

## REQUEST FOR QUOTATION

RFQ Reference: **RFQPROC# 2024-0165 – Diving Equipment**

Date: **22 February 2024**

Subject of RFQ: **RFQPROC# 2024-0165 – Supply and Delivery of Diving Equipment for Lebanese Authorities**

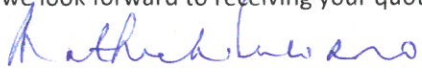
The International Organization for Migration kindly requests your Quotation for the Supply of the Goods described in the RFQ submission form below.

When preparing your Quotation, please be guided by the RFQ information below. It is your responsibility to ensure that your Quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

### RFQ INFORMATION

<b>Deadline for the submission of quotation</b>	<b>15 March 2024 at 14:00 PM Beirut time</b> If any doubt exists as to the time zone in which the quotation should be submitted, refer to <a href="http://www.timeanddate.com/worldclock/">http://www.timeanddate.com/worldclock/</a> .
<b>Method of submission</b>	Quotation must be submitted as follows: <input type="checkbox"/> E-tendering <input checked="" type="checkbox"/> Email to <a href="mailto:iomlebanonbids@iom.int">iomlebanonbids@iom.int</a> <input type="checkbox"/> Courier / Hand delivery
<b>Cost of preparation of quotation</b>	IOM shall not be responsible for any costs associated with a vendor's preparation and submission of a Quotation, regardless of the outcome or the manner of conducting the selection process.
<b>Contractual Terms</b>	Any Purchase Order that will be issued as a result of this RFQ shall be subject to the IOM standard terms for provision of goods / services / transportation / medical services available at <a href="https://www.iom.int/do-business-us-procurement">https://www.iom.int/do-business-us-procurement</a> or IOM standard contract templates.
<b>Documents to be submitted</b>	Bidders shall submit duly signed Quotation Submission Form along with the following documents: 1. Duly completed and signed Technical Specifications Form. 2. Product Sheets/Brochures detailing the technical specifications of the offered products. 3. Vendor Information Sheet as instructed in this RFQ.
<b>Quotation validity period</b>	The Quotation shall remain valid for <b>60 (Sixty) Calendar</b> days from the deadline for the submission.
<b>Price</b>	Quotations shall be for the goods stated in the Technical Specifications Form. Currency: USD (Note that IOM pays for both goods and VAT in USD) Payment Terms: 30 days after accepted delivery by bank transfer
<b>Partial Quotations</b>	<input type="checkbox"/> Not permitted <input checked="" type="checkbox"/> <b>Permitted per item</b>
<b>Clarifications</b>	Contact person for correspondence, notifications and clarification: Contact person: Bilal Kanj E-mail address: <a href="mailto:bkanj@iom.int">bkanj@iom.int</a> Requests for clarification from bidders will be accepted from <b>22 February 2024 till 29 February 2024</b> . Responses to requests for clarification will be communicated by email on or before <b>5 March 2024</b> .
<b>Evaluation method</b>	<input checked="" type="checkbox"/> The contract will be awarded to the lowest price substantially compliant offer with the shortest delivery lead time. <input checked="" type="checkbox"/> Evaluation and award of contract will be made per item.
<b>Right not to accept any Quotation</b>	IOM is not bound to accept any quotations, nor award a contract or purchase order
<b>Expected date for PO award</b>	<b>08 April 2024</b>

Thank you and we look forward to receiving your quotation.

Approved by: A handwritten signature in blue ink, appearing to read "Mathieu Luciano".

Name: Mathieu Luciano

Title: Head of Office

Date: 22 February 2024

Signature:

A handwritten signature in blue ink, located in the bottom right corner of the page.

## QUOTATION SUBMISSION FORM

RFQ Reference: <b>RFQPROC# 2024-0165 – Diving Equipment</b>	Date: <b>22.02.2024</b>
RFQ Subject: <b>RFQPROC# 2024-0165 – Supply and Delivery of Diving Equipment for Lebanese Authorities</b>	

### Requirements (Technical Specifications/TOR/SOW)

1. Fill out and sign the Technical Specifications Form. Refer to “2024-0165 - Technical Specifications Form” attached to this RFQ.
2. Submit the reference photo(s) of proposed item(s).
3. Submit the Product Sheets/Brochures detailing the technical specifications of the offered products.
4. Advise on the warranty period.

### Delivery Requirements:

The bidder shall deliver within 35-40 days upon order confirmation.

