

REQUEST FOR QUOTATION (RFQ)

RFQ Reference: RFQPROC# 2022-0444 - Request for quotation
tools Korea -

Date: 21 October 2022

SECTION 1: REQUEST FOR QUOTATION (RFQ) for the provision of various agricultural tools

International Organisation for Migration (IOM) kindly requests your quotation for the provision of goods, works and/or services as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using **your format with your company letter head along with the filled out Annexes 2 and 3**, by the method and by the date and time indicated. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature: _____  

Name: Jad KHAIRALLAH

Dep: Procurement Department

Date: October 21, 2022

SECTION 2: RFQ INSTRUCTIONS AND DATA

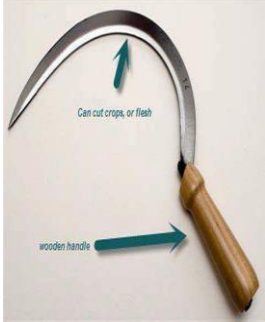



Deadline for the Submission of Quotation	On or before 27 October 2022 1600H Lebanon Time If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/ .
Method of Submission	<p>Quotations must be submitted as follows:</p> <p><input type="checkbox"/> E-tendering <input checked="" type="checkbox"/> Email <input type="checkbox"/> Courier / Hand delivery <input type="checkbox"/> Other Click or tap here to enter text.</p> <p>Bid submission address: iomlebanonbid@iom.int</p> <ul style="list-style-type: none"> ▪ File Format: pdf ▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted. ▪ Max. File Size per transmission: 5MB per email ▪ Mandatory subject of email: RFQPROC# 2022-0444 ▪ Multiple emails must be clearly identified by indicating in the subject line “email no. X of Y”, and the final “email no. Y of Y.” ▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible. ▪ The proposer should receive an email acknowledging email receipt.
Cost of preparation of quotation	IOM shall not be responsible for any costs associated with a Supplier’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
Supplier Code of Conduct	All prospective suppliers must read the UN Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: Supplier Code of Conduct (ungm.org) .
Conflict of Interest	UN encourages every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UN if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.
General Conditions of Contract	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the IOM General Conditions of Contract for provision of goods/services/transportation/medical services available at https://www.iom.int/do-business-us-procurement .
Eligibility	<p>Bidders shall have the legal capacity to enter into a binding contract with IOM and to deliver in the country, or through an authorized representative.</p> <p>For new bidders not yet registered with IOM Lebanon, please submit the following:</p> <p>Legal Eligibility Latest and valid government permits, licenses and company registration Submit any of the following whichever is applicable in the country of business of operation</p> <ul style="list-style-type: none"> • Company's Articles of Incorporation, Partnership or Corporation, whichever is applicable, including amendments thereto, if any • License to operate




	<ul style="list-style-type: none"> • Company Profile (including the names of owners, key officers, technical personnel) showing minimum 3 years of operation supplying similar items as per IOM requirements • Sanitary/Health Permits <p>Technical Eligibility Experience and References</p> <ul style="list-style-type: none"> • Provide summary of past projects providing similar goods and services. • Provide list of clients wherein you are currently supplying similar goods and services. <p>Financial Eligibility</p> <ul style="list-style-type: none"> • List of all contracts entered into for the last 3 years (indicate whether completed or ongoing) providing similar goods and services as per the IOM requirements • Duly Filled Out Vendor Information Sheet
Currency of Quotation	Quotations shall be quoted in USD
Duties and taxes	<p>The International Organization for Migration is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</p> <p>All prices shall:</p> <p><input checked="" type="checkbox"/> be inclusive of VAT and other applicable indirect taxes</p> <p>Note that IOM will pay both cost of goods and VAT in USD.</p> <p><input type="checkbox"/> be exclusive of VAT and other applicable indirect taxes</p>
Language of quotation and documentation including catalogues, instructions and operating manuals	English
Documents to be submitted	<p>Bidders shall include the following documents in their quotation:</p> <p><input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed</p> <p><input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1</p> <p><input checked="" type="checkbox"/> Other Quotation using Supplier's format with letterhead.</p> <p><input checked="" type="checkbox"/> Other Eligibility Documents for new vendors</p>
Quotation validity period	Quotations shall remain valid for 30 calendar days from the deadline for the Submission of Quotation.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Partial Quotes	<p><input checked="" type="checkbox"/> Not permitted</p> <p><input type="checkbox"/> Permitted Insert conditions for partial quotes and ensure that the requirements are properly listed in lots to allow partial quotes</p>
Payment Terms	<p><input checked="" type="checkbox"/> 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation.</p> <p><input type="checkbox"/> Other Click or tap here to enter text.</p>
Contact Person for correspondence, notifications and clarifications	<p>Focal Person: Jad KHAIRALLAH E-mail address: beyproc.iom.int</p> <p>Attention: Quotations shall not be submitted to this address but to the address for quotation submission above.</p>

