



International Organization for Migration (IOM)
The UN Migration Agency

OFFICE OF THE INSPECTOR GENERAL

Management Response and Actions IOM Country Office Algiers Audit File No. DZ201801

The IOM Office of the Inspector General (OIG) conducted an internal audit of the IOM Algiers (the “Country Office”) from 24 to 28 June 2018. The audit assessed the risk exposure and risk management of the Country Office’s activities, in order to ensure these are well understood and controlled by the country-level management and staff. The audit covered the activities of the Country Office from June 2016 to June 2018. The results of the audit are public and can be accessed through IOM’s global website¹.

The OIG assessed the Office as partially effective, and raised 21 audit findings and recommendations, out of which 9 are high priority.

As of November 2020, there remain 7 open recommendations, of which 2 are high priority recommendations.

The below report provides an explanation of the actions taken since the 2018 audit and the current state of the IOM Algiers office.

Management Response and Actions to the Internal Audit Report of DZ201801 – IOM Algiers

Management and Administration

Finding No. 1: Incomplete Organizational Structure

Finding Closed

The country office has recruited an International Resources Management officer since September 2019 and delegation of authority has been created as well. Two Human Resources assistants, one procurement assistant and Resource Management Officer have been recruited since then.

Personnel

Finding No. 8: Inappropriate staff contracts

Finding Closed

Efforts has been undertaken by the country office to continue to apply IOM employment standards. The length of contracts for staff is aligned with length of projects.

¹https://www.iom.int/sites/default/files/about-iom/audit/dz201801 - iom_algiers.pdf



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Finding No. 9: Poor maintenance of personnel files

Finding Closed

The Human Resources assistant have been recruited and is onboard (since March 2019). Personnel files are updated accordingly with an upload in e-filing. All staff have completed BSAFE training. The Chief of Mission ensured that as per IN/181 Staff Evaluation System Policy, the country office is 100 per cent compliant for 2020.

Finance and Accounting

Finding No. 12: Deficient accounting documentary records

Finding Closed

The country office has reduced at ineligible expenses, erroneous or unauthorized financial entries in PRISM. The appropriate approvals on accounting documentations are enforced.

Finding No. 13: Weak financial monitoring

Implementation On-going

Mission's Response: IOM Algeria has its own monitoring tool in force for staff members and projects balances as well.

Procurement and Logistics

Finding No. 18: Weak procurement processes

Finding Closed

With the support of newly recruited Resource Management Officer and Regional Office Cairo, purchase orders are being raised in PRISM with adherence to IN/168 Rev. 2 IOM Procurement Manual Procurement of Goods, Works and Services and internal delegation of authority.

Finding No. 19: Deficient asset management

Finding Closed

All assets, at the country office level, are tagged and tracked using MAIA. Physical verification has been undertaken in mid-February 2020 and reconciliation has been done. Insurance policy is in place for rented premises.

Finding No. 20: Poor vendor screening

Finding Closed

The vendor files, vendor information sheet, have been strictly filled out after all necessary screening (on UN sanctions list). Long-term agreement contracts are being used and the country office is part of



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BOS 2.0 to implement piggybacking, in case feasible, from other UN agencies. The country office implements fully IN/168 Rev. 2 with regards to procurement processes.

Programme and Operations

Finding No. 21: Delays in programme implementation and shortcomings in project financial monitoring

Implementation On-going

Mission's Response: The country office has recruited a Head of Programmes and weekly meetings are held to ensure proper charging of project and burn rates level. A project monitoring tool have been developed and will be shared with all head of units for proper monitoring of projects.

OIG/Internal Audit Comment:

OIG - Internal Audit takes note of the efforts of the Office to implement the recommendations and strongly encourages the Office to implement the remaining ones duly.