Fatoush		
Tabbouleh		
Soft Drink		
Water 0.5 Liter		
Thyme Manakish		
Cheese Manakish		
Tamer (Mamoul)		
Cupcake (Vanilla and chocolate)		
Cookies (same size as Tamer. Mamoul)		
Petti four (1kg)		
Juice 1 liter "Tropicana"		
Juice 1 liter "Maccaw"		
Small Carton juice BTL		

Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter proposal
Minimum Technical Specifications and Scope of Services	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Schedule Able deliver for request received at least 1 day prior to delivery/Able to accept changes and cancellations at least 2 hours prior to delivery schedule			
Validity of Quotation – 90 calendar days	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms – 100% after satisfactory delivery	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
<p><i>Exact name and address of the company</i></p> <p>Company Name: Click or tap here to enter text.</p> <p>Address: Click or tap here to enter text.</p> <p>Click or tap here to enter text.</p> <p>Phone No.: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p>	<p>Authorized Signature:</p> <p>Date: Click or tap here to enter text.</p> <p>Name: Click or tap here to enter text.</p> <p>Functional Title of Authorised Signatory: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p>