Clarifications	Requests for clarification from bidders will be accepted from 21 to 24 October 2022. Responses to request for clarification will be communicated via email by 25 October 2022
Evaluation method	<input checked="" type="checkbox"/> The contract will be awarded to the lowest price substantially compliant offer <input type="checkbox"/> Other Click or tap here to enter text.
Evaluation criteria	<input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1 <input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract <input type="checkbox"/> Comprehensiveness of after-sales services <input checked="" type="checkbox"/> Earliest Delivery /shortest lead time <input type="checkbox"/> Others (<i>for ex, environmental criteria/considerations, etc</i>)
Right not to accept any quotation	IOM is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, IOM reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum 25% of the total offer, without any change in the unit price or other terms and conditions.
Type of Contract to be awarded	Purchase Order
Expected date for contract award.	07 November 2022
Policies and procedures	This RFQ is conducted in accordance with Policies and Procedures of IOM
UNGM registration	IOM is encouraging all suppliers to register at the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award of USD 100,000 and above, the Bidder is recommended to register on the UNGM prior to contract signature. For vendors who do not have the technical means to register in UNGM, the UNGM has implemented an assisted vendor registration functionality that allows IOM procurement personnel to add local vendors to the UNGM.








ANNEX 1: SCHEDULE OF REQUIREMENTS






Technical Specifications for Goods:



Item No	Minimum technical requirements	Sample	Unit	Quantity
01	Sickle Curved blade, length 300mm or 12", lacquered. Handle length: 100mm or 4". Blade thickness 2.5mm, with a spike to key into the handles. Wooden handle: No chips, rough surface, holes, or knots. Smooth surface. Pressed carbon steel hardened and tempered; hardened throughout the entire blade but normalized for the handle insert.		pcs	10
02	Broom Brush Width: 14" Bristle Length: 2 3/4" Material: Polypropylene Plastic Color: Black Block Material: Wood Handle Length: 60" Material: Wood Connection Type: Threaded 1-Meter-Long stick		pcs	55
03	Landscaping Pick Head Length: 23 1/2" Material: Steel Blade Width: 1 1/2" Handle Style: Straight Material: Wood Overall Length: 36" 80cm long stick		pcs	31
04	Digging Shovels Polished, Ergonomic Hard Wood Handle Powder Coated Steel Blade Overall: 1490mm long x 180mm wide x 150mm high Handle: 1180mm long x 38mm Blade: 180mm wide x 300mm long 1-meter-long stick		pcs	72



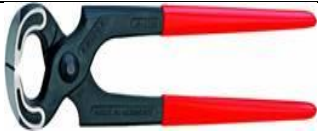





<p>05</p>	<p>BOW RAKE 16 TINE FORGED</p> <p>Gray forged head, ferrule, black steel collar. Lacquered handle. Wide forged 15 tine head</p> <p>Long 60 in hardwood handle Long forged tines for getting through tough materials</p> <p>1-meter-long stick</p>		<p>pcs</p>	<p>20</p>
<p>06</p>	<p>Extreme Duty Tear-Resistant Bags</p> <p>Gallon Capacity</p> <p>Closure Style: Open Top</p> <p>Duty Rating: Extra Heavy</p> <p>Capacity: 42 gal.</p> <p>Circumference: 60"</p> <p>Height: 49"</p> <p>Width :30"</p> <p>Thickness :7 mil</p> <p>Weight Capacity :110 lbs.</p> <p>Material: Plastic Fabric</p> <p>Color: white Clarity: Opaque</p> <p>65*45cm</p>		<p>pcs</p>	<p>175</p>
<p>07</p>	<p>Farming Trolley</p> <p>Material: tell and fiber</p> <p>Capacity: 200 kg</p> <p>Color: Blue</p> <p>Load Capacity: 200 kgs</p> <p>Type: mobile</p>		<p>pcs</p>	<p>25</p>








