



Manila Supply Chain Unit  
Manila Administrative Center (MAC)

**REQUEST FOR INFORMATION**  
**RFI# 2022-065 – IOM Compostable Bags**










**16 May 2022**

The International Organization for Migration (IOM) is an intergovernmental humanitarian organization established in 1951 and is committed to the principle that humane and orderly migration benefits both migrants and society.

The International Organization for Migration (IOM) uses compostable bags as IOM's commitment to strengthen the environmental sustainability of operations as well as Sustainable Development Goal 12, ensuring sustainable consumption and production patterns. The compostable bags is 100% biodegradable and compostable, made of organic material in accordance with ISO 17088:2008. With this initiative, IOM is contributing beating plastic pollution one bag at a time: <https://www.unenvironment.org/interactive/beat-plastic-pollution/>

In view of the above, IOM now requests *Information* from *Global Vendors/Manufacturers of Compostable bags based on the below specifications of material and quality standards:*

Item:	Compostable Bags
Model and Layout	<p>Model 2a Compostable Bag with IOM Logo</p>  <p>Model 2b Compostable Bag with UN Migration affiliation in IOM Logo</p> 
Design and Color	<p>Design: white reusable bag with large handle and side gusset</p> <p>Logo Color: Pantone 286c</p>

Size and Stockage	100g Bag: 38cm (L) x 48cm (H) x 12cm (W) / Handles: 60x3cm Stock at room temperature					
Product Specification:	Composition/ information on ingredients:  100% biodegradable made of organic material- blend of polylactic acid (PLA) and starch – in accordance with ISO 17088:2008- Specifications for compostable plastics, local equivalent or its local equivalent (CEN,DIN,ASTM,AS) with certification label.  					
	Compostable plastics are a sub- category of biodegradable plastics usually made from plants rather that fossil fuel. These bio-based plastics have been tested and certified by a third party to adhere to international standards for biodegradation in an industrial composting facility environment  For more information about biodegradable and compostable plastics, you may visit: <a href="https://www.eea.europa.eu/themes/waste/resource-efficiency/biodegradable-and-compostable-plastics-challenges">https://www.eea.europa.eu/themes/waste/resource-efficiency/biodegradable-and-compostable-plastics-challenges</a> .					
	<table><tr><th>Raw material</th><th>Product</th><th>Degradability</th></tr><tr><td> Blend of starch and PLA (bio-based plastics)</td><td> Sturdy reusable bags</td><td> Fully biodegradable through industrial composting</td></tr></table>	Raw material	Product	Degradability	 Blend of starch and PLA (bio-based plastics)	 Sturdy reusable bags
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 Blend of starch and PLA (bio-based plastics)	 Sturdy reusable bags	 Fully biodegradable through industrial composting				
	Waste management considerations: If not otherwise indicated by the country of destination, compostable bags should be disposed in the organic waste stream of municipal waste. If organic waste stream is not available in the country of destination. It should go into the regular residential waste stream and not into plastic recycling.					

The Information shall contain the following:

- Technical Specifications if different from IOM specifications
- Standard rates based on ExWorks and FCA Manufacturing plant/warehouse Incoterms
- Standard Quantities where volume discount is applicable
- Product certification or its local equivalent
- List of Production facilities or warehouse if manufacturer
- Standard Payment terms
- Capacity to export to various countries

On the basis of this RFI, IOM shall draw up Final Technical Specifications from the gathered information which may be issued later as a Request for Quotation (RFQ).

Please also note that IOM does not intend to pay for any information furnished in response to this RFI or will not be responsible for any costs incurred by the vendors related to the response to this RFI or any other activities related to the preparation of information. This call for RFI does not constitute a solicitation.

Please note that this is not an Expression of Interest (Eoi), and therefore the outcome of this survey may not necessarily result in an Invitation to Bid or a Request for Proposal.

The Responses shall be submitted through electronic mail at email address [gdizon@iom.int](mailto:gdizon@iom.int) copying [mscuprocurement@iom.int](mailto:mscuprocurement@iom.int) not later than 26th of May 2022, 3:00 PM Manila time. Receipt confirmations, status updates or clarifications in response to this RFI or planned solicitation, will not be provided.

IOM also reserves the right to require compliance with additional conditions as and when issuing the solicitation documents. Submitting a reply to a call for RFI does not automatically guarantee that a supplier will be invited to tender.

All information which comes into IOM's possession or knowledge in connection with the RFI is to be treated as strictly confidential and will not be communicated to any third party.

Nothing in this RFI affects the privileges and immunities enjoyed by IOM as an intergovernmental organization.

Very truly yours,



Glaizza DIZON (May 17, 2022 13:31 GMT+8)

Glaizza M. Dizon  
Procurement Support Services  
MSCU- Manila Administrative Centre



IOM is encouraging companies to use recycled materials or materials coming from sustainable resources or produced using a technology that has lower ecological footprints.