

## REQUEST FOR QUOTATION

RFQ Reference: RFQ KG10\_2023\_14

Date: 6 September 2023

Subject of RFQ: Internet Connection and Access

The International Organization for Migration kindly requests your quotation for the provision of services described in the RFQ submission form below.

When preparing your quotation, please be guided by the RFQ information below. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

### RFQ INFORMATION

<b>Deadline for the submission of quotation</b>	21 September 2023 If any doubt exists as to the time zone in which the quotation should be submitted, refer to <a href="http://www.timeanddate.com/worldclock/">http://www.timeanddate.com/worldclock/</a> .
<b>Method of submission</b>	Quotation must be submitted as follows: <input type="checkbox"/> E-tendering <input checked="" type="checkbox"/> Email <input type="checkbox"/> Courier / Hand delivery <input type="checkbox"/> Other  Bid submission address: <a href="mailto:procurementkg@iom.int">procurementkg@iom.int</a>
<b>Cost of preparation of quotation</b>	IOM shall not be responsible for any costs associated with a vendor's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
<b>Contractual Terms</b>	Any Purchase Order that will be issued as a result of this RFQ shall be subject to the IOM standard terms for provision of services available at <a href="https://www.iom.int/do-business-us-procurement">https://www.iom.int/do-business-us-procurement</a> or IOM standard contract templates.
<b>Documents to be submitted</b>	Bidders shall submit and sign the-bid submission form below.
<b>Quotation validity period</b>	The quotation shall remain valid 60 days from the deadline for the submission.
<b>Price</b>	Quotations shall be for the services, stated in the Terms of Reference
<b>Partial quotations</b>	<input checked="" type="checkbox"/> Not permitted <input type="checkbox"/> Permitted
<b>Clarifications</b>	Contact person for correspondence, notifications and clarifications Contact person: Procurement Unit E-mail address: <a href="mailto:amamykeev@iom.int">amamykeev@iom.int</a>
<b>Evaluation method</b>	<input checked="" type="checkbox"/> The contract will be awarded to the lowest price substantially compliant offer <input type="checkbox"/> <del>Other</del>
<b>Right not to accept any quotation</b>	IOM is not bound to accept any quotations, nor award a contract or purchase order
<b>Expected date for contract/PO award</b>	5 October 2023

Thank you and we look forward to receiving your quotation.

Issued by: Resource Management Unit

Approved by:

Signature: \_\_\_\_\_

Name: Kairat Osmonov

Title: Project Assistant

Date: 6 September 2023

**QUOTATION SUBMISSION FORM**

RFQ Reference: RFQ KG10_2023_14	Date:
---------------------------------	-------

**Terms of Reference****Objective:**

IOM Kyrgyzstan is looking for companies for the provision of Internet Connection and Access.

**Technical requirements**

1. Data bandwidth should not be lower than 50 Mbps/50 Mbps with unlimited traffic. All connections should be symmetric and preferably provide a dedicated line (if possible). Download speed should be equal to upload speed. (Full Duplex)
2. Static IP range, globally routable IP addresses: 4 consequent IP addresses (excluding network address and broadcast address) in same subnet with provider's gateway.

**Scope of Services**

1. Connection type - Ethernet copper (100 Mbps, full-duplex, in a server room or in a specified location at the address of the connection).
2. Packet loss to next hop should be lower than  $1 * 10^{-6}$ .
3. Access speed over KG zone – not less than 100 Mbps.
4. Response time to inquiries should not be longer than 2 hours, guaranteed time for the service recovery should not be longer than 4 hours.
5. Service availability should be not less than 99.9%.
6. In case of planned technical maintenance, the provider should inform the customer 5 working days in advance via specified email address.
7. The Provider should have a support service over the phone 24/7, voice recording of calls to control service quality, and keep the records for at least two months. In case of necessity, the records should be provided to the customer on demand.
8. The Provider should ensure access to the statistics server, with the ability to see incoming and outgoing traffic reports for the previous hour, 8 hours, 24 hours, and month.
9. The Provider independently carries out the entire volume of preparatory and installation work.
10. Internet Service Provider (ISP) should have its own channel in the territory of Kyrgyz Republic, renting from another local provider is unacceptable.
11. IOM reserves the right to reduce the number of access points.

## Financial Offer

Please provide a monthly subscription fee for the provision of the services stated in the Terms of Reference of your technical offer. The fee should include all costs of preparing and delivering the Services. Also provide several option packages of guaranteed access speed.