08	<p>Rubber Boots (Rain Boots For Farming Chores) for firefighters</p> <p>Breathable material Flexibility for different foot shapes Easy-to-clean Lightweight Resistant to degradation Affordable Cleated outsoles for traction Eco-friendly 100% waterproof</p> <p>Sturdy tread</p> <p>Very durable</p> <p>Easy to clean and disinfect</p> <p>size: 43(Pcs)-44(5Pcs)</p>		pcs	10
09	<p>vegetables seedlings</p> <p>1-carrot (1 KG) 2-Cauliflower (1 KG) 3-Chard (1 KG) 4-Cucumber (1 KG) 5-Eggplant (1 KG) 6-Lettuce (1 KG) 7-Leek (100G) 8-Tomato (1 KG) 9-Mint (100G)</p>		pcs	<i>Per KG or Grams</i>
10	<p>4-inch نربيش سقاية / hose Water</p>		pcs	5
11	<p>2-inch نربيش سقاية / hose Water</p>		pcs	5
12	<p>Large scissors / مقص كبير Metal</p>		pcs	27

13	<p>Small scissors / مقص صغير Metal</p>		pcs	16
14	<p>مرشه ظهر للمبيدات / pesticides for sprayer Backpack Plastic</p>		pcs	22
15	<p>مشط ناعم / Comb Soft Soft brown</p>		pcs	55
16	<p>RUBBISH CLIPPER Material: Aluminum alloy Color: blue Folded size: 83cm (Approx) Unfold size: 78cm (Approx)</p>		pcs	97
17	<p>waste container Container Dimensions: 6' L x 4' W x 4' H (6) 96-gallon containers (18) 30-gallon trash bags Holds up to 600 lbs.</p>		PCS	4
18	<p>Water Resistant uniform Teflon Coating Fends Off Soil & Stains Soft Inner Lining Drawstring Elastic Waist Water Resistant Sealed & Coated Seams Black High Wear Areas size: medium, large</p>		Pcs	10
19	<p>Anti-Gas and Smell Mask Function: Anti-pollution Protection class: Nonlife cycle: non-disposable Applicable: Adult Material: The medicinal materials Size: 1</p>		Pcs	14
20	<p>حجر خفان Brick Length: 12"</p>		Pcs	100

<p>21</p>	<p>Portland Grey Cement Bag Portland limestone cement NL 53: 1999 - PA- L 42.5 in bags Composition This product is manufactured by grinding a blend of clinker, Specific characteristics This cement is a general use cement specially designed for standard building works. Fields of application This cement is ideal for site-mixed concrete, masonry, mortars, renders, grouts and small- scale concrete blocks production units.</p>		<p>Pcs</p>	<p>135</p>
<p>22</p>	<p>Grey Cement Step Tiles, 1 X 2 Feet, Thickness: 20-25 mm- 150 m2 Tile Size:1 X 2 Feet Material: Cement Finish: Matt Thickness:20-25 mm Category: Paving Tiles Covers 750 m2</p>		<p>Pcs</p>	<p>1</p>
<p>23</p>	<p>Cement Curbstone Dimensions (cm) :7/15*15*50 Weight (kg):24.0 Code Of Fracture Strength (MPA):JS 479-1994 Absorption (%):8</p>		<p>Pcs</p>	<p>150</p>
<p>24</p>	<p>Tile Pressure Sensitive Adhesive - 1 Gallon Bucket Pressure sensitive adhesive Solvent Free Low Odor / Low VOC Non-flammable Coverage: Approximately 250 sq ft per gallon</p>		<p>Pcs</p>	<p>15</p>
<p>25</p>	<p>Scarper Description: Scraper Size: 1-5" Material: carbon steel handle: rubber Thickness:0.5-1mm</p>		<p>Pcs</p>	<p>10</p>