<b>Currency of the Quotation:</b> USD <b>INCOTERMS:</b> For internationally shipped goods, the following incoterms should be considered: 1.CIP for Air Shipping 2.CIF for Sea Shipping					
Item No	Description	UOM	Qty	Unit price	Total price
1.	Technical BCD donut	EA	15		
2.	Dive computer	EA	15		
3.	Aluminum alloy scuba-diving tank	EA	15		
4.	Regulator Nitrox 300 Bar Din	EA	15		
5.	Silk rope	EA	4		
6.	Octopus 2 <sup>nd</sup> stage	EA	15		
7.	Gauge 3 element SPG	EA	15		
8.	Wetsuit 3mm	EA	20		
9.	Wet suit 5mm	EA	20		
10.	Vest 3mm	EA	20		
11.	Diving knife S.S.	EA	20		
12.	Frameless mask	EA	20		
13.	Snorkel full silicone foldable	EA	20		
14.	Snorkel Fins adjustable	EA	20		
15.	Diving boots	EA	20		
16.	Diving torch	EA	20		
17.	Diving gloves 2.5mm	EA	20		
18.	Mech bag for diving equipment	EA	20		
19.	BCD hanger multipurpose	EA	20		
20.	Spool with double ended S.S.	EA	20		
21.	Marker Buoy 130cm	EA	20		
22.	Lift bag	EA	7		
23.	Dry suit	EA	7		
Total Price					
Transportation Price					
Insurance Price (if applicable)					
Installation Price (if applicable)					
Training Price (if applicable)					
Other Charges (specify)					
<b>Total Final and All-inclusive Price</b>					

## COMPANY PROFILE (Vendor Information Form)<sup>1</sup>

Item Description	Detail
Legal name of bidder*	Click or tap here to enter text.
Legal Address (house no, street name, zip code, city*, region*, country*)	Click or tap here to enter text.
Website	Click or tap here to enter text.
Registration date* and VAT number*	Click or tap here to enter text. Click or tap here to enter text.
Legal structure	Choose an item.
Business type/industry category*	<input type="checkbox"/> Direct Producer/Manufacturing <input type="checkbox"/> Reseller/Distributor/Service Provider
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Do you provide services/goods internationally?	<input type="checkbox"/> Yes <input type="checkbox"/> No If no, in which country: Click or tap here to enter text.
Contact information*	Company Tel/Mobile: Click or tap here to enter text. Company Email: Click or tap here to enter text. Company Website: Click or tap here to enter text. Contact Person 1: Click or tap here to enter text. Contact Person 2: Click or tap here to enter text.
Disability inclusive business*	<input type="checkbox"/> Yes <input type="checkbox"/> No
Women-owned/controlled*	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text. Other relevant information: Click or tap here to enter text.

### BIDDER'S DECLARATION OF CONFORMITY<sup>2</sup>

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I hereby represent and warrant that neither the vendor, nor any person having powers of representation, decision-making or control over it or any member of its administrative, management or supervisory body, has been the subject of a final judgement or final administrative decision for one of the following reasons: bankruptcy, insolvency or winding-up procedures; breach of obligations relating to the payment of taxes or social security contributions; grave professional misconduct, including misrepresentation, fraud; corruption; conduct related to a criminal organisation; money laundering or terrorist financing; terrorist offences or offences linked to terrorist activities; child labour and other trafficking in human beings, any discriminatory or exploitative practice, or any practice that is inconsistent with the rights set forth in the Convention on the Rights of the Child or other prohibited practices; irregularity; creating or being a shell company.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor is financially sound and duly licensed.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor has adequate human resources, equipment, competence, expertise and skills necessary to complete the contract fully and satisfactorily, within the stipulated completion period and in accordance with the relevant terms and conditions.

<sup>1</sup> If company is not registered in UNGM or with IOM. If supplied to IOM already, please indicate if there are any changes to be incorporated in the vendor information sheet signed earlier.

<sup>2</sup> This form is mandatory to fill in and sign by every vendor who submits quotation.

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor complies with all applicable laws, ordinances, rules and regulations.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor will in all circumstances act in the best interests of IOM.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that no official of IOM or any third party has received from, will be offered by, or will receive from the vendor any direct or indirect benefit arising from the contract.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor has not misrepresented or concealed any material facts during the contracting process.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor will respect the legal status, privileges and immunities of IOM as an intergovernmental organization.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that neither the vendor nor any persons having powers of representation, decision-making or control over the vendor or any member of its administrative, management or supervisory body are included in the most recent Consolidated United Nations Security Council Sanctions List (the "UN Sanctions List") or are the subject of any sanctions or other temporary suspension. The vendor will immediately disclose to IOM if it or they become subject to any sanction or temporary suspension.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor does not employ, provide resources to, support, contract or otherwise deal with any person, entity or other group associated with terrorism as per the UN Sanctions List and any other applicable anti-terrorism legislation.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that, the vendor will apply the highest ethical standards, the principles of efficiency and economy, equal opportunity, open competition and transparency, and will avoid any conflict of interest.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor undertakes to comply with the Code of Conduct, available at <a href="https://www.unhcr.org/Public/CodeOfConduct">https://www.unhcr.org/Public/CodeOfConduct</a> .
<input type="checkbox"/>	<input type="checkbox"/>	It is the responsibility of the vendor to inform IOM immediately of any change to the information provided in this Declaration.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I certify that I am duly authorized to sign this Declaration and on behalf of the vendor I agree to abide by the terms of this Declaration for the duration of any contract entered into between the vendor and IOM.
<input type="checkbox"/>	<input type="checkbox"/>	IOM reserves the right to terminate any contract between IOM and the vendor, with immediate effect and without liability, in the event of any misrepresentation made by the vendor in this Declaration.

Signature: \_\_\_\_\_

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.