**Currency of Quotation:** Kyrgyz soms

Item No	Description	Total
1	Monthly internet access with a speed of 50 Mbps outside KG zone and 100 Mbps inside KG zone	
	Total without VAT	
	VAT	
	Sales tax	
	<b>Total Final and All-inclusive Price</b>	

Item No	Description	Total
1	Monthly internet access with a speed of 100 Mbps outside KG zone and 100 Mbps inside KG zone	
	Total without VAT	
	VAT	
	Sales tax	
	<b>Total Final and All-inclusive Price</b>	

Item No	Description	Total
1	Monthly internet access with a guaranteed speed of 50 Mbps outside KG zone and 100 Mbps inside KG zone	
	Total without VAT	
	VAT	
	Sales tax	
	<b>Total Final and All-inclusive Price</b>	

Item No	Description	Total
1	Monthly internet access with a guaranteed speed of 100 Mbps outside KG zone and 100 Mbps inside KG zone	
	Total without VAT	
	VAT	
	Sales tax	
	<b>Total Final and All-inclusive Price</b>	

**COMPANY PROFILE (Vendor Information Form)<sup>1</sup>**

Item Description	Detail
Legal name of bidder*	
Legal Address (house no, street name, zip code, city*, region*, country*)	
Website	
Registration date* and VAT number*	
Legal structure	
Business type/industry category*	<input type="checkbox"/> Direct Producer/Manufacturing <input type="checkbox"/> Reseller/Distributor/Service Provider
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Do you provide services/goods internationally?	<input type="checkbox"/> Yes <input type="checkbox"/> No If no, in which country:
Contact information*	Company Tel/Mobile: Company Email: Company Website: Contact Person 1: Contact Person 2:
Disability inclusive business*	<input type="checkbox"/> Yes <input type="checkbox"/> No
Women-owned/controlled*	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bank Information	Bank Name: Bank Address: IBAN: SWIFT/BIC: Account Currency: Bank Account Number: Other relevant information:

<sup>1</sup> If company ID not registered in UNGM or with IOM. If supplied to IOM already, please indicate if there are any changes to be incorporated in the vendor information sheet signed earlier.

### BIDDER'S DECLARATION OF CONFORMITY<sup>2</sup>

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I hereby represent and warrant that neither the vendor, nor any person having powers of representation, decision-making or control over it or any member of its administrative, management or supervisory body, has been the subject of a final judgement or final administrative decision for one of the following reasons: bankruptcy, insolvency or winding-up procedures; breach of obligations relating to the payment of taxes or social security contributions; grave professional misconduct, including misrepresentation, fraud; corruption; conduct related to a criminal organization; money laundering or terrorist financing; terrorist offences or offences linked to terrorist activities; child labour and other trafficking in human beings, any discriminatory or exploitative practice, or any practice that is inconsistent with the rights set forth in the Convention on the Rights of the Child or other prohibited practices; irregularity; creating or being a shell company.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor is financially sound and duly licensed.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor has adequate human resources, equipment, competence, expertise, and skills necessary to complete the contract fully and satisfactorily, within the stipulated completion period and in accordance with the relevant terms and conditions.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor complies with all applicable laws, ordinances, rules, and regulations.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor will in all circumstances act in the best interests of IOM.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that no official of IOM or any third party has received from, will be offered by, or will receive from the vendor any direct or indirect benefit arising from the contract.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor has not misrepresented or concealed any material facts during the contracting process.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor will respect the legal status, privileges, and immunities of IOM as an intergovernmental organization.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that neither the vendor nor any persons having powers of representation, decision-making or control over the vendor or any member of its administrative, management or supervisory body are included in the most recent Consolidated United Nations Security Council Sanctions List (the "UN Sanctions List") or are the subject of any sanctions or other temporary suspension. The vendor will immediately disclose to IOM if it or they become subject to any sanction or temporary suspension.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor does not employ, provide resources to, support, contract or otherwise deal with any person, entity or other group associated with terrorism as per the UN Sanctions List and any other applicable anti-terrorism legislation.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that, the vendor will apply the highest ethical standards, the principles of efficiency and economy, equal opportunity, open competition and transparency, and will avoid any conflict of interest.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor undertakes to comply with the Code of Conduct, available at <a href="https://www.unhcr.org/Public/CodeOfConduct">https://www.unhcr.org/Public/CodeOfConduct</a> .

<sup>2</sup> This form is mandatory to fill in and sign by every vendor who submits quotation.

<input type="checkbox"/>	<input type="checkbox"/>	It is the responsibility of the vendor to inform IOM immediately of any change to the information provided in this Declaration.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I certify that I am duly authorized to sign this Declaration and on behalf of the vendor I agree to abide by the terms of this Declaration for the duration of any contract entered into between the vendor and IOM.
<input type="checkbox"/>	<input type="checkbox"/>	IOM reserves the right to terminate any contract between IOM and the vendor, with immediate effect and without liability, in the event of any misrepresentation made by the vendor in this Declaration.

Signature: \_\_\_\_\_

Name:

Title:

Date: