



International Organization for Migration (IOM)
The UN Migration Agency

INVITATION TO BID

Disposal by SALE of various unservicable IT Equipment and Office Furniture and Fixture

Reference No.: 2022 – 0002

Date: October 25, 2022

Invitation to BID

for the
Disposal by SALE of various unserviceable IT Equipment, Office Furniture and Fixture

Ref. No.: 2022 – 0002

IOM Manila Administrative Centre's Local Procurement and Logistics unit invites all interested parties/scrap buyers to participate in public bidding of various unserviceable IT Equipment, Office Furniture and Fixture as indicated below:

Item No.	Item Description	Locations
Lot 1	IT Equipment, Office Furniture and Fixture	20 th floor 6789 Tower Alphaland, Ayala Ave. Makati City

Interested bidders need to submit a duly **signed** *IOM Code of Conduct for Supplier/Vendor* and accomplished *IOM Vendor Information Sheet (VIS)* including all needed requirements mentioned on **page 3** of VIS form.

Site viewing is scheduled on the **28th of October 2022** from 8am to 3pm. Must log in first in 25th Floor, then will be accompanied by MAC Procurement to 20th floor 6789 Tower.

For inquiries, please communicate with Manila Administrative Center Local Procurement maclp@iom.int and copying evargas@iom.int


Deadline for submission of bids is on **2nd of November 2022 on or before 10am.**


Please send your bidding documents and costing using one of the two options below:

- (1) **Email** to evargas@iom.int and maclp@iom.int (note that the maximum size is 2mb per email due to server restrictions)
- (2) **Hard copy** in sealed envelope to the attention of "MAC Procurement and Logistics unit" with title "***Bid for Assets for Disposal batch 2 – 2022***" to 25th floor, Tower 6789, 6789 Ayala Avenue, Makati City.

The award will be to the Scrapper that has the Highest BID.

Yours sincerely,


Oct 25, 2022
Edgardo B. VARGAS Jr.
National Procurement & Logistic Officer


Oct 25, 2022
Cecille DISTOR
Sr. Admin Asst.


Oct 26, 2022
Alvin GOVOR
Sr. Resource Management Officer