

## BID BULLETIN #1

### RESPONSE TO QUESTIONS AND REQUESTS FOR CLARIFICATION

Invitation to Bid Ref No: **ME10-374/23**

**Title:** The construction of "Facility of Central Activities - Administrative Facility of the Ministry of Interior", at Lot no. 182/1, 182/2, 182/3 and 182/4 K.O. Podgorica II, in Podgorica, Montenegro.

This Bid Bulletin is issued to address inquiries and clarification from bidders in regard to ITB for the **construction of "Facility of Central Activities - Administrative Facility of the Ministry of Interior"** published on 10 October 2023.

| BIDDERS' QUESTIONS, IOM'S RESPONSES AND CLARIFICATIONS |   |
|--|---|
| 1. TECHNICAL INQUIRIES                                 |   |
| Q1   | <p><u>BoQ, sheet: 3 AP sa GP-K (1/ Predmjer i predračun za Arhitektonski projekat sa Građevinskim projektom – Konstrukcija)</u></p> <p>The Bill of Quantity item 03-16 (BETONSKI RADOVI) reads as follows: <i>Obračun po m<sup>3</sup> ugrađenog betona, armature, zajedno sa oplatom.</i><br/>The unit of measure should be m<sup>2</sup>.</p>   |
| A1   | <p>The correction is accepted. The Bill of Quantity item 03-16 (BETONSKI RADOVI) should be read as follows:<br/><i>Izrada armirano betonskih trotoara oko objekta debljine 10cm. Cijenom po jedinici mjere obuhvaćeno je: spravljanje, ugradnja, vibriranje i njegovanje betona C 20/25. Armiranje trotoara mrežom Q-188. Betoniranje izvoditi u glatkoj oplati sa potrebnom skelom, podupiračima, a u svemu prema statičkom proračunu i detaljima iz projekta. U jediničnu cijenu je uračunat sav alat, materijal, oplata, transport, rad, njegovanje i drugo, u skladu sa opštim opisom za ovu vrstu radova. Obračun po m<sup>2</sup> ugrađenog betona, armature, zajedno sa oplatom.</i></p> |
| Q2   | <p><u>BoQ, sheet: 3 AP sa GP-K (1/ Predmjer i predračun za Arhitektonski projekat sa Građevinskim projektom – Konstrukcija)</u></p> <p>The Bill of Quantity item 07-01 (ČELIČNA KONSTRUKCIJA – OPŠTI USLOVI) reads as follows: <i>Obračun po kg montirane, zaštićene i ofarbane čelične konstrukcije. Obračun po kom izvedene pozicije.</i><br/>Submit a drawing and specify how many kg of steel the item contains.</p>  |
| A2   | <p>At this point the designer has only defined the position of the cabins for car wash on the layout of the Architectural design. In the item's description, in Bill of Quantities, it is stated that the contractor is obliged to prepare an elaborate and specification of the car wash</p>   |

|    |   |
|----|---|
|    | <p>cabins as well as the assembly plan of the structure, which must be approved by the designer.</p> <p>The correction is accepted. The Bill of Quantity item 07-01 (ČELIČNA KONSTRUKCIJA – OPŠTI USLOVI) should be read as follows:</p> <p><i>Nabavka materijala, izrada i montaža kabine za pranje vozila. Priprema i čišćenje površina, po potrebi i pjeskarenjem, antikoroziorna zaštita osnovnim (min 2x) i završnim (min 2x) alkidnim premazima u svemu prema Pravilniku o tehničkim mjerama i uslovima za zaštitu čeličnih konstrukcija od korozije. Izvođač je obavezan da uradi tehnološku razradu projekta, i plan montaže konstrukcije na koje saglasnost daje projektant. U cijenu uračunato: nabavka i transport materijala, izrada, priprema, čišćenje, antikorozivna zaštita, pomoćna skela i montaža čelične konstrukcije, tehnološka razrada, i plan montaže izvođača uključujući i cjelokupan vezni materijal. Obračun po komadu izvedene pozicije (jedan komad se odnosi na jednu kabinu).</i></p> |
| Q3 | What is required distance of the waste dump?  |
| A3 | <b>Construction site organization, temporary landfills and waste removal need to be organized by the contractor, all as described in the project documentation.</b>   |
| Q4 | Why is the planned foundation depth adopted, whether there is a wide excavation around the foundation, and whether the embankment is everywhere between the foundation strips?  |
| A4 | <b>The designer has determined the type of foundation, that a wide excavation is planned, as well as that an embankment everywhere between the foundation strips is planned. The depth of the foundation was determined due to the cascade of NCC premises located on the ground floor, as well as that premises are characteristic due to their equipment and function, all in accordance with user requirements.</b>  |
| Q5 | Which steel works are planned?  |
| A5 | <b>Steel works include construction of two car wash cabins, which are located in the parking lot. The contractor is obliged to prepare an elaborate and specification of the car wash cabins as well as the assembly plan of the structure, which must be approved by the designer.</b>   |
| Q6 | Was the felling of trees planned, because during the previous experience, they had problems with this item?   |
| A6 | <b>There will be no problem with the planned felling of trees. Only trees necessary to be removed will be cut and later substituted with new plants, all in accordance with <i>Main Landscape Design</i>.</b>   |
| Q7 | If there are linguistic doubts within bidding documentation, can questions be asked only until 26.10. or by the deadline for submitting the offer?  |
| A7 | <b>Deadline for all questions and clarifications is 26 October 2023.</b>  |
| Q8 | All bidding documentation can be found on IOM's website?  |
| A8 | <b>Yes.</b>   |

|                                |   |
|--------------------------------|---|
| Q9                             | Will the contractual obligations define the mandatory training of users of the new facility for the use of equipment and installations?   |
| A9                             | <b>Yes, that item is recorded in the Bill of Quantities, and it covers training and hand over to the user all the guarantee sheets and certificates for the installations. At this point no specific equipment is planned to be installed.</b>  |
| Q10                            | Do archives, data centers and similar rooms have any specific requirements?   |
| A10                            | <b>The specific requirements for these rooms refer to the finishing of floors, ceilings, walls and doors, all according to the function and purpose of the specific room, and all in accordance with the graphic documentation.</b>   |
| <b>2. COMMERCIAL INQUIRIES</b> |   |
| Q1                             | What is the manner of payment?  |
| A1                             | <b>Payment Schedule will be defined in the Contract Agreement, it can be according to usual practice, monthly or quarterly.<br/>90% of payment will be released after job completion and acceptance by IOM.<br/>Balance of 10% will be held as <u>retention</u> for 12 months, and retention amount will be released after the one year warranty period.<br/>There is also <u>Performance Security</u> which must be furnished by Successful bidder, in the amount of 10% of contract value and in the form of a Bank Guarantee prescribed by IOM, within 14 days after receipt of the contract from IOM.</b> |
| Q2                             | Is there a possibility of advanced payment?   |
| A2                             | <b>Advanced payment is allowed up to a maximum of 10% of contract value. Bank Guarantee is required in the form prescribed by IOM (given in the bidding document).</b>  |
| Q3                             | Is Bid Security required?   |
| A3                             | <b>Bid Security is required in the amount of 2% from total amount of bid.</b>   |
| Q4                             | Is there a draft of Contract Agreement in the bidding documentation?  |
| A4                             | <b>Yes, there is.</b>   |

Approved by: BIDS EVALUATION COMMITTEE

Date: 31 October 2023