<p>26</p>	<p>60W Solar Street Light (6000 Lumen)</p> <p>Easy To Install.</p> <p>Motion Sensing Mode (dims low light level until motion detected)</p> <p>Remote Controlled (to change settings)</p> <p>Timer (set to stay on for time intervals of 2hrs, 4hrs, 6hrs)</p> <p>Auto Mode turns on in the evening (stays on all night) and off in the morning.</p> <p>Brighter than ever: Endurance Lights is capable of illuminating up to 6000 Lumens at it's full power. Super bright solar light!</p> <p>Weatherproof construction: Snow & rain storm-resistant, rustproof, super-durable resin frame providing extreme durability and reliability, even in very humid weather climates and coastal areas. You will never have to worry about damage from rain or sun exposure.</p> <p>Color temperature: White light 6000-6500k</p> <p>120 Super Bright LEDS</p> <p>5 Lighting Modes: Motion detected, always on, 2 hours timer, 4 hours timer and 6 hours timer.</p> <p>Battery Size: 12000MAH</p> <p>Solar Panel Specs: 10W/6V</p> <p>Mounts on a wall with a mounting bracket which can be ordered here.</p> <p>Light Coverage: 20 ft x 20 ft = 400 sq ft</p> <p>Light Dimensions: 18.5x7.9inches</p> <p>Warranty: 1 year manufacturer's warranty</p>		<p>Pcs</p>	<p>4</p>
<p>27</p>	<p>Abrasive machine 15 Amp</p>		<p>Pcs</p>	<p>1</p>
<p>28</p>	<p>Sand for m2</p>		<p>M2</p>	<p>30</p>
<p>29</p>	<p>اسود (لون الحدد الزوم)/ metal (for Paint Black One gallon 10 KG Zircon</p>		<p>10KG/ gallon</p>	<p>2</p>

30	Hedge plants		Pcs	150
31	Leyland cypress trees (Medium) 1.5 m		Pcs	190
32	Gasoline mechanical Chainsaw (medium)		Pcs	2
33	Agricultural fork(long) with stick big		Pcs	5
34	Iron cutter Item Dimensions L x W x H: 7.15 x 2.1 x 0.95 inches		Pcs	5
35	Axe With wooden hand size 35cm		Pcs	14
36	Agriculture fork Small (with stick)		Pcs	5
37	Dustpan		Pcs	10
38	منكوش rake/ same as pick		Pcs	10
39	Gravel per M4		M4	27
40	Nail box (standard size) for shelter fixing		box	5
41	Iron rod(s) 6m*12mm		Pcs	150

42	Iron rod(s) 5M*12MM		Pcs	50
43	Iron rod(s) 5M*6MM		Pcs	200
44	Iron web fence 1.5-meter high/M		Pcs	320
45	Paint Brush size 4		Pcs	5
46	also known to as a tying wires, شريط عمار ناعم, rods or other metals usually to tie		/KG	25
47	also known to as a tying شريط عمار خشن, wires, usually to tie rods or other metals		/KG	40
48	5*5 hollow iron pipe 6M			15

Delivery Requirements

Delivery Requirements	
Delivery date and time	Bidder shall deliver the goods 1 week after Contract signature/PO.
Delivery Terms (INCOTERMS 2020)	N/A
Customs clearance (must be linked to INCOTERM)	<input checked="" type="checkbox"/> Not applicable Shall be done by: <input type="checkbox"/> Name of organisation <input type="checkbox"/> Supplier/bidder <input type="checkbox"/> Freight Forwarder
Exact Address(es) of Delivery Location(s)	Beqaa & North Lebanon Exact address to be provided prior to award
Distribution of shipping documents (if using freight forwarder)	N/A
Packing Requirements	Standard packaging
Training on Operations and Maintenance	Manual should be included in the package if applicable
Warranty Period	1 year Standard manufacturer's warranty as applicable to the product
After-sales service and local service support requirements	As applicable to the product
Preferred Mode of Transport	N/A
Other information	